

## AGENDA

### GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, FEBRUARY 22, 2022; 6:00 P.M. CITY COUNCIL CHAMBERS



Louie Bonaguidi, Mayor  
Linda Garcia, Councilor, Dist. 1      Michael Schaaf, Councilor, Dist. 2  
Yogash Kumar, Councilor, Dist. 3      Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager  
Curtis Hayes, City Attorney

**The meeting will be accessible through the City of Gallup's Facebook Page:**

[City of Gallup, New Mexico Government - Home | Facebook](https://www.facebook.com/cityofgallup)

**Members of the public may submit comment on non-agenda items either in person or by telephone.**

**To submit comment by telephone, please call 863-1254 to leave your name and a return phone number.**

**A. Pledge Of Allegiance**

The members of the body and the public are invited to recite the Pledge of Allegiance.

**B. Roll Call**

**C. Presentation Of Commendations**

Recognition of Parks Staff by the Gallup Soccer League and Thunderbird Soccer Club

**D. Presentation And Information Item**

**1. Legislative Report**

Brandon Howe, Northwest New Mexico Council of Governments, will provide a report on the past 30-day Session of the New Mexico Legislature.

Fiscal Impact:            None.

Recommendation:      No action required - presentation item.

## E. Consent Agenda

These items are placed on the Consent Agenda so City Council can designate by unanimous consent those routine items they wish to be approved or acknowledged by one motion. If any item does not meet the approval of all Council members or if a citizen so requests, it will be heard as a separate item.

### Action Needed:

Motion to approve or acknowledge Items 1-6 on the Consent Agenda by unanimous vote:

#### 1. Approval Of Minutes

Regular Meeting of February 8, 2022

Fiscal Impact:            None.  
Recommendation:        Approve minutes.  
Speaker's Name          None.

Documents:

[DRAFT MINUTES FEB 8 2022 REG MTG.PDF](#)

#### 2. 2022 CDBG Fair Housing Proclamation

For CDGG funding, each local government must certify that it will affirmatively further fair housing. To that end, a "Fair Housing Proclamation" must be adopted by the local governing body at an open public meeting which publicizes the community's commitment to fair housing.

Staff proposes proclaiming 25 March, 2021 as Fair Housing Day.

Fiscal Impact:            None. CDBG grant administration and documentation requirement.  
Recommendation:        Approval of the attached proclamation, proclaiming 25 March, 2022 as Fair Housing Day  
Speaker's Name          C.B. Strain

Documents:

[2022\\_CDBG\\_FAIR HOUSING PROCLAMATION.PDF](#)

#### 3. Approval Of Agreement And Budget Adjustment To Preventing Alcohol Related Deaths Grant

The City of Gallup applied and was awarded additional funding for the Preventing Alcohol-Related Grant. The funds will go to 2 additional transport drivers at NCI, additional beds, supplies, Laptops/IPADS, Thermal Monoculars, Focus Groups, Grow Our Own Event with Career Fair and Clinical Guidance, and Alcohol Summit.

Fiscal Impact: Budget adjustment in the amount of \$250,000 in revenue and expenditures for related PARD services and expenditures.

Recommendation: Approval of Agreement and Budget Adjustment for the Preventing Alcohol Related Deaths Addition funds

Speaker's Name Debra L Martinez

Documents:

[FY22 PARD NOA AMENDMENT 1.750.PDF](#)

#### 4. **Approval Of Adjustment To NCI Preventing Alcohol Related Deaths Agreement**

The City of Gallup applied for and received an additional \$250,000 in Preventing Alcohol-Related Death Funds. A portion of the funding will go to NCI to hire 2 transport drivers to help with covid related transport.

Fiscal Impact: Increase of \$28,200 to the FY22 NCI Preventing Alcohol-Related Deaths grant contract.

Recommendation: Approval of Adjustment to NCI PARD Agreement

Speaker's Name Debra L Martinez

Documents:

[AMENDMENT TO PARD NCI AGREEMENT FY22.PDF](#)

#### 5. **Budget Adjustment Request For Water/Wastewater Enterprise Fund 506 And 508**

Budget adjustment for the Water Enterprise Fund 506:

To pay a final invoice in the amount of \$1,500 to DePauli Engineering for Water Well 12 rehabilitation.

Budget adjustment for the Wastewater Enterprise Fund 508:

Operation of the City's Wastewater Treatment Plant (WWTP) is carried out via an Operations and Maintenance (O&M) Contract with Jacobs. Budget adjustment in the amount of \$130,000 is necessary to cover the remaining Annual costs for FY22.

Fiscal Impact: \$1,500 from Operating Cash in Fund 506 to acct #306-6063-444.48-99 - project CI1751 \$130,000 from Operating Cash in Fund 508 to acct #508-6062-44.45-40

Recommendation: Staff recommends approval of the requested budget adjustments.

Speaker's Name Adrian Marrufo

#### 6. **Modification Of American Rescue Plan Premium Pay**

On September 14, 2021 we received Council approval authorizing spending of the American Rescue Plan payment #1. We have been paying the premium amounts as authorized and have realized that with the vacant positions we will

not fully utilize the funding within the 13 pay periods previously discussed. The total allocation for premium pay is \$1,154,175. We anticipate underutilization of this funding by roughly \$82,000. By extending the premium pay we will be very close to our utilization of the approved funding amount.

I am requesting approval to extend the payments until the approved amount is expended.

Fiscal Impact: None, the funds are authorized in the budget currently.  
Recommendation: Approve the extension of premium pay  
Speaker's Name: Patty Holland

## F. Discussion/Action Topics

### 1. **Acceptance Of A New Mexico Department Of Transportation Aviation Grant Agreement For Airport Infrastructure Improvements**

Staff is requesting City Council's acceptance of New Mexico Department of Transportation Aviation Grant Agreement A-1330, Project No. GUP-22-01 for airport infrastructure improvements to the existing Gallup Municipal Airport terminal, these improvements include:

- o New Roof
- o New HVAC System
- o Upgrade baggage and ticket counter
- o Replace interior lighting
- o Remodel men's and women's restrooms for ADA compliance
- o Paint interior and exterior of terminal
- o Install new sidewalk from baggage area to apron.

Request also includes approval of an expenditure and revenue budget for said project. The grant amount is \$300,000.00 and will be used for needed improvements to the existing terminal. This grant is 100% reimbursable with no required matching funds.

Fiscal Impact: Revenue and expenditure budget of \$300,000.00, grant is 100% reimbursable with no required matching funds.  
Recommendation: Staff recommends approval of Agreement No. A-1330, Project No. GUP-22-01.  
Speaker's Name: C.B. Strain

Documents:

[GUP-22-01 AIRPORT INFRASTRUCTURE IMPROVEMENTS.PDF](#)

### 2. **Budget Adjustment For The Joe Danoff Airport Terminal Feasibility Study**

Airport Staff is requesting a budget adjustment in the amount of \$14,930.00 from the 515- Fund to the 515- Operations Budget. These funds will be used for the Airport Terminal Building Assessment. The scope is as follows.

A. Provide Code Analysis for the Compliance with IEBC, IBC, and NM Energy Code.

B. Provide Observations of the Site Conditions as related to Zoning, Existing Utilities.

C. Provide Observations of the Building Structural System and Components, Including the Roof, Walls and Floor Slab. Provide Observation of the Building Envelop including, Flashing, Windows, Doors, and Exterior Finishes.

D. Provide Observations of Major Building System Components of the Plumbing, HVAC, Electrical (Including Power Supplies and Other Equipment) and Lighting Systems.

Fiscal Impact: \$14,930.00 form the 515- Fund to the 515- Operations Budget.

Recommendation: Staff recommends approval of the budget adjustment in the amount of \$14,930.00

Speaker's Name Robert Hamblen

### 3. Budget Adjustment For Debt Service Payments

In a meeting on the Navajo Gallup Water Supply Project it was determined that the debt service incurred on behalf of this project should be paid from the funds specifically dedicated to this project (221 and 222). In the past we have paid the debt service payments from our water funds and beginning with this current year we will no longer be doing that.

The payments due on June 1 of this year total \$366,500. We will distribute the transfer to debt service funds equally from both supporting funds. A budget adjustment in expenditures is requested in fund 221 and 222 along with a revenue (transfer in) adjustment in the debt service funds 460, 485, 486, 487 and 489.

Fiscal Impact: Budget adjustment in revenue and expenditures of \$366,500

Recommendation: Approve budget adjustments listed above

Speaker's Name Patty Holland

### 4. Effluent Pipeline And Utilities Budget Adjustment

Last June the City Council approved the use and installation of a temporary effluent pipeline. The pipeline provides both direct and indirect benefits to the City of Gallup's effluent reuse utility. A few examples of these benefits come in the form of water credit, improved environmental use, and future revenue/revenue streams. This is why we worked with De'Pauli Engineering to develop a long-term solution for the effluent pipeline and will include the information in the upcoming strategic planning session. In order for the City of Gallup to have a reliable and consistent use of the effluent water, staff is requesting a budget transfer of \$225,000 from the general fund to account 101.1023.432.47-12 to finish the remainder of the fiscal year. Staff is also requesting a budget transfer of \$80,000 to utility account 101.1023.432.47-16, this is to cover new utility costs that have

occurred this year.

Fiscal Impact:	A budget adjustment from the general fund in the amount of \$225,000 to account 101.1023.432. 47-12 and \$80,000 to account 101.1023.432.47-16
Recommendation:	Approval of budget adjustments from general fund to accounts listed above
Speaker's Name	Matthew Alcala

**G. Comments By Public On Non-Agenda Items**

Members of the public are invited to comment on matters not appearing on the meeting agenda.

**H. Comments By Mayor And City Councilors**

**I. Comments By City Manager And City Attorney**

1. Comments from City Clerk Regarding Election Night Procedures

**J. Motion To Adjourn**

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.