

**Planning & Zoning Commission**  
**April 14<sup>th</sup>, 2021 Minutes**  
**Virtual Meeting**

The regular meeting of the Planning and Zoning Commission was called to order at 6:00 p.m. by Chairman Kent Wilson. Chairman Wilson stated that the meeting was being held virtually via video and telephone conferencing. The meeting was also being live streamed for the public through the City of Gallup's Facebook page.

Upon roll call, the following were present:

Chairman K. Wilson  
Commissioner K. Mackenzie-Chavez  
Commissioner F. Pawlowski  
Commissioner M. Long  
Commissioner L. Miller  
Commissioner J. Cresto  
Commissioner K. Spolar

Chairman Wilson asked if any Commissioner had a conflict of interest for any agenda item and if so to recuse him/herself prior to discussing the particular item.

Upon roll call, the following votes were:

Chairman K. Wilson (No)  
Commissioner K. Mackenzie-Chavez (No)  
Commissioner F. Pawlowski (No)  
Commissioner M. Long (No)  
Commissioner L. Miller (No)  
Commissioner J. Cresto (No)  
Commissioner K. Spolar (No)

Presented to the Chairman and Commissioners for their approval were the minutes of the February 10<sup>th</sup>, 2021 regular meeting. Commissioner Mackenzie-Chavez motioned for approval of the minutes as presented. Seconded by Commissioner Pawlowski. Motion Carried.

Upon roll call, the following votes were:

Commissioner K. Mackenzie-Chavez (Yes)  
Commissioner F. Pawlowski (Yes)  
Commissioner M. Long (Yes)  
Commissioner L. Miller (Yes)  
Commissioner J. Cresto (Yes)  
Commissioner K. Spolar (Yes)

Chairman Wilson asked the Madam Secretary to state the names of the individuals attending the virtual meeting. Upon roll call the following were present:

CB Strain, Planning and Development Director  
Marita Joe, Senior Electrical Engineer

James J. Mason, agent for Item One

*Chairman Wilson administered the oath required by State Law for public forum for each of the individuals listed above.*

Chairman Wilson stated that anyone wishing to speak limit their comments to three minutes and not to duplicate a previous point; they will have one opportunity to testify. Chairman Wilson also notified the Commission that there may be individuals calling in from the public to make comments.

**ITEM ONE: CASE # 21-00300001:** Request by Mason & Isaacson on behalf of Margie A. George, property owner, for Final Plat approval of a Minor Subdivision; Replat No. 1 of Tract A within the Southeast ¼ of Section 28, T15N, R18W, N.M.P.M. The property is generally located at the southernmost Municipal boundary line immediately west of the western Municipal boundary line running parallel to NM Highway 602 and located within McKinley County addressed as 50 Dusty Road; subdivision contains 11.0475 acres M/L. The property lies within the City of Gallup's planning and platting jurisdiction.

CB Strain began by explaining how the property owner, Margie A. George wished to subdivide her property, which was located within McKinley County. He used the screen to display the GIS Map showing the property's location, which was at the southern city limit line off Highway 602. CB explained how New Mexico State Statute 1978 Annotated 3-19-7 & 3-20-7 required any property lying within the three mile planning and platting jurisdiction of the city to obtain plat approval from the Planning and Zoning Commission. Being that the property is located within the county they will not have any city utilities as far as water and wastewater. CB informed the Commission that the city does provide electrical services to some county residents whereas the Electric Department required easements be dedicated as part of this plat. If the Commission has any questions of the Electric Department, Marita Joe was available to answer any questions. CB added how there were no utility and pedestrian infrastructure requirements such as roads, sidewalks, curb, and gutters being that they are located outside city limits. CB used the screen to display the subdivision plat (page 1-3) and explained how the property was being subdivided from one (1) parcel to two (2) parcels. The subdivision presented this evening is in compliance with state law by requesting approval from the Planning and Zoning Commission. If approved by the Commission, the plat will be recorded at the county making the new designated parcels legal lots of record.

Chairman Wilson asked the Commissioners if they had any questions for staff. There were none.

Chairman Wilson asked if there was anyone wishing to speak in favor of this case.

James J. Mason introduced himself as the representative for Margie A. George. Mr. Mason explained how Ms. George wanted to subdivide her two (2) acres of property into smaller pieces. The reason for the subdivision is so Ms. George can transfer a piece of property to her daughter. Mr. Mason informed the Commission how the county already approved the subdivision request; however state law requires that the City of Gallup also approve it.

Chairman Wilson asked the Commissioners if they had any questions for Mr. Mason. There were none.

Chairman Wilson asked the Madam Secretary if there was anyone who called in wishing to speak for or against this case. There were none.

Chairman Wilson asked if there were any other parties wishing to speak to this case. There were none.

Chairman Wilson stated that the hearing was closed.

Motion to approve or deny the request for Case Number 2021-00300001. Commissioner Mackenzie-Chavez motioned for approval of Item One. Seconded by Commissioner Pawlowski. Motion Carried.

Upon roll call, the following votes were:

Commissioner K. Mackenzie-Chavez (Yes)  
Commissioner F. Pawlowski (Yes)  
Commissioner M. Long (Yes)  
Commissioner L. Miller (Yes)  
Commissioner J. Cresto (Yes)  
Commissioner K. Spolar (Yes)

### **INFORMATION ITEMS**

**ITEM TWO:** City Council Actions Taken

**ITEM THREE:** February & March 2021 Building Permit Activity Report

### **OPEN FLOOR:**

Chairman Wilson asked the Madam Secretary if there was anyone who called in wishing to comment on a non-agenda item. There were none.

Chairman Wilson asked if there was anyone in attendance that would like to comment on a non-agenda item. There were none.

Motion was made by Commissioner Pawlowski to adjourn the meeting. Seconded by Commissioner Mackenzie-Chavez. Motion Carried.

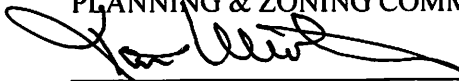
Upon roll call, the following votes were:

Commissioner F. Pawlowski (Yes)  
Commissioner K. Mackenzie-Chavez (Yes)  
Commissioner M. Long (Yes)  
Commissioner L. Miller (Yes)

Commissioner J. Cresto (Yes)  
Commissioner K. Spolar (Yes)

Commission Adjourned at 6:15 p.m.

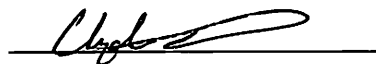
PLANNING & ZONING COMMISSION



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KENT WILSON, CHAIRMAN

ATTEST:



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CLYDE (C.B.) STRAIN  
SECRETARY TO PLANNING & ZONING COMMISSION