

Minutes of the Regular Meeting of the Gallup City Council, City of Gallup, New Mexico held in the Council Chambers at Gallup City Hall, 110 West Aztec Avenue at 6:00 p.m. on Tuesday, September 26, 2023.

The meeting was called to order by Mayor Bonaguidi.

Upon roll call, the following were present:

Mayor: Louie Bonaguidi

Councilors: Linda Garcia
Michael Schaaf
Sarah Piano
Ron Molina

Also present: Jon DeYoung, Interim City Manager
David Eason, City Attorney

Comments by the Public on Non-Agenda Items

None.

Presented to the Mayor and Councilors were the following Consent Agenda Items:

1. Appointment of a Mayor Pro Tempore
2. Appointment of Aurelia Johnson-Ash to the Gallup Housing Authority Board of Commissioners
3. Budget Adjustment for FY 2024 EMS Fund Act Awards
4. Budget Adjustment for Electric Department
5. Budget Adjustment in FY 2024 Funding
6. Budget Adjustment to Cover Change Order No 1 – US Hwy 491 American Heritage Plaza Water and Sewer Relocation
7. Budget Adjustment to Cover a Negative Balance for Utilities in Enterprise Fund 506
8. Request for Street Closures for 2023-2024 Arts Crawl Events
9. Approval of DFA Capital Appropriation Project to Purchase and Equip Police Vehicles and Budget Expenditures and Revenue

Mr. DeYoung requested removal of Item 7 from the Agenda.

MINUTES

Regular Meeting – 09/26/2023

Page 2 of 6

Councilor Schaaf requested a correction to the numerical amount listed on Consent Agenda Item 9 to \$300,000.

Councilor Piano requested Item 4 removed from the Consent Agenda for additional discussion.

Councilor Schaaf made a motion to approve Consent Agenda Items 1 through 3, 5, 6, 8 and 9, including the correction to the numerical amount to \$300,000 on Item 9.

Seconded by Councilor Garcia. Roll call: Councilors Schaaf, Garcia, Piano, Molina and Mayor Bonaguidi all voted yes.

4. Budget Adjustment for Electric Department – Chuck Nourse, Electric Department Director

Discussion followed regarding the approximation of total amounts requested, clarification regarding the accounts funding the transfers, reasons this was not completed during the previous fiscal year, details regarding Coles Gray reimbursement and unused funding.

Councilor Schaaf made the motion to approve the budget adjustment for the Electric Department. Seconded by Councilor Piano. Roll call: Councilors Schaaf, Piano, Garcia, Molina and Mayor Bonaguidi all voted yes.

Presented to the Mayor and Council were the following Discussion / Action Topics:

1. Ordinance No. S2023-8; Request by Daniel J. & Savannah A. Berg for Vacation of a Public Utility Easement (PUE) on their Property Located at 3204 Grey Hill Circle – Clyde “C.B.” Strain, Planning and Development Director

Mr. Strain presented the proposed Ordinance on behalf of Daniel J. and Savannah Berg in response to a request for a vacation of a five foot (5') wide, one hundred five foot (105') long public utility easement (P.U.E.) located at 3204 Grey Hill Circle. He explained the Mentmore East Subdivision Unit 4 was platted in 1976 including a five-foot (5') P.U.E. dedicated along the eastern property boundary line of lot 30, said utilities were not installed within the easement and no intention to do so in the future, the property lies within an established neighborhood currently serviced with all City utilities, therefore no additional utility improvements will be necessary. He indicated no issues according to Gallup Task force (GTF) comments and was reviewed and approved by the Gallup Planning and Zoning Commission at their regular meeting on September 12, 2023 with Resolution No. RP2023-9.

Brief discussion followed regarding the difference of a vacation and a setback.

Councilor Molina made the motion to approve Ordinance No. S2023-8. Seconded by Councilor Schaaf. Roll call: Councilors Molina, Schaaf, Garcia, Piano and Mayor Bonaguidi all voted yes.

MINUTES

Regular Meeting – 09/26/2023

Page 3 of 6

2. Resolution No. R2023-23; Directing Allocation and Distribution for Fiscal Year 2024 Liquor Excise Tax Revenue – JM DeYoung, Interim City Manager

Mr. DeYoung presented proposed Resolution R2023-23 regarding Liquor Excise Tax and provided a brief explanation of routine proceedings. He said City staff recently met with McKinley County staff on July 13, 2023 resulting in the Task Force's agreement to allocate an additional \$500,000 to be split between the City and the County, totaling \$1,085,000, including the previously budgeted amount of \$835,000 to fund FY24 for the operations of the Gallup Detox Center and \$250,000 for other programs.

Councilor Schaaf made the motion to approve Resolution R2023-23. Seconded by Councilor Garcia. Roll call: Councilors Schaaf, Garcia, Piano, Molina and Mayor Bonaguidi all voted yes.

3. Resolution No. R2023-28; Approval of Resolution to Submit an Application to the New Mexico Finance Authority (NMFA) / Drinking Water Bureau (DWB) to Fund the Lead Service Line Replacement Project – JM DeYoung, Interim City Manager and Clark Tallis, Water/Wastewater Director

Mr. Tallis presented proposed Resolution R2023-28 to approve submission of an application in accordance with NMFA regulations, for the purpose of acquiring funds necessary to identify and replace lead service lines.

Brief discussion followed regarding the subsidy amount and contribution of additional information as it becomes available.

Councilor Garcia made the motion to approve Resolution No. R2023-28. Seconded by Councilor Piano. Roll call: Councilors Garcia, Piano, Molina, Schaaf and Mayor Bonaguidi all voted yes.

4. Approval of Grant Agreement with the Department of Finance and Administration (DFA) for Repair and Replacement of Water Supply Infrastructure and Related Budget Adjustment of Revenue and Expenditures – Clark Tallis, Water/Wastewater Director

Mr. Tallis said the City of Gallup received an appropriation from the State by House Bill 2 through support from Senator George Munoz in the amount of \$7,500,000 for water supply infrastructure, to be expended by June 30, 2023 and is fully reimbursable.

The Council's expressed its appreciation to Senator Munoz and discussed the importance of expending all the funding and project timeframes with regard to contractors and materials.

Councilor Piano made the motion to approve the Grant Agreement and related budget adjustment of revenue and expenditures. Seconded by Councilor Molina. Roll call: Councilors Piano, Molina, Schaaf, Garcia and Mayor Bonaguidi all voted yes.

MINUTES

Regular Meeting – 09/26/2023

Page 4 of 6

5. Grant Agreement with the State of New Mexico Environment Department (NMED) for Replacement of Water and Wastewater Lines and Resolution No. R2023-29; Authorizing of Assignment of Authorized Officer(s) and Agent(s) and Related Budget Adjustment or Revenue and Expenditures – Clark Tallis, Water/Wastewater Director

Mr. Tallis said the total grant amount award of \$500,000 is intended to help fund water and wastewater projects and is fully reimbursable.

Brief discussion followed regarding the intended primary use of funds.

Councilor Schaaf made a motion to approve the grant agreement and related budget adjustment of revenue and expenditures. Seconded by Councilor Piano. Roll call: Councilors Schaaf, Piano, Garcia, Molina and Mayor Bonaguidi all voted yes.

6. Resolution No. R2023-30; Acceptance of State of New Mexico DFA Fund 93100 Capital Appropriation Project Grant Agreement for Walking Trails at Soccer Field in Mentmore Neighborhood – Vince Alonzo, Parks and Recreation Director

Mr. Alonzo presented the proposed resolution to accept the State of New Mexico DFA Capital Appropriation Project Grant Agreement 23-H3073 in the amount of \$150,000,000 to plan, design, and construct walking trails at the former soccer field in the Mentmore area. Mr. Alonzo said the reversion date is June 30, 2027, is fully reimbursable and does not require matching funds.

Discussion followed regarding the trail's specific location, material to be used, Representative Patty Lundstrom's input and Youth Conservation Corps (YCC) and Adventure Gallup and Beyond (AGB) involvement.

Councilor Garcia made the motion to approve Resolution No. R2023-30. Seconded by Councilor Schaaf. Roll call: Councilors Garcia, Schaaf, Molina, Piano and Mayor Bonaguidi all voted yes.

7. Resolution No. R2023-31; Acceptance of State of New Mexico DFA Fund 93100 Capital Appropriation Project Grant Agreement for Artificial Turf and Drainage Infrastructure at Ford Canyon Park and the Gallup Sports Complex – Vince Alonzo, Parks and Recreation Director

Mr. Alonzo presented the proposed resolution for the acceptance of the State of New Mexico DFA Fund Project Grant Agreement in the amount of \$680,000 to plan, design, construct and replace artificial turf; including drainage infrastructure at Ford Canyon Park and the Gallup Sports Complex. He said the reversion date is June 30, 2027, is fully reimbursable and does not require a match.

Discussion followed regarding the number of fields this amount of funding would cover, the recent application previously submitted to DFA for funding for artificial turf at the Joe

MINUTES

Regular Meeting – 09/26/2023

Page 5 of 6

Vargas Memorial Complex, the life-span of artificial turf and where the City's fields currently stand. Mr. Alonzo recognized Representative Wonda Johnson, Representative Lundstrom and Senator Munoz for their support.

Councilor Schaaf made a motion to approve Resolution No R2023-31. Seconded by Councilor Piano. Roll call: Councilors Schaaf, Piano, Garcia, Molina and Mayor Bonaguidi all voted yes.

8. Resolution No. R2023-32; Acceptance of State of New Mexico DFA Fund 93100 Capital Appropriation Project Grant Agreement for a New Regional Animal Shelter – C.B. Strain, Planning and Zoning Director

Mr. Strain presented the proposed resolution to accept State of New Mexico DFA Project Agreement in the amount of \$400,000 to plan, design, construct, furnish and equip a new regional animal shelter. He said the reversion date is June 30, 2023, is 100% reimbursable, does not require matching funds and noted this grant funding would provide enough to move forward to a formal design.

Councilor Schaaf made a motion to approve Resolution No. R2023-32. Seconded by Councilor Piano. Roll call: Councilors Schaaf, Piano, Garcia, Molina and Mayor Bonaguidi all voted yes.

Presented to the Mayor and Councilors was the following Presentation and Information Item:

1. Presentation by the Retail Coach – Tammy Parker, Community & Housing Program Manager

Ms. Parker explained her effort in obtaining the Retail Coach to help promote business and economic growth. She introduced Aaron Farmers, Retail Coach President, who provided his presentation via Zoom.

Mr. Farmer provided a brief introduction regarding the services they provide, explained their strategic plan and presented a PowerPoint presentation entitled, *Retail Recruitment & Development Strategy*, encompassing an eight-step process understanding the market, determining desired retail sectors, marketing materials and outreach while working with existing businesses. He also provided analytical market data, cell phone analysis, market analysis, current growth, development opportunities, recruitment goals and ongoing support.

Discussion followed regarding the terms of the contract, Mr. Farmer's other municipal or governmental clients, industry leakage, prospect feedback, updates and workforce examination.

MINUTES

Regular Meeting – 09/26/2023

Page 6 of 6

Comments by the Mayor and City Councilors

Mayor Bonaguidi mentioned the Adventure Gallup Organization who assists with outdoor recreation and encouraged everyone to attend the various events. He noted the Public Land Solution's interest in purchasing property from Gallup Land Partners for the purpose of outdoor activities.

Councilor Molina recognized City staff's teamwork, acknowledged and thanked Mr. Alonzo for his assistance with cleaning up weeds and thanked all City employees for all they do.

Councilor Schaaf congratulated Lincoln Elementary School students, staff and administration for the National Blue-Ribbon Award. He thanked Burlington Northern for fixing the railroad crossing on the north side, Mr. Alonzo for his efforts at the baseball field in Indian Hills along with the Street Department and Public Works Department. He expressed appreciation to all City employees for all they do.

Councilor Garcia thanked Representatives Johnson and Lundstrom and Senator Munoz for advocating for the City of Gallup. She thanked Ben Welch, Community Service Coordinator and all the first responders for their help organizing the Annual McKinley County Preparedness Day and the City's National Night Out and all City staff.

Councilor Piano announced the Chamber of Commerce Event, Gallup Pride 2023 Event, Saint Francis Parish Fiesta, reminded everyone of the 2023 Veterans Wellness Conference, 10th Annual Veterans Stand Down and Hand Up and announced the First Annual Film and Media Expo at El Morro.

Comments By the City Manager and City Attorney


Mr. DeYoung expressed his appreciation to the legislative delegation's support of the funding received by the State of New Mexico.

Mr. Eason said City staff are currently revising the City's Vendor Ordinance and recommends having a work session to discuss the issue.

There being no further business, Councilor Schaaf made a motion to adjourn the meeting. Seconded by Councilor Piano. Roll call: Councilors Schaaf, Piano, Garcia, Molina and Mayor Bonaguidi all voted yes.




Alicia Palacios, Deputy City Clerk


Louie Bonaguidi, Mayor