

Minutes of the Regular Meeting of the Gallup City Council, City of Gallup, New Mexico held virtually in the Council Chambers at Gallup City Hall, 110 West Aztec Avenue at 6:00 p.m. on Tuesday, September 14, 2021.

The meeting was called to order by Mayor Louie Bonaguidi. He provided instructions to the public viewing the meeting through Facebook Live on how to provide comment on non-agenda items.

Upon roll call, the following were present:

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| Mayor: | Louie Bonaguidi |
| Councilors: | Linda Garcia Michael Schaaf Yogash Kumar Fran Palochak |
| Also present: | Maryann Ustick, City Manager Curtis Hayes, City Attorney |

Mr. Hayes certified for the record that the only topic discussed during the closed session were matters pertaining to the purchase, acquisition or disposal of real property and certified no action was taken by Mayor and Councilors during the closed session.

The Mayor and Councilor presented a Proclamation declaring Saturday, September 18, 2021 as Alzheimer's Disease Awareness Day. Tori Rohrer, Northwest Regional Manager, accepted the Proclamation.

Presented to the Mayor and Councilor were the following presentation and information items:

1. Presentation of the Greater Gallup Economic Development Corporation (GGEDC) 2021 Annual Report – Tommy Haws, Board of Directors President

Mr. Haws presented an overview of the 2021 Annual Report including business retention and expansion, business attraction and recruitment, workforce development and financial reports. Mr. Haws noted the importance of regenerating growth after challenges caused by COVID as well as the the closure of Western Refinery. He also recognized GGEDC staff, thanked the Mayor and Councilors for their support and encouraged efforts to strengthen the relationship with the City.

Patty Lundstrom, GGEDC Executive Director, further explained the International Economic Development Council (IEDC) and suggested holding a Work Session with GGEDC and City staff to discuss and better understand the science and methodology of Economic Development. She also provided information regarding the Industrial Workforce Program, the sustainability plan with Southwest Indian Foundation (SWIF) and a basic IEDC course she will be assisting with on October 24th in Santa Fe.

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Discussion followed regarding the Gallup Mobility Hub Plan and the extensive methods of economic development.

Mayor Bonaguidi said a work session will be scheduled at a later date.

2. North Side Outdoor Recreation Development Project – JM DeYoung, Assistant City Manager, Greg Kirk, Brian Leddy and Kevin Menapace

On behalf of the Adventure Gallup and Beyond Board, Mr. DeYoung provided a map of the area owned by Gallup Land Partners and a short video comprised of possible outdoor activities.

Brian Leddy provided information regarding plans to procure funding for the purchase of land, City incentives and benefits to the community as well as tourists.

Kevin Menapace addressed the Mayor and Councilors regarding the hardships many have faced this past year, the importance of bringing people to Gallup and the advantage to potentially bringing in tourists off of Interstate 40.

Greg Kirk, Adventure Gallup and Beyond Board Secretary, mentioned recent enhancements added to the north side, emphasized the value of utilizing natural resources while changing the perception of the north side.

Discussion followed regarding acreage and land use, property boundaries and McKinley County's involvement.

Evan Williams, Director of the Northwest New Mexico Council of Governments, provided information regarding funding opportunities and the inclusion of the project on the City's ICIP list.

Martin O'Malley, Gallup Land Partners, addressed the Mayor and Councilors highlighting a wide range of land opportunities for the area.

Presented to the Mayor and Councilors were the following Consent Agenda Items:

1. Approval of Minutes from the Work Session and Regular Meeting on August 24, 2021.
2. Appointment of Misty Tolsen to the Gallup-McKinley County Animal Control Board.
3. Budget Adjustment for Radio Communication Redundancy.

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4. Street Department Budget Adjustment for Overtime and Paving of the Alley Behind City Hall.
5. Approval of Resolution No. R2021-27 to Accept a US Department of Transportation Federal Aviation Administration Grant and to Approve a Revenue and Expenditures Budget in the Amount of \$5,232,688. In Fund 308 to Reconstruct and Construct Taxiways at the Gallup Municipal Airport, Award Construction Contract to FNF Construction Inc. for Reconstruction and Construction of said Taxiways, Accept Task Order D from Armstrong Consultant Inc. to Provide Professional Engineering Services for said Project.
6. Approval of Resolution No. R2021-28; Accepting New Mexico Department of Transportation Local Government Road Fund Cooperative Agreement No. L600194 for the City's Mill and Overlay Program.
7. Recommendation of Bid Award for Formal Bid #2112 – The City of Gallup BOR ICI Water Meter Replacement and Related Budget Adjustment.
8. Recommendation of Bid Award for Marguerite Franco Dr. and Victoria Ave. Waterline Replacement and related Budget Adjustments

Councilor Schaaf made the motion to approve Consent Agenda Items 1 through 8. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Garcia, Kumar and Mayor Bonaguidi all voted yes.

Presented to the Mayor and Councilors were the following Discussion/Action Topics:

1. Request for Street Closures for Gallup High School Homecoming Parade to be Held on Friday, September 24, 2021 – Chris Trujillo, Gallup High School Teacher

Mr. Trujillo presented the request to close Aztec Avenue from 8th Street to 1st Street for the Gallup High School Homecoming Parade to be held on September 24, 2021 at 3:00 p.m. The proposed street closure is set in accordance with the standardized parade route approved by the City Council in May 2018.

Councilor Schaaf made the motion to approve the aforementioned street closures. Seconded by Councilor Garcia. Roll call: Councilors Schaaf, Garcia, Kumar, Palochak and Mayor Bonaguidi all voted yes.

2. Budget Adjustment and Contractual Service Agreements with Southwest Indian Foundation (SWIF) – JM DeYoung, Assistant City Manager

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Mr. DeYoung presented the proposed budget adjustment and service agreements in the amount of \$60,000 from the Lodger's Tax Fund to expand relations and tourism opportunities in and around the Cultural Center. He provided a breakdown of funds, including \$20,000 for advertising and promotional services, \$20,000 for performers and cultural demonstrations and \$20,000 for a museum attendant. He also requested approval to grant the City Manager signatory authority for contracts between the City and SWIF.

Chuck Van Drunen, SWIF Consultant, offered information regarding plans and strategies to increase tourism while recreating the museum, live cultural experiences and added staff for operations.

Jeremy Boucher, SWIF Director, provided information regarding the original intent and mission of the Cultural Center, showcasing Native American Culture while utilizing the available space to its highest potential.

Discussion followed concerning the recent events being held on Friday evenings, possible renovations of the facility and inclusion of proposed improvements in the City's five-year Infrastructure Capital Improvement Plan (ICIP). Also discussed was the \$60,000 allocation which is to be matched by SWIF, the use of Lodger's Tax funds and the potential to acquire additional funding for improvements.

Councilor Palochak made the motion to approve the budget adjustment and contractual agreements with SWIF in the amount of \$60,000, as presented. Seconded by Councilor Kumar. Roll call: Councilors Palochak, Kumar, Garcia, Schaaf and Mayor Bonaguidi all voted yes.

3. Budget Adjustment and Resolution R2021-30 for American Rescue Plan Funding – Patty Holland, Chief Financial Officer

Ms. Holland presented the proposed Resolution for the use of the first installment of American Rescue Plan Funding, based off the direction provided by the Mayor and Councilors at the Work Session held on August 24, 2021. Ms. Holland requested approval of the following:

- \$1,500,000. For water/wastewater needs:
 - \$467,000 Purchase of a vactor truck
 - \$250,000 Maloney to Carver waste water line
 - \$300,000 Water line 2nd Street railroad to Rio Puerco
 - \$351,000 Water line Airport PRV Rehab, Sky City PRV, 9th Street Valves
 - \$132,000 Waste Water Treatment Plant repair/upgrades

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- Premium pay for employees:
 - \$300 per pay period for tier 1 employees
 - \$150 per pay period for tier 2 employees
 - \$75 per pay period for part-time employees
 - Pay to begin with the first pay period in October and will end after 13 pay periods (6 months).

Councilor Schaaf made the motion to approve Resolution R2021-30 and the necessary budget adjustments. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Garcia, Kumar and Mayor Bonaguidi all voted yes.

4. Approval of Resolution No. R2021-29; Annual NM Infrastructure Capital Improvement Plan – (Clyde C.B.) Strain, Planning and Development Director

Mr. Strain presented the proposed Resolution in accordance with the State Department of Finance and Administration (DFA), which requires local governments to systematically develop and annually submit a five (5) year ICIP as a means of defining development needs and identifying funding sources. The ICIP is then used by all State agencies involved in funding local government projects as a means of analyzing proposed capital outlay bills during the State Legislative sessions.

Mr. Strain provided a complete listing of all proposed projects included in the Community Improvement Plan for the next five years, as presented and approved by City Council during the 2021-2022 budget process. All project estimates are conceptual in nature and are not exact. Project cost estimates are repeatedly refined as each project is planned, programmed, designed and constructed. Projects are not listed in any priority order other than planned year. He said the DFA will no longer accept changes after submission and before the State Legislative convenes, requested tentative identification of the 2022 top five legislative priorities as listed below and approval of the resolution.

- 1) Gallup Water Wells
- 2) Public Safety Building Construction
- 3) East Nizhoni Blvd Reconstruction
- 4) New Regional Senior Citizens Center
- 5) New Regional Library Construction

Discussion followed regarding the list and potential changes that must be made before submission to the State and the addition of the Gallup Cultural Center Improvements.

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Councilor Palochak made the motion to approve Resolution No. R2021-29; Annual NM Infrastructure Capital Improvement Plan with the addition of the Gallup Cultural Center Improvements, in the amount of \$300,000. Seconded by Councilor Garcia. Roll call: Councilors Palochak, Garcia, Kumar, Schaaf and Mayor Bonaguidi all voted yes.

5. Budget Adjustment to Fund Vehicle Replacement Plan – Patty Holland, Chief Financial Officer

Ms. Holland presented the proposed budget adjustment in the amount of \$6,826,127.05 from unspent expenditure funding in the general fund and transfer funds into the vehicle replacement fund to help with the purchase of general fund equipment and vehicle needs for Fiscal Year 2023.

Discussion followed regarding the expenditure of funds, including the budget and capital planning processes whereby funds will be included, the installation of charging stations at various locations throughout the City and the purchase of hybrid vehicles.

Councilor Kumar made the motion to approve budget adjustment to fund Vehicle Replacement Plan. Seconded by Councilor Schaaf. Roll call: Councilors Kumar, Schaaf, Palochak, Garcia and Mayor Bonaguidi all voted yes.

6. Digital Document Scanning Contract – John Wheeler, Electric Director

Mr. Wheeler recommended approval of a contract in the amount of \$54,945.97, including gross receipts tax, to digitize documents for the Electric Department and Customer Service; therefore, alleviating excess boxes and files.

Brief discussion followed regarding the future of charging stations.

Councilor Palochak made the motion to approve the digital document scanning contract, as presented. Seconded by Councilor Schaaf. Roll call Councilors Palochak, Schaaf, Kumar, Garcia and Mayor Bonaguidi all voted yes.

Comments by Public on Non-Agenda Items

None

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The Mayor and Councilors thanked Fire Department, Police Department and all first responders for their hard work throughout the year and coordinating the September 11th Memorial Ceremony.

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Councilor Schaaf thanked Robert Hamblin, Jimmy Parish and Street Department staff for the improvements made to Kachina Street and commended the local Ceremonial Board Association for their efforts organizing events held last month.

Councilor Kumar mentioned an Economic Development meeting he attended, the importance of working collaboratively with other organizations, including governmental entities and the impact attainable public housing has on economic development within a community. He also mentioned his discouragement with recent circumstances at Rehoboth McKinley Christian Hospital and encouraged holding a Work Session to discuss these types of issues.

Mayor Bonaguidi said a work session will be scheduled to discuss issues causing turmoil in the community.

Comments by City Manager and City Attorney

Ms. Ustick said the City finally received notice to proceed with the railroad crossings pedestrian safety/quiet zone projects and provided information regarding the next stage of the process. She also invited everyone to attend a community forum organized by the Gallup McKinley Chamber of Commerce on September 21st at 6:00 p.m. to discuss crime in the community.

There being no further business, Councilor Schaaf made the motion to adjourn. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Garcia, Kumar and Mayor Bonaguidi all voted yes.




Alicia Palacios, Deputy City Clerk


Louie Bonaguidi, Mayor