

## AGENDA

### **GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, MAY 28, 2019; 6:00 P.M. CITY COUNCIL CHAMBERS**



Jackie McKinney, Mayor

Linda Garcia, Councilor, Dist. 1     Allan Landavazo, Councilor, Dist. 2  
Yogash Kumar, Councilor, Dist. 3     Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager  
Curtis Hayes, City Attorney

#### **A. Pledge Of Allegiance**

The members of the body and the public are invited to recite the Pledge of Allegiance.

#### **B. Roll Call**

#### **C. Approval Of Minutes**

Special and Regular Meetings of May 14, 2019

Documents:

[DRAFT MINUTES - SP MTG MAY 14 2019.PDF](#)

[DRAFT MINUTES - REG MTG MAY 14 2019.PDF](#)

#### **D. Presentation Of Proclamation**

Harrison Dehiya Day

#### **E. Discussion/Action Topics**

##### **1. Request For Street Closure For Rico Auto Complex 100 Year Anniversary Celebration To Be Held On June 7 & 8, 2019**

Rico Auto Complex is requesting the closure of 5th Street from Aztec Avenue to Coal Avenue for their 100 Year Anniversary Celebration to be held on June 7 & 8, 2019.

Fiscal Impact:            TBD - City staff to provide support services for closing the streets.

Recommendation:       Approve request for street closure.

Speaker's Name Marty Menapace, Rico Auto Complex

Documents:

[EVENT PERMIT - RICO AUTO COMPLEX 100TH ANNIVERSARY.PDF](#)

**2. Ordinance No. C2019-5; An Ordinance Increasing The Rates For Electric Service**

The City of Gallup Electric Department is seeking an ordinance increasing the rate of electric service an average of 6.15% to the rates, fees and other charges charged for elect service to residential, non-residential (general service small and general service medium outdoor area lighting, metered street and highway lighting, municipal (service to the City of Gallup) and all other customers of the City of Gallup whose rates, fees and other charges are not established by contract.

The rates, fees and other charges under the proposed Ordinance shall be effective for services rendered on and after July 1, 2019.

Fiscal Impact: A average 6.15% rates, fees and other charges under the proposed Ordinance shall be effective for services rendered on and after July 1, 2019.

Recommendation: Staff recommends approval of proposed rate ordinance to support electrical services.

Speaker's Name Eric Babcock

Documents:

[ELECTRIC FUTURE REVENUES AND EXPEDITURES CASH FLOW MODEL - JK \(MASTER 3.19.19\).XLSX](#)  
[ELECTRIC RATE ORDINANCE.PDF](#)

**3. Public Safety Building Programmatic Study Report And Site Selection**

**Summary:** As part of the 18-2019 Community Improvement Plan, the City Council funded a design conception and fiscal programming of a new Public Safety Building including the Police Department and Municipal Court. Since then, the Mayor and City Council have also secured \$6,000,000 from the Governor and State Legislature toward the cost of a new Public Safety Building.

Attached is the draft contents of the programmatic study for the Public Safety Building. This study lays out the vision and supporting documentation for a new Public Safety Building.

**Fiscal Impact:** None at this time. However, the project budget is still short the total amount required for construction.

**Recommendation:** Use the southeast corner of Boardman Ave and Boyd Avenue - where the existing Public Safety Building is now located - for the location of the new Public Safety Building. As project planning proceeds, consider detaching the Municipal Court as its own separate facility located on City property at the northeast corner of Boardman Ave and Boyd Avenue.

Fiscal Impact: See comments above.

Recommendation: See comments above.

Speaker's Name Stanley Henderson - Public Works Director

Documents:

#### 4. Approval Of Annual Chamber Of Commerce Tourism Contract

This agreement allows for the Gallup McKinley County Chamber of Commerce to oversee and manage the design, content, production, sales, and distribution of the 2020 Gallup Visitors Guide in collaboration with the Tourism and Marketing Manager. In addition, the contract allows the Chamber to continue to maintain and staff a Visitor Information Center within their facility at 106 W Highway 66 and includes funding for the Chamber to provide Advertising and Promotion services with the purpose of attracting visitors and increasing tourism. The contract would take effect July 1, 2019.

Fiscal Impact: Budgeted \$185,000 in Fiscal Year 20.  
Recommendation: Approval of contract for the Chamber of Commerce for \$185,000.  
Speaker's Name Jennifer Lazarz

Documents:

[CHAMBER CONTRACT FY 20.PDF](#)

#### 5. Approval Of Annual Contract For The Summer Nightly Indian Dances

This agreement allows for the Gallup McKinley County Chamber of Commerce to manage and promote the Summer Nightly Indian Dances Program. The Chamber would identify, hire, schedule, and pay a variety of Native American dancers or dance groups to perform live in the evenings at Courthouse Square from Memorial Day through Labor Day. In addition, the Chamber will execute a marketing campaign for the Summer Nightly Indian Dances that is inclusive of social media, digital media, and additional print advertising media as well as the Gallup Visitors Guide. The Chamber will make an annual report after the conclusion of the season's event.

Fiscal Impact: \$65,000 budgeted for FY20  
Recommendation: Approval of Contract for \$65,000 for the Summer Nightly Indian Dances Program  
Speaker's Name Jennifer Lazarz

Documents:

[NID CONTRACT 2019.PDF](#)

#### 6. Fiscal Year 2020 Interim Budget For Metro Dispatch Authority

McKinley County Metropolitan Dispatch Authority will present their proposed Interim Budget for Fiscal Year 2020.

Fiscal Impact: See Attached File  
Recommendation: Metro Dispatch Authority recommends approval  
Speaker's Name Georgene Dimas

Documents:

7. **Fiscal Year 2020 Interim Budget For McKinley County Adult Detention Center/Jail Treatment Program**

The McKinley County Adult Detention Center/Jail Treatment Program will present their proposed Interim Budget for Fiscal Year 2020.

Fiscal Impact: See attached files  
Recommendation: McKinley County Adult Detention Center/Jail Treatment Program recommends approval  
Speaker's Name Tony Boyd and Erika Hayes

Documents:

[FY 20 ADC PRELIMINARY BUDGET.PDF](#)  
[FY 20 JTP PRELIMINARY BUDGET.PDF](#)

8. **Request Approval To Transfer \$44,519 From FY19 Budget 504 Capital Vehicle Account & \$29,500 From Solid Waste Enterprise Fund Balance To Fund 305 Capital Buildings & Structures Account.**

**Summary:** Solid Waste Department is requesting to transfer \$44,519 from the current FY19 budget - Capital Vehicle Account #504-6064-445.48-70 and \$29,500 from the Solid Waste Enterprise Fund Balance into Capital Buildings & Structures Account #305-6064-445.48-10, Project No. JU1839. Capital Vehicle funds are savings remaining after purchasing a new refuse unit. The purpose of these transfers are to cover costs associated with change orders related to the new SW facility currently under construction in which completion is scheduled for the end of June 2019.

Cost for the items necessary for completion of the facility are as follows:

(1) Install Security fencing around the entire property in the amount of \$47,768.95. This includes decorative fencing along the I-40 frontage and chain link with barb-wire around the remaining property.

(2) Install Natural Gas Line Extension to the property in the amount of \$26,193.21. This service includes a gas line extension from Hasler Valley Road to the property line and service extensions from the property line to three (3) buildings on the property. Two (2) newly constructed buildings will be served upon completion of construction and the remaining existing garage, not under construction, to be served in the future.

The SW department has submitted an application to the New Mexico Gas Company for participation in a program called "the Emera Matching Fund Program". This program allows for a possible 2:1 match (up to 67% of NMGC cost estimate) on new infrastructure installation, which could decrease proposed costs and requested funding by up to \$14,425.

**Fiscal Impact:** Budget transfer of \$44,519 from Capital Vehicle line item #504-6064-445.48-70 and budget adjustment of \$29,500 from available cash balance in Enterprise Fund 504 into line item #305-6064-445.48-10, Project No. JU1839. Impact may be reduced if NMGC approves a fund match and any remaining project funds after facility completion will revert back to the Enterprise Fund.

Fiscal Impact: Please See Summary  
Recommendation: Approval of transfer from Capital Vehicle Account & Enterprise Fund balance into Fund 305

Speaker's Name      Adrian Marrufo

Documents:

[MBI BREAKDOWN FOR MCR 05 GAS.PDF](#)  
[ASI -2 FENCE.PDF](#)  
[MBI BREAKDOWN FOR FENCE.PDF](#)

**9. Resolution # R2019-24; Grant Approval For New Public Safety Building**

**Summary:** As part of the 2019-2020 State budget, State legislature appropriated the City \$6,000,000 for a new Public Safety Building.

**Fiscal Impact:** None. No match is required of the City. However, the project budget is still short the total amount required for construction.

**Recommendation:**

- Accept the state grant for \$6,000,000;
- Change the designated grantee points of contact to Mr Stanley Henderson, Public Works Director and Ms Patty Holland, Chief Financial Officer;
- Approve the attached resolution; and
- Approve a City budget adjustment for the including the State grant in the City's budget.

Fiscal Impact:      See Description above.

Recommendation:    See Description above.

Speaker's Name      Stanley Henderson - Public Works Director

Documents:

[19-05-28\\_1A PUBLIC SAFETY BUILDING GRANT.PDF](#)  
[19-05-28\\_1B RESOLUTION RE PUBLIC SAFETY BUILDING.PDF](#)

**10. Approval Of NWNMCOG Contract**

NWNMCOG has submitted a contract to extend city membership for an additional year at the same cost as FY 2019. In addition this contract will continue the services provided by the NWNMCOG as outlined in the attached two year Direct Services Work Program.

- Attachments: 1. Membership Agreement  
2. Board of Directors Appointment Form FY 2019 and 2020  
3. Two Year (FY 19 - FY 20) Direct Services Work Program

Recommendation: Approval of contract to continue membership and continuing level of services provided by NWNMCOG as outlined in the attached work program and approval of the existing city representatives to the COG Board: Councilor Allan Landavazo, Councilor Fran Palochak, Louis Bonaguidi and Maryann Ustick.

Fiscal Impact:      \$65,000 which is the amount budgeted for FY2020

Recommendation:    please see above

Speaker's Name      Maryann Ustick

Documents:

[NWNMCOG\\_MEMBERSHIP\\_AGREEMENT.PDF](#)  
[NWNMCOG\\_BOARD\\_APPOINTMENT\\_FORMS.PDF](#)  
[NWNMCOG\\_DIRECT\\_SVCS\\_WORK\\_PROGRAM.PDF](#)

**11. Resolution No. R2019-23; Authorizing Submission Of A New Mexico Finance Authority, (NMFA) Planning Grant Application**

**Summary:** The City, in partnership with Greater Gallup Economic Development Corporation, (GGEDC), is requesting Council approval to submit an application in the amount of \$50,000 to NMFA for a grant to fund the development and implementation of an Economic Market Analysis for retail goods, services and lodging. This analysis will provide strategies to improve the competitiveness and growth of the commercial sector, identify specific targets for recruitment, and recommend the most effective strategies to market the community to prospective commercial businesses.

**Attachments:** 1. Resolution  
2. NMFA Planning Grant Application

**Recommendation:** Authorize and approve submission of a completed application for financial assistance and project approval for an economic development market analysis to the New Mexico Finance Authority (NMFA).

Fiscal Impact: \$50,000 grant from NMFA will have not fiscal impact on the city. No match required.

Recommendation: please see above

Speaker's Name Maryann Ustick

Documents:

[NMFA APPLICATION RESOLUTION.PDF](#)

[NMFAGRANTAPP\\_GALLUP\\_RETAILSTUDY\\_5.16.19.PDF](#)

## 12. **Acceptance Of License From GLP For Fireworks Display**

For some years, the City has used a location on the west side of Highway 602 to shoot off fireworks for the annual Fourth of July display. This was apparently based on a verbal agreement with Gamerco Associates. Now that Gallup Land Partners owns the land, they would like to formalized the arrangement, The attached license allows the City to use their land this year and the agreement can be renewed annually.

Fiscal Impact: None

Recommendation: Acceptance of the license.

Speaker's Name Curtis Hayes

Documents:

[LICENSE FOR CITY USE OF GLP PROPERTY-FIREWORKS.PDF](#)

[EXHIBIT A-CITY OF GALLUP - FIREWORK LOCATION-1.PDF](#)

## 13. **Budget Adjustment For Hazardous Materials Emergency Preparedness (HMEP) Grant**

State of New Mexico Department of Homeland Security & Emergency Management has awarded the Gallup Fire Department a grant award of \$18,480.62 for the purpose of Hazmat training with a sub-recipient cost match of \$4,620.16. Total expenditure for Hazmat training is \$23,100.77

The Gallup Fire Department request approval for a budget adjustment to accept the grant award and to apply required matching funds from current Fire Protection Fund budget.

Fiscal Impact: Approved budget account from Finance in the amount of \$18,480.62 as qualified revenue for grant award. Approved budget account from Finance in the amount of \$23,100.77 as qualified expenditure.

Recommendation: Staff recommends approval of budget adjustment.

Speaker's Name Jesus "Chuy" Morales

Documents:

[HMEP- OFFSET GRANT 2019C.PDF](#)  
[MAY 2019 IAP DEVELOPMENT AND TACTICAL SKILLS REFRESHER.PDF](#)  
[HAZMAT TACTICAL APPROVAL LETTERC.PDF](#)

## **F. Presentation And Information Items**

### **1. Presentation On 2019 Fireworks Season**

Fire Marshal will give a brief presentation on the 2019 Fireworks Season. The Presentation will include information on:

1. sales dates,
2. number of vendors,
3. fire safety tips and public education,
4. expected weather conditions, and
5. what the fire department is doing to prepare for July 4th.

Fiscal Impact: No Fiscal Impacts

Recommendation: Presentation Only

Speaker's Name Fire Marshal Jacob LaCroix

## **G. Comments By Public On Non-Agenda Items**

The public is invited to comment on items not appearing on the published meeting agenda.

## **H. Comments By Mayor And City Councilors**

### **I. Comments By City Manager And City Attorney**

## **J. Motion To Adjourn**

Auxiliary aides for the disabled are available upon request. Please contact Alfred Abeita, City Clerk, at 505-863-1254 at least (1) week prior to the meeting or as soon as possible in advance of the meeting to make any necessary arrangements.

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.