

Minutes of the Special Meeting of the Gallup City Council, City of Gallup, New Mexico held at Gallup City Hall, 110 W. Aztec Avenue, at 6:00 p.m. on Monday, August 24, 2020.

The meeting was called to order by Mayor Bonaguidi. He provided instructions to the public viewing the meeting through Facebook Live on how to submit comment on non-agenda items later in the meeting.

Upon roll call, the following were present:

Mayor:	Louie Bonaguidi
Councilors:	Michael Schaaf Yogash Kumar Fran Palochak
Absent:	Linda Garcia, Councilor
Also present:	Curtis Hayes, City Attorney/Acting City Manager Jon DeYoung, Assistant City Manager

Presented to the Mayor and Councilors for their approval were the Minutes of the Regular Meeting of August 11, 2020.

Councilor Schaaf made the motion to approve the aforementioned minutes. Seconded by Councilor Palochak. Roll call: Councilor Schaaf, Palochak, Kumar and Mayor Bonaguidi voted yes.

Presented to the Mayor and Councilors for their approval were the following Discussion/Action Topics:

1. George Athens, City of Gallup Minor Subdivision Final Approval – Clyde (C.B.) Strain, Planning and Development Director

Mr. Strain presented an aerial map of the properties to be subdivided and a portion of Morgan Avenue to be vacated. He provided details regarding the undeveloped land and the intent to combine all city owned properties into one (1) tract of land, while allowing Mr. Athens the space to build onto the existing structure. The Planning and Zoning Commission approved the subdivision on August 12, 2020; however, the right-a-way vacation requires City Council's final approval.

Councilor Palochak made the motion to approve George Athens, City of Gallup Minor Subdivision. Seconded by Councilor Schaaf. Roll call: Councilors Palochak, Schaaf, Kumar and Mayor Bonaguidi all voted yes.

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2. Clean and Lien Program Budget Increase – Clyde (C.B.) Strain, Planning and Development Director

Mr. Strain said Planning and Zoning utilized all funding leftover from last fiscal year and requested a budget adjustment in the amount of \$75,000 to maintain the program through FY 21. Due to an increase in transient camps throughout the City, Code Enforcement and Gallup Police Department created a Task Force to clear and dismantle the camps, which has proven to be positive and costly. Mr. Strain requested the budget adjustment in order to continue the program as well as other Code Enforcement cases needing clean-up.

Discussion followed regarding the \$100,000 budgeted last fiscal year in comparison to the increased budget amount requested this fiscal year and the significant increase in camps.

Councilor Palochak expressed her support of the program based on multiple citizen complaints she has received regarding the presence of transient camps in her district and the importance of continuing the clean-up efforts.

Councilor Palochak made the motion to approve the Clean and Lien Program budget increase of \$75,000 from Fund 202 balance. Seconded by Councilor Kumar. Roll call: Councilors Palochak, Kumar, Garcia, Schaaf and Mayor Bonaguidi all voted yes.

3. Acceptance of a New Mexico Department of Transportation Aviation Grant Agreement – Clyde (C.B.) Strain, Planning and Development Director

Mr. Strain provided a brief description of the New Mexico Department of Transportation Aviation Grant Agreement in the amount of \$139,500 for improvements of the West Apron Pavement Preservation at the Gallup Municipal Airport. He said the grant is 100% reimbursable with no matching funds required. If approved, the project will go out to bid.

Councilor Schaaf made the motion to approve the acceptance of a New Mexico Department of Aviation Grant Agreement in the amount of \$139,500. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Kumar and Mayor Bonaguidi all voted yes.

4. Acceptance of Legislative Appropriation Grant Agreement from the State of New Mexico Department of Finance and Administration Fund 89200 Capital Appropriation Project – C.B. Strain, Planning and Development Director

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Mr. Strain said the grant, in the amount of \$3,713,114. was secured by Representative Patty Lundstrom and will be used for emergency infrastructure throughout the City. The grant is 100% reimbursable and does not require matching funds.

Councilor Palochak thanked Representative Lundstrom for acquiring the grant and looks forward to new infrastructure projects in the future.

Councilor Palochak made the motion to approve the acceptance of Legislative Appropriation Grant Agreement from the State of New Mexico Department of Finance and Administration Fund 89200 Capital Appropriation Project as presented. Seconded by Councilor Kumar. Roll Call: Councilors Palochak, Kumar, Schaaf and Mayor Bonaguidi all voted yes.

5. Approval of "Visual Labs Inc." Subscription Agreement and Budget Adjustment for \$89,792.25 for the Purchase of 75 Police Body Worn Camera Systems for the Gallup Police Department – Chief Franklin Boyd, Gallup Police Dept.

Chief Boyd presented the subscription agreement with Visual Labs Inc. and budget adjustment in the amount of \$89,792.25 for the purchase of 75 body worn cameras. Chief Boyd noted the passage of Senate Bill 8, requiring all police officers in New Mexico to wear body cameras and record interactions with the public. He also provided an instructional video detailing the functions of the camera, cloud storage, logistics and a cost breakdown.

Brief discussion followed regarding how the cameras are attached the officer's uniform and the recurring fees, including the software license and service fee.

Councilor Kumar made the motion to approve the subscription agreement and budget adjustment as presented. Seconded by Councilor Schaaf. Roll call: Councilors Kumar, Schaaf, Palochak and Mayor Bonaguidi voted yes.

6. City of Gallup Senior Program Budget Adjustment – Kimberly Ross-Toledo, Senior Program Manager

Ms. Ross-Toledo said the Senior Program received \$68,488.36 in a COVID 19 CARES Federal Sub-Award to provide services until September 30, 2020. The funding is based on the assessed need of the community and individuals receiving services in accordance with the Coronavirus Aid Relief and Economic Security Act (CARES). The service provided shall support older adults in maintaining independent and healthy lifestyles, address food insecurity and nutrition. The Senior Program also received the Non-Metro Area Agency on Aging (NMAA) State and Federal contract for a total of

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\$324,147.62 and the NSIP contract for \$46,220.35. The City matching funds have been revised to reflect the correct amount during FY 21 of \$327,877.12 which was reduced from \$360,000. No further changes were made to the direct services contract, remaining at \$324,147.62.

Brief discussion followed regarding the delivery of 200 meals to seniors who are at highest risk and 100 meals provided to seniors using curbside pick-up.

Councilor Palochak made the motion to approve the Senior Program budget adjustments as presented. Seconded by Councilor Schaaf. Roll call: Councilors Palochak, Schaaf, Kumar and Mayor Bonaguidi voted yes.

7. FY 21 Budget Adjustment Approval for New Mexico Department of Health Grant Awards – Chief Jesus “Chuy” Morales, Gallup Fire Dept.

Chief Morales provided a list of grants awarded by the Department of Health, EMS Bureau totaling \$144,643.50, including:

- EMS Fund Act in the amount of \$12,464 for medical supplies, training and licensures;
- EMS Fund Act – Local Systems Improvement in the amount of \$10,000 for a new power gurney and a required match of approximately \$4,500; and
- EMS Fund Act – Special Projects in the amount of \$122,179.50 for a new ambulance and a required match of 25%

Chief Morales further explained the required match for the purchase of a new ambulance and available options to obtain the additional funding to avoid returning the funds.

Brief discussion followed regarding the grant for the new ambulance and how much time is allotted to make the purchase.

Councilor Palochak made the motion to approve the FY 21 budget adjustment for New Mexico Department of Health Grant Awards as presented. Seconded by Councilor Schaaf. Roll call: Councilors Palochak, Schaaf, Kumar and Mayor Bonaguidi voted yes.

8. Discussion of Legislative Finance Committee Presentation on August 26, 2020 – Mayor Bonaguidi

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Mayor Bonaguidi announced he would be leaving on August 25, 2020 to attend the Legislative Finance Committee (LFC) meeting in Red River on August 26, 2020.

Councilor Palochak expressed concerns with holding a Special Meeting in lieu of a Regular Meeting. She explained the intended purpose of the City's Open Meetings Resolution is that the public expects the Council to meet on a regular basis as set forth in the Resolution. She also said she is prepared to act as Mayor Pro Tem whenever necessary.

Mayor Bonaguidi apologized to Councilor Palochak and will handle similar situations accordingly in the future. He also provided details on his presentation before the LFC pertaining to the COVID 19 pandemic and the extraordinary impact it has had on the City and County. He asked the Councilors for their input on his presentation to be made in Red River.

9. Cancellation of the August 25, 2020 Regular Meeting – Curtis Hayes, City Attorney

Mr. Hayes recommended the cancellation of the August 25, 2020 Regular Meeting.

Councilor Kumar made the motion to approve cancellation of the August 25, 2020 Regular Meeting. Seconded by Councilor Schaaf. Councilors Kumar, Schaaf and Mayor Bonaguidi voted yes. Councilor Palochak voted no. Motion carried.

Comments by the Public on Non-Agenda Items

None

Comments by Mayor and Councilors

Councilor Schaaf thanked the Community Pantry for distributing food baskets to City employees last week.

Comments by Acting City Manager and City Attorney

Mr. Hayes, speaking as the Acting City Manager, stated the Gallup Detox Center, which was operating as a COVID positive facility only, closed for one (1) day last week for the purpose of allowing to accept COVID positive and COVID negative individuals who are brought in under the Detoxification Reform Act. He provided a brief explanation of the facility's current operations. Mr. Hayes also provided information regarding the Solid

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Waste Department's Neighborhood Clean-up Program and this year's Regular Legislative Session's special appropriation to buy a van to be used by the Boys and Girls Club.

There being no further business, Councilor Schaaf made the motion to adjourn the meeting. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Kumar and Mayor Bonaguidi voted yes.



ATTEST:

A handwritten signature in blue ink, appearing to read "Alicia Palacios", written over a horizontal line.

Alicia Palacios, Deputy City Clerk

A handwritten signature in blue ink, appearing to read "Louie Bonaguidi", written over a horizontal line.

Louie Bonaguidi, Mayor

Approved 9/8/2020