

AGENDA

GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, AUGUST 9, 2022; 6:00 P.M. CITY COUNCIL CHAMBERS



Louie Bonaguidi, Mayor

Linda Garcia, Councilor, Dist. 1

Michael Schaaf, Councilor, Dist. 2

Sarah Piano, Councilor, Dist. 3

Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager

Curtis Hayes, City Attorney

The meeting will be accessible through the City of Gallup's Facebook Page:

[City of Gallup, New Mexico Government - Home | Facebook](#)

Members of the public may submit comment on non-agenda items either in person or by telephone. To submit comment by telephone, please call (505) 863-1254 to leave your name and a return phone number.

A. Pledge Of Allegiance

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. Roll Call

C. Certification For The Record Of The Matters Discussed During The Closed Session Of August 2, 2022

D. Consent Agenda

These items are placed on the Consent Agenda so City Council can designate by unanimous consent those routine items they wish to be approved or acknowledged by one motion. If any item does not meet the approval of all Council members or if a citizen so requests, it will be heard as a separate item.

Action Needed:

Motion to approve or acknowledge Items 1-4 on the Consent Agenda by unanimous

vote:

1. Budget Adjustment For Operating Acct. Contractual Services

Budget adjustment needed in the amount of \$31,250.00 for our operating account # 507.6061.442.45-40 (Other Contractual Services). Vendor Greater Gallup Economic Development Corporation (GGEDC) invoice had been submitted last FY 2022 in June and payment was not applied until July for this FY 2023 which off set the account by amount needed.

Fiscal Impact: Budget Adjustment in the amount of \$31,250 from the Operating Cash in Fund 507.

Recommendation: Approval of Budget Adjustment in the amount of \$31,250

Speaker's Name Charles Nourse - Acting Electric Director

2. Budget Adjustment To Cover The Greater Gallup Economic Development Corporation (GGEDC) Annual Fee

On March 22, 2022, Gallup City Council approved an award of RFP to the GGEDC, in which the Water and Electric Enterprises split the cost of \$250,000. The GGEDC was submitting quarterly invoices in the amount of \$31,250 to the city, however, the final quarterly invoice for FY 22 was not received and paid before the end of FY 22, which was June 30, 2022, therefore, payment was deducted from the new FY 23 budget and has left a shortfall for this year's total payment.

Fiscal Impact: \$31,250 from the Water Enterprise Fund 506 - operating cash, into budget acct # 506-6063-444.45-40, Contractual Services.

Recommendation: Staff recommends approval of the requested budget adjustment

Speaker's Name Adrian Marrufo - Acting Director SW/W/WW

3. Approval Of Grant Agreement And Budget Adjustment For Emergency Shelter

In the last Legislative Session, non-capital outlay funds have been made available for strategic State and regional programs and projects through "House Bill 2 Junior bills" and one-time special appropriations from the general fund. The City requested funding for the Lexington to provide emergency shelter. Operational funding is needed to sustain the project through fiscal year 23.

The Lexington has been instrumental in providing emergency shelter since February of 2021. The Lexington has successfully housed over 200 individuals and families in its first year of operation. The facility has the capacity to safely and securely house up to 35 individuals at any one time.

Fiscal Impact: Budget Adjustment in Revenue and Expenditure in the amount of \$130,000.

Recommendation: Approval of Grant Agreement and Budget Adjustment

Speaker's Name Debra L. Martinez

Documents:

[GALLUP 22-ZG9309 \(2\).PDF](#)

[FY23 HEADING HOME.PDF](#)

4. Construction Contract Award For Phase II Of The Nizhoni Boulevard Complete Street Reconstruction Project

Phase II of the Nizhoni Boulevard complete street reconstruction project includes reconstruction of the College Drive, Nizhoni Boulevard intersection including underground utilities.

Bids were opened for the subject project on July 19, 2022. There was only one bidder. H.O. Construction of Albuquerque, NM submitted a total bid for \$739,791.53 including NMGR. See attached bid tabulation sheet.

Engineer of record is DePauli Engineering and Surveying of Gallup, NN. Their proposal for construction management and quality assurance is \$89,956.24 including NMGR. See attached fee proposal.

Total project cost including construction and construction management is \$829,747.77

Funding for this project has already been approved by City Council through a Municipal Arterial Program (MAP) Cooperative Agreement Grant in the amount of \$944,444.00 and has been set up in Project No. CP2206. No additional funding is required for this phase of the project.

Fiscal Impact: Funding for this project has already been approved and set up in project No. CP2206 in the amount of \$944,444.00. No additional funding is required for this phase of the project.

Recommendation: Staff recommends award of contract to H.O. Construction and to DePauli Engineering and Surveying.

Speaker's Name C.B. Strain

Documents:

[BID TABULATIONS.PDF](#)

[RECOMMENDATION OF AWARD.PDF](#)

[NIZHONI PHASE II CM 2018_2019_07P.PDF](#)

E. Discussion/Action Topics

1. Request For A Special Dispenser's Permit For The Chamber Of Commerce Cornhole Tournament To Be Held At The Sports Complex On Sept. 18, 2022

Bill Lee, Chief Executive Officer of the Gallup McKinley County Chamber of Commerce, will present the request for a special dispenser's permit to have a beer garden for their tournament.

Fiscal Impact: TBD

Recommendation: Chamber of Commerce recommends approval of their request.

Speaker's Name Bill Lee

Documents:

[EVENT PERMIT - CHAMBER CORNHOLE TOURNAMENT.PDF](#)

2. Approval Of Red Rock Park Management And Operation Agreement

McKinley County Commissioners have approved the agreement for the management and operation of Red Rock Park and is asking City Council for approval.

Fiscal Impact: \$337,500 in Lodger's Tax funding for the period of October 1, 2022 through June 30, 2023 and \$450,000 annually.

Recommendation: Approval of Agreement

Speaker's Name Anthony Dimas, County Manager

Documents:

[RRP AGREEMENT.PDF](#)

3. Approval Of Resolution No. R2022-27; Annual NM Infrastructure Capital Improvement Plan

The State Department of Finance and Administration (DFA) requires local governments to systematically develop and annually submit a five (5) year Infrastructure Capital Improvement Plan (ICIP) as a means of defining development needs and identifying funding sources. The ICIP is then used by all State agencies involved in funding local government projects as a means of analyzing proposed capital outlay bills during the State Legislative sessions.

For your consideration, attachment (a) provides a complete listing of all proposed ICIP projects. Projects are the Community Improvement Plan (CIP) projects for the next five (5) years as presented and were approved by the City Council during the 2022-2023 budget process. All project estimates are "conceptual" in nature (within -25% to +75% of completed project costs) and are not exact. Project cost estimates are repeatedly refined as each project is planned, programmed, designed and ultimately constructed. Projects are not listed in any priority order other than planned year.

Last, DFA will no longer allow any changes after submission and before the State Legislature convenes. Staff Needs City Council's:

1. Tentative identification of the 2023 top five legislative priorities; and
2. Approval of the projects as listed in the form of a resolution, attachment (c).

There is no direct impact on the City's budget, however, the State ICIP may be used as a consideration by the Governor, State Agencies, and/or the State Legislature in their grant approval process.

Staff recommends that Council identify the City's top five (5) tentative projects for Legislative funding. As a starting point for City Council discussion, Staff proposes

for the City Council's consideration the following top five (5) priorities:

1. Gallup Water Wells
2. Wastewater Treatment Plant Improvements
3. Replace Cast Iron Lines
4. New Regional Senior Citizens Center
5. East Nizhoni Boulevard Complete Street

Fiscal Impact: None
Recommendation: Staff recommends approval of the ICIP project listing and priorities; Resolution No. R2021-29
Speaker's Name C.B. Strain

Documents:

[ICIP FY2024-2028 DTD 07302022.PDF](#)
[GALLUP, ICIP RESOLUTION FY24-28.PDF](#)
[APPENDIX I COMPLETION CERTIFICATION FORM.PDF](#)
[APPENDIX-III-PERMISSION-FOR-ACCESS.PDF](#)

4. Resolution R2022-26 American Rescue Plan Funding Budget Approval

The City of Gallup is scheduled to received the second of two installments of American Rescue Plan funding. The amount of the second installment is \$2,654,175. We received an identical installment during FY 2022. We are asking for budget authority to move forward with utilizing the funding. We are requesting approval of the following:

1. \$1,500,000 for water/wastewater
 - o \$50,000 for Boardman Sewer realignment additional costs
 - o \$540,000 Wastewater treatment rehabilitation
 - o \$220,000 YTH VFD plus AC system
 - o \$450,000 2nd Street sewer realignment
 - o \$240,000 Munoz well rehab
2. \$1,154,175 premium pay for City employees
 - o Option 1; 2 tiers \$368 for tier 1 and \$184 for tier 2
 - o Option 2; 1 tier 254 per employee
 - o Part time employees will receive 50% of approved level
 - o Pay to begin with the first pay period following approval and will end when funds are expended

Fiscal Impact: a budget adjustment to revenue and expenditures in the amount of \$2,645,175 is requested

Recommendation: Approve resolution R2022-36 and necessary budget adjustment

Speaker's Name Patty Holland

Documents:

[RESOLUTION_FOR_BUDGET_ADJUSTMENT.PDF](#)

5. Approval Of Proposal For Number Of Banners

The staff has evaluated the current light pole banner usage on Route 66, Maloney, and other areas of downtown. Currently, city staff removes city banners to hang marketing banners for the Lions Club (at least 40 banners), Ceremonial (about 100 banners) and Veterans banners. This is creating issues of wear and tear on existing banners, lack of space for hanging banners, and is eating up large volumes of parks department staff hours.

City staff proposes the following for hanging of light pole banners:

1. The City banners for Route 66 will be hung every 4th light pole. There are 380 poles resulting in 95 banners that would be hung down Route 66/NM 118 from the east to west end of the city.
2. Marketing banners from auxiliary organizations will be hung on a pole between the city poles in the community based on staff resources and bracket availability. Staff will no longer remove city banners to hang banners for other organizations.

Fiscal Impact: none, brackets for Route 66 are budgeted in a project in the tourism budget

Recommendation: Approval of staff proposal for light pole banners

Speaker's Name Vince Alonzo

F. Comments By Public On Non-Agenda Items

1. **Community Health Clinic Update - Val Wangler and Kris Pikaart**

G. Comments By Mayor And City Councilors

H. Comments By City Manager And City Attorney

I. Motion To Adjourn

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.