

Fiscal Year 2013 Annual Budget

July 1, 2012



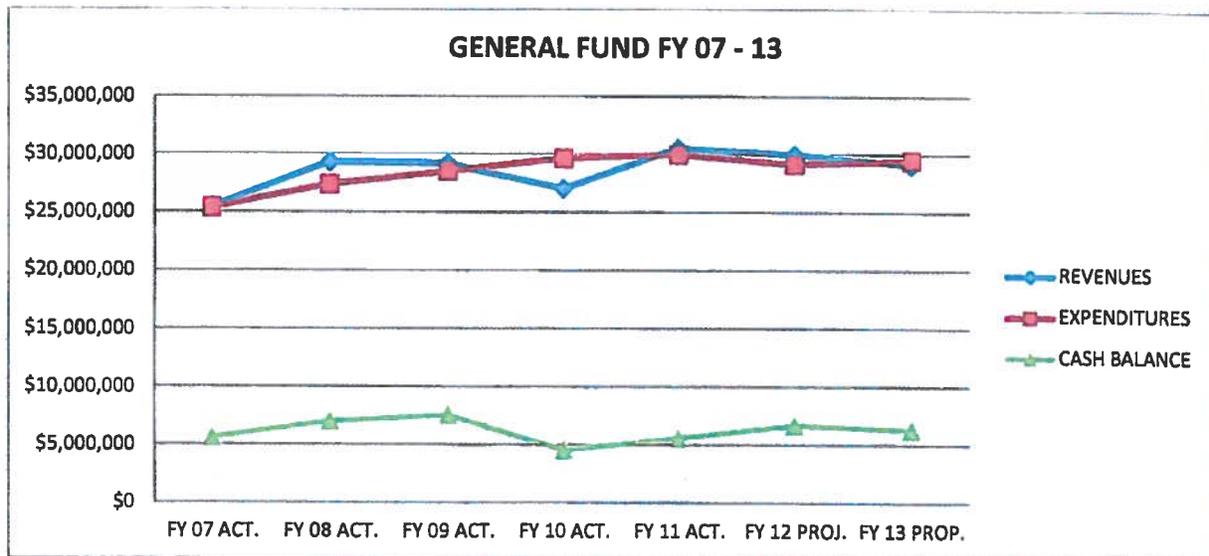
Honorable Mayor and Council
City of Gallup

July 5, 2012

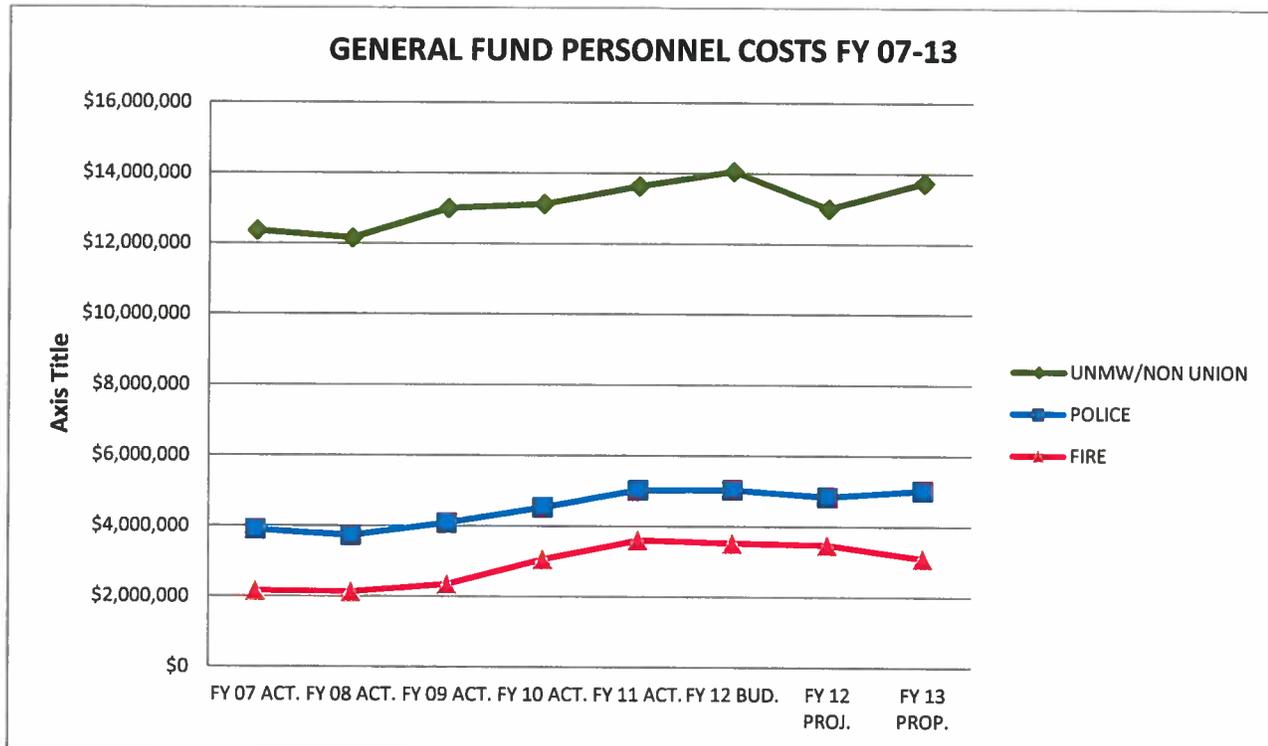
The City Charter has a very short synopsis of my duties as the Chief Administrative Officer of the City; only four specific duties are mentioned. The first duty is to prepare the annual budget, the second is the responsibility for year-end financial reporting, the third is to keep the council advised "at all times" of the city's financial condition and the fourth is related to the employment of city employees. The annual budget process is the only activity where all four of these duties merge into one task; preparing the city's annual financial plan.

GENERAL FUND

The General Fund is the main operating fund for the City. On the graph below you can see that revenues have not been able to match relatively flat expenditures. This has resulted in declining cash balances. 79.5% of General Fund Revenues come from Gross Receipts Taxes and Property Taxes. **These revenues are at the maximum tax rates and can only increase due to economic growth.** Personnel costs comprise 55.29% of proposed expenditures; these expenditures have increased 22.64% since FY 2007. Operations (17.97%); Capital Outlay (-3.42%); and Transfers Out (14.68%) have much lower growth rates due to cuts in requested appropriations in previous budget years. **Efforts to slow down Personnel cost growth are the dominant theme of this year's proposed General Fund Budget.**



On the graph below you can see that Fire personnel costs increased **69.1% from FY 2008 through FY 2011. In the Proposed FY 2013 Budget the FY 2008 – FY 2013 increase has been reduced to 45.06% through a wage/benefit defunding program.** The Police (34.44%) and Other (13.87%) had much more modest wage increases during this FY 2008-2013 period. I do not recommend defunding of their pay. Coping with the employee relations fallout due to the inconsistent wage increases policies during this time frame is a managerial as well as financial challenge.



General Fund cash reserves are increasing in FY 2012 due to a "clawback" of \$861,000 from the Public Works Fund 399. These are **"non-recurring revenues."** Pursuant to the best management practices of public sector budgeting, these revenues should be used for **"non-recurring expense"** and/or extra emergency reserves. This is a core strategy for developing a fiscal sustainability based long term General Fund financial plan. The proposed General Fund cash balance decline in FY 2013 is \$381,439. Since proposed non-recurring expense is \$333,000 the proposed budget is fairly close to being balanced. However, it is important to acknowledge that (1) our UMWA negotiations are now at impasse; (2) IAFF negotiations will begin next week and (3) Police negotiations will also commence shortly. None of these expenses are included in the Proposed FY 2013 Budget. Since the City has underfunded fleet replacement and other capital needs for several years the City needs to maintain a conservative cash balance for emergency expenditures in this area.

My office is completing an analysis of the monthly cash balances of all city funds since March 2005 that we plan to present to you in the near future. This work was started for internal audit purposes and is also necessary in your consideration of amendments to the City's financial policies.

SPECIAL REVENUE FUNDS

I anticipate adding a special revenue fund in anticipation of a Navajo Gallup Water Supply Project (NGWSP) .25% Gross Receipts Tax pursuant to the provisions of the new state statute that will go into effect in FY 2013. The Environmental Surcharge Fund (202) cash balance growth is significant. This fund needs to be reevaluated. One option is to allow it to continue to grow in order to fund a new Wastewater Treatment Plant that will probably be needed when NGWSP comes on line. The Municipal Gas Fund (216) and the Senior Citizens Fund (219) are the only two funds in this group that have wage/benefit expense.

CAPITAL PROJECTS FUNDS

Capital Improvement Funds are for constructing or doing major renovations of city facilities and infrastructure. Integrating them with capital improvement plans is a critical exercise. Some of these funds carry quite large cash reserves. In the FY 2013 Proposed Budget a number of these funds cash reserves are being used to fund capital projects. These are non-recurring expenses using dedicated funds.

DEBT SERVICE FUNDS

Debt Service Funds exist to pay off bonded indebtedness. This would be very simple except for refundings. However, even with bonds that have been refunded the amended and often expanded debt schedule is established for many years. Cash reserves need to be examined to see if they are necessary to meet debt service coverage requirements outlined in the various bond indentures. Often these indentures have debt service ratio requirements involving revenue levels in specific revenue funds (revenue bonds) or general obligation revenue levels in numerous or all city funds (general obligation bonds).

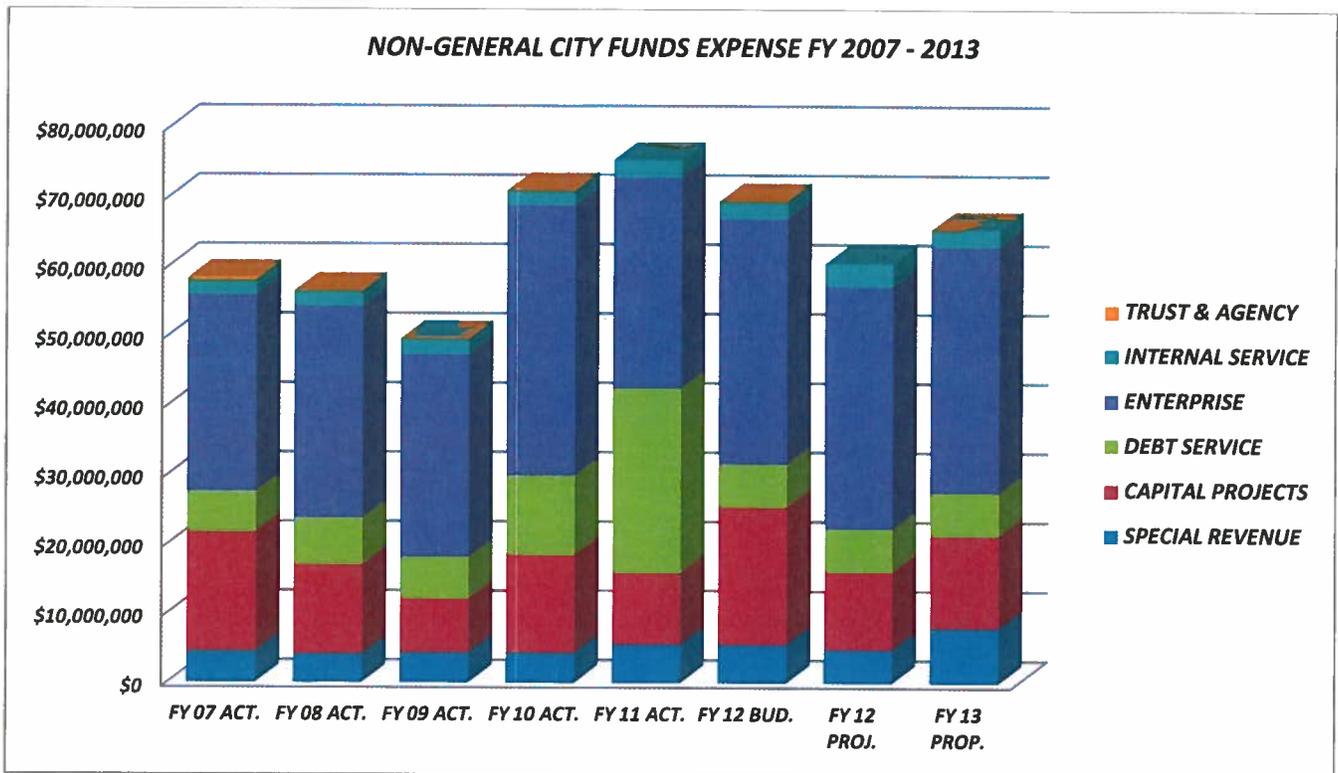
ENTERPRISE FUNDS

We often hear it said that government should be run like a business. Enterprise Funds are the closest things government has to a business. These activities can be contracted out or sold off, like any private business, subject to the requirements of the government regulations and debt driven restrictions tied to these funds. Enterprise Funds and some governmental portions of this proposed budget are intertwined with some of the debt service and capital project funds. The need for education and discussion of cash management, capital/financial planning that I have discussed earlier may need to be updated or revisited.

INTERNAL SERVICE FUNDS

Internal Service Funds serve city departments in areas of mutual concern like fleet or risk management. Our only internal service fund is the Risk Management Fund (603) which is focused on insurance and risk related issues. In the proposed budget the General Fund's transfer to this fund has been reduced by \$300,000 to flatten out the cash balance growth.

Although the General Fund is the most deliberated fund in most city budget process the cumulative expenditures of the other city funds dwarf the General Fund Expenditures as you can see in the graph below:



If you have any questions about this material please don't hesitate to call.

Dan Dible, City Manager
CITY OF GALLUP

**ALL FUNDS
REVENUE SUMMARY**

Revenue Sources	Actual FY09/10 Revenues	Actual FY10/11 Revenues	% Change	Budgeted FY11/12 Revenues	% Change	Proposed FY12/13 Revenues	% Change
GENERAL FUND							
Municipal Taxes	-\$14,865,239	-\$15,989,925	7.57%	-\$15,697,865	-1.83%	-\$15,891,523	1.23%
State Shared Rev.	-\$8,571,032	-\$9,109,345	6.28%	-\$8,832,900	-3.03%	-\$9,046,350	2.42%
Licenses & Permits	-\$155,152	-\$197,182	27.09%	-\$165,000	-16.32%	-\$188,400	14.18%
Charges for Services	-\$807,335	-\$688,192	-14.76%	-\$660,040	-4.09%	-\$700,526	6.13%
Fines & Forfeits	-\$114,963	-\$98,618	-14.22%	-\$193,000	95.70%	-\$85,300	-55.80%
Miscellaneous Rev.	-\$540,954	-\$878,241	62.35%	-\$1,668,000	89.93%	-\$775,050	-53.53%
Grants	-\$581,234	-\$1,578,267	171.54%	-\$480,000	-69.59%	-\$667,708	39.11%
Transfers	-\$1,462,239	-\$2,066,409	41.32%	-\$1,936,690	-6.28%	-\$1,835,720	-5.21%
General Fund Subt.	-\$27,098,148	-\$30,606,178	12.95%	-\$29,633,495	-3.18%	-\$29,190,577	-1.49%
CORRECTIONS FEES							
Correction Fees	-\$53,848	-\$45,546	-15.42%	-\$45,000	-1.20%	-\$45,000	0.00%
Judicial Education Fee	-\$7,079	-\$6,437	-9.07%	-\$7,000	8.75%	-\$5,000	-28.57%
Court Automation Fee	-\$16,490	-\$13,839	-16.08%	-\$14,000	1.16%	-\$13,000	-7.14%
Substance Abuse	-\$752	-\$848	12.77%	-\$1,000	17.92%	-\$1,000	0.00%
DWI Prevention (\$75)	-\$2,458	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
DWI School Fee	-\$70,270	-\$77,510	10.30%	-\$80,000	3.21%	-\$78,000	-2.50%
DWI Lab Fee	-\$2,461	-\$4,304	74.89%	-\$5,000	16.17%	-\$4,000	-20.00%
Investment Income	-\$7,686	-\$4,104	-46.60%	-\$4,500	9.65%	-\$1,000	-77.78%
Corrections Subt.	-\$161,044	-\$152,588	-5.25%	-\$156,500	2.56%	-\$147,000	-6.07%
ENVIRO. SURCHARGE							
Utilities - Service Envir	-\$849,188	-\$879,122	3.52%	-\$879,000	-0.01%	-\$900,000	2.39%
Utilities - Service Misc	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Utilities - Service Envir	-\$478,478	-\$462,485	-3.34%	-\$462,000	-0.10%	-\$470,000	1.73%
Investment Income	-\$122,268	-\$27,067	-77.86%	-\$15,000	-44.58%	-\$50,000	233.33%
Other/Federal GRT	-\$1,188	-\$1,164	-2.06%	-\$1,164	0.00%	\$0	-100.00%
Municipal Operating	\$0	-\$1,200	#DIV/0!	-\$2,000	66.67%	\$0	-100.00%
Enviro. Surcharge Subt.	-\$1,451,124	-\$1,371,038	-5.52%	-\$1,359,164	-0.87%	-\$1,420,000	4.48%
EMERG. MED. SERV.							
INVESTMENT INCOM	-\$2	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
EMERGENCY MEDICA	-\$14,969	-\$15,119	1.00%	-\$14,133	-6.52%	-\$14,000	-0.94%
TRANS-IN OPER. GRA	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Emerg Med Svc. Subt.	-\$14,971	-\$15,119	0.99%	-\$14,133	-6.52%	-\$14,000	-0.94%
FIRE PROTECTION							
INVESTMENT INCOM	-\$6,125	-\$3,368	-45.01%	\$0	-100.00%	\$0	#DIV/0!
FIRE ALLOTMENT	-\$407,638	-\$397,342	-2.53%	-\$389,940	-1.86%	-\$348,420	-10.65%
OTHER / STATE GRA	-\$7,000	-\$7,000	0.00%	\$0	-100.00%	\$0	#DIV/0!
MUNICIPAL OPERATI	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN OPER. GRA	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Fire Protection Subt.	-\$420,763	-\$407,710	-3.10%	-\$389,940	-4.36%	-\$348,420	-10.65%

**ALL FUNDS
REVENUE SUMMARY (cont)**

Revenue Sources	Actual FY09/10 Revenues	Actual FY10/11 Revenues	% Change	Budgeted FY11/12 Revenues	% Change	Proposed FY12/13 Revenues	% Change
LAW ENF. PROT.							
INVESTMENT INCOM	-\$23	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
LAW ENFORCEMENT	-\$63,000	-\$64,200	1.90%	-\$66,600	3.74%	-\$66,600	0.00%
LAW ENF. PROT. Sub	-\$63,023	-\$64,200	1.87%	-\$66,600	3.74%	-\$66,600	0.00%
SPECIAL LIBRARY							
OTHER CHARGES FC	-\$8,313	-\$8,302	-0.14%	\$0	-100.00%	\$0	#DIV/0!
INVESTMENT INCOM	-\$31	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
LIBRARY	-\$11,023	-\$8,648	-21.55%	-\$121,074	1300.05%	-\$55,000	-54.57%
OTHER / FEDERAL GR	\$0	-\$2,500	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN OPERATING	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Special Library Subt.	-\$19,367	-\$19,449	0.42%	-\$121,074	522.51%	-\$55,000	-54.57%
LODGERS' TAX							
LODGERS' TAX	-\$1,140,875	-\$1,177,868	3.24%	-\$1,030,000	-12.55%	-\$1,100,000	6.80%
INVESTMENT INCOM	-\$1,220	-\$2,234	83.17%	\$0	-100.00%	-\$5,000	#DIV/0!
Lodgers' Tax Subt.	-\$1,142,095	-\$1,180,102	3.33%	-\$1,030,000	-12.72%	-\$1,105,000	7.28%
MUN. GAS TAX(STREETS)							
STREET & ROAD 1 CE	-\$939,079	-\$1,080,623	15.07%	-\$1,050,988	-2.74%	-\$1,050,000	-0.09%
STREET & SIDEWALK	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
(r) INVESTMENT INCO	-\$8,531	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
CO-OP	-\$346,000	-\$34,396	-90.06%	-\$236,656	588.03%	\$0	-100.00%
STATE GRANTS / CO	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN OPERATING	-\$250,000	-\$200,000	-20.00%	-\$200,000	0.00%	-\$200,000	0.00%
CAPITAL PROJECTS	-\$440,726	-\$688,822	56.29%	-\$1,215,290	76.43%	-\$1,481,670	21.92%
Mun. Gas Tax(Streets	-\$1,984,336	-\$2,003,841	0.98%	-\$2,702,934	34.89%	-\$2,731,670	1.06%
RECREATION							
RECREATION 1 CENT	-\$10,671	-\$1,915	-82.06%	\$0	-100.00%	\$0	#DIV/0!
INVESTMENT INCOM	-\$22	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
DISCOUNTS TAKEN	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Recreation Subt.	-\$10,693	-\$1,915	-82.10%	\$0	-100.00%	\$0	#DIV/0!
INTERGOVT. GRANTS							
OTHER CHARGES FC	\$0	-\$16,000	#DIV/0!	-\$20,000	25.00%	\$0	-100.00%
EMERGENCY MEDICA	\$0	\$0	#DIV/0!	-\$86,000	#DIV/0!	\$0	-100.00%
OTHER / STATE GRA	-\$87,900	-\$23,050	-73.78%	\$0	-100.00%	\$0	#DIV/0!
OTHER / FEDERAL GR	-\$46,158	-\$174,106	277.19%	-\$317,408	82.31%	-\$162,611	-48.77%
MUNICIPAL OPERATI	\$0	\$0	#DIV/0!	-\$150,000	#DIV/0!	-\$150,000	0.00%
Intergovt. Grants Sub	-\$134,058	-\$213,156	59.00%	-\$573,408	169.01%	-\$312,611	-45.48%
SENIOR CITIZENS							
CONTRIBUTIONS & D	-\$46,470	-\$51,063	9.88%	-\$46,000	-9.91%	-\$50,000	8.70%
INVESTMENT INCOM	-\$14	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
REIMBURSEMENTS &	\$0	-\$24,052	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
MUNICIPAL OPERATI	-\$201,181	-\$20,841	-89.64%	\$0	-100.00%	\$0	#DIV/0!
AGING	\$0	-\$120,339	#DIV/0!	-\$184,251	53.11%	-\$180,000	-2.31%
OTHER / STATE GRA	-\$17,810	-\$178,968	904.88%	\$0	-100.00%	\$0	#DIV/0!
OTHER / FEDERAL GR	-\$144,166	-\$114,439	-20.62%	-\$147,632	29.00%	-\$145,000	-1.78%

**ALL FUNDS
REVENUE SUMMARY (cont)**

Revenue Sources	Actual FY09/10 Revenues	Actual FY10/11 Revenues	% Change	Budgeted FY11/12 Revenues	% Change	Proposed FY12/13 Revenues	% Change
Senior Citizens Cont'd							
TRANS-IN OPERATING	\$0	-\$400,000	#DIV/0!	-\$530,000	32.50%	-\$530,000	0.00%
Senior Citizens Subt.	-\$409,641	-\$909,701	122.07%	-\$907,883	-0.20%	-\$905,000	-0.32%
NA'NIZHOOSHI CENTER							
INVESTMENT INCOME	-\$5	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Na'Nizhoozhi Center	-\$5	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
CDBG SPECIAL							
INVESTMENT INCOME	-\$3,594	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
SALES - OTHER	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
DISCOUNTS TAKEN	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
CDBG (HUD)	-\$319,839	\$0	-100.00%	-\$375,000	#DIV/0!	\$0	-100.00%
TRANS-IN OPERATING	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
CDBG Special Subt.	-\$323,433	\$0	-100.00%	-\$375,000	#DIV/0!	\$0	-100.00%
B.I.D.							
ADMINISTRATIVE FEES	-\$132,791	-\$121,215	-8.72%	-\$120,000	-1.00%	-\$130,000	8.33%
INVESTMENT INCOME	-\$4	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
PRIVATE GRANTS	-\$110,409	-\$117,373	6.31%	-\$117,000	-0.32%	-\$130,000	11.11%
B.I.D. Subt.	-\$243,204	-\$238,588	-1.90%	-\$237,000	-0.67%	-\$260,000	9.70%
WASTEWATER CAP. IMP.							
INVESTMENT INCOME	-\$12,216	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Wastewater Cap. Imp	-\$12,216	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
WATER CAP. IMP.							
INVESTMENT INCOME	-\$23	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
OTHER / STATE GRANTS	-\$7,485,721	-\$3,850	-99.95%	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN OPERATING	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
CAPITAL PROJECTS	-\$1,750,000	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Water Cap. Imp. Subt.	-\$9,235,744	-\$3,850	-99.96%	\$0	-100.00%	\$0	#DIV/0!
GJU CAP. IMP.							
INVESTMENT INCOME	\$0	-\$65,917	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
REIMBURSEMENTS & EXPENSES	\$0	-\$40,000	#DIV/0!	-\$46,800	17.00%	\$0	-100.00%
TRANS-IN CAPITAL PROJECTS	-\$7,045,972	\$0	-100.00%	-\$1,313,866	#DIV/0!	\$0	-100.00%
GJU Cap. Imp. Subt.	-\$7,045,972	-\$105,917	-98.50%	-\$1,360,666	1184.65%	\$0	-100.00%
AIRPORT CAP. IMP.							
INVESTMENT INCOME	-\$85	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
AIRPORT	-\$5,922	-\$3,669	-38.04%	-\$2,205	-39.90%	-\$50,000	2167.57%

**ALL FUNDS
REVENUE SUMMARY (cont)**

Revenue Sources	Actual FY09/10 Revenues	Actual FY10/11 Revenues	% Change	Budgeted FY11/12 Revenues	% Change	Proposed FY12/13 Revenues	% Change
Airport Cap. Imp. Cont'd							
AIRPORT	-\$224,576	-\$139,879	-37.71%	-\$75,075	-46.33%	\$0	-100.00%
FEDERAL GRANTS / A	\$0	\$0	#DIV/0!	\$0	#DIV/0!	-\$50,000	#DIV/0!
MUNICIPAL OPERATI	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN OPERATI	\$0	\$0	#DIV/0!	\$0	#DIV/0!	-\$950,000	#DIV/0!
Airport Cap. Imp. Sub	-\$230,583	-\$143,548	-37.75%	-\$77,280	-46.16%	-\$1,050,000	1258.70%
GRT INFRA. CAP. IMP.							
INVESTMENT INCOM	-\$16,404	-\$894	-94.55%	\$0	-100.00%	\$0	#DIV/0!
REIMBURSEMENTS &	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
CAPITAL PROJECTS	-\$299,680	-\$1,760,221	487.37%	-\$1,700,000	-3.42%	-\$1,751,630	3.04%
GRT Infra. Cap. Imp. \$	-\$316,084	-\$1,761,115	457.17%	-\$1,700,000	-3.47%	-\$1,751,630	3.04%
GRT INFRA. CAP. IMP.							
INVESTMENT INCOM	-\$13,169	-\$6,727	-48.92%	\$0	-100.00%	\$0	#DIV/0!
CAPITAL PROJECTS	-\$3,002,244	-\$173,923	-94.21%	-\$117,210	-32.61%	-\$171,190	46.05%
GRT Infra. Cap. Imp. \$	-\$3,015,413	-\$180,650	-94.01%	-\$117,210	-35.12%	-\$171,190	46.05%
2/11 S.T. BONDS C. I.							
INVESTMENT INCOM	\$0	-\$15,776	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN DEBT SER	\$0	-\$12,000,000	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
2/11 S.T. Bonds C. I. \$	\$0	-\$12,015,776	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
2000 S.T. BONDS C. I.							
INVESTMENT INCOM	-\$6,257	-\$8,372	33.79%	\$0	-100.00%	\$0	#DIV/0!
2000 S.T. Bonds C. I.	-\$6,257	-\$8,372	33.79%	\$0	-100.00%	\$0	#DIV/0!
LEG. APP. CAP. IMP.							
INVESTMENT INCOM	-\$16	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
OTHER / STATE GRA	-\$209,778	-\$187,833	-10.46%	-\$255,588	36.07%	-\$267,260	4.57%
MUNICIPAL OPERATI	\$0	-\$50,325	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
Leg. App. Cap. Imp. S	-\$209,795	-\$238,158	13.52%	-\$255,588	7.32%	-\$267,260	4.57%
G.O. BONDS CAP. IMP.							
INVESTMENT INCOM	-\$50	-\$921	1741.13%	\$0	-100.00%	-\$500	#DIV/0!
REIMBURSEMENTS &	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
G.O. Bonds Cap. Imp.	-\$50	-\$921	1741.13%	\$0	-100.00%	-\$500	#DIV/0!
04 NONTAX BONDS C.I.							
INVESTMENT INCOM	-\$9	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
04 Nontax Bonds C.I.	-\$9		-100.00%	\$0	#DIV/0!	\$0	#DIV/0!

**ALL FUNDS
REVENUE SUMMARY (cont)**

Revenue Sources	Actual FY09/10 Revenues	Actual FY10/11 Revenues	% Change	Budgeted FY11/12 Revenues	% Change	Proposed FY12/13 Revenues	% Change
2004 S.T. BONDS C. I.							
INVESTMENT INCOM	-\$23	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
REIMBURSEMENTS &	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
2004 S.T. Bonds C. I.	-\$23	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
2004 S.T. BONDS C. I.			#DIV/0!		#DIV/0!		#DIV/0!
INVESTMENT INCOM	-\$6	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
2004 S.T. Bonds C. I. Subt.		\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
05 WATER REV. BNDS.			#DIV/0!		#DIV/0!		#DIV/0!
INVESTMENT INCOM	-\$4,268	-\$2,109	-50.59%	\$0	-100.00%	\$0	#DIV/0!
05 Water Rev. Bnds. S	-\$4,268	-\$2,109	-50.59%	\$0	-100.00%	\$0	#DIV/0!
05 W/W REV. BNDS. 397							
INVESTMENT INCOM	-\$39,759	-\$27,526	-30.77%	\$0	-100.00%	\$0	#DIV/0!
05 W/W Rev. Bnds. S	-\$39,759	-\$27,526	-30.77%	\$0	-100.00%	\$0	#DIV/0!
PUB. WKS. CAP. IMP. 399							
INVESTMENT INCOM	-\$35,826	-\$1,171	-96.73%	\$0	-100.00%	\$0	#DIV/0!
CO-OP	-\$60,000	\$0	-100.00%	-\$524,000	#DIV/0!	\$0	-100.00%
DOT	-\$366,100	-\$1,685,240	360.32%	-\$1,233,463	-26.81%	\$0	-100.00%
OTHER/STATE GRAN	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
OTHER/ FEDERAL GR	\$0	-\$446,570	#DIV/0!	-\$2,337,595	423.46%	\$0	-100.00%
PRIVATE GRANTS	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN OPERATIN	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
CAPITAL PROJECTS	-\$365,109	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Pub. Wks. Cap. Imp. S	-\$827,035	-\$2,132,981	157.91%	-\$4,095,058	91.99%	\$0	-100.00%
04 ST BONDS DEBT SERV.							
INVESTMENT INCOM	-\$8,576	-\$1,512	-82.37%	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN DEBT SERV	-\$1,384,250	-\$1,386,120	0.14%	-\$1,395,080	0.65%	-\$1,393,490	-0.11%
04 ST Bonds Debt Ser	-\$1,392,826	-\$1,387,632	-0.37%	-\$1,395,080	0.54%	-\$1,393,490	-0.11%
NMFA LOANS DEBT SERV.							
PROP. TAX CURR. YE	-\$848,597	-\$471,126	-44.48%	\$0	-100.00%	\$0	#DIV/0!
PROP. TAX PRIOR YE	-\$39,284	-\$28,534	-27.37%	\$0	-100.00%	\$0	#DIV/0!
INVESTMENT INCOM	-\$5,448	-\$1,192	-78.12%	\$0	-100.00%	\$0	#DIV/0!
LOAN PROCEEDS	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN DEBT SERV	-\$239,924	-\$3,854,223	1506.43%	-\$143,260	-96.28%	-\$143,260	0.00%
NMFA Loans Debt Srv	-\$1,133,253	-\$4,355,076	284.30%	-\$143,260	-96.71%	-\$143,260	0.00%
WWTP DEBT SERVICE 492							
INVESTMENT INCOM	-\$30,111	-\$11,418	-62.08%	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN DEBT SERV	-\$384,510	-\$434,496	13.00%	-\$434,510	0.00%	-\$434,500	0.00%
WWTP Debt Svc Subt	-\$414,621	-\$445,914	7.55%	-\$434,510	-2.56%	-\$434,500	0.00%

**ALL FUNDS
REVENUE SUMMARY (cont)**

Revenue Sources	Actual FY09/10 Revenues	Actual FY10/11 Revenues	% Change	Budgeted FY11/12 Revenues	% Change	Proposed FY12/13 Revenues	% Change
2000 S.T.B. DEBT SERV.							
INVESTMENT INCOM	-\$2,061	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN DEBT SERV	-\$4,336,458	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
2000 S.T.B. Debt Srv	-\$4,338,519	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
2004 S.T.B. DEBT SERV.							
INVESTMENT INCOM	-\$18,206	-\$9,001	-50.56%	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN DEBT SERV	-\$222,750	-\$251,244	12.79%	-\$251,600	0.14%	-\$246,560	-2.00%
2004 S.T.B. Debt Srv	-\$240,956	-\$260,245	8.01%	-\$251,600	-3.32%	-\$246,560	-2.00%
2005 GJU RB DEBT SERV.							
INVESTMENT INCOM	-\$49,286	-\$28,716	-41.74%	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN DEBT SERV	-\$1,822,030	-\$1,923,372	5.56%	-\$1,921,440	-0.10%	-\$1,920,570	-0.05%
2005 RB Debt Srv Sub	-\$1,871,316	-\$1,952,088	4.32%	-\$1,921,440	-1.57%	-\$1,920,570	-0.05%
2004 S.T.B. DEBT SERV.							
INVESTMENT INCOM	-\$56	-\$4,185	7376.93%	\$0	-100.00%	\$0	#DIV/0!
BOND PROCEEDS	-\$15,430,000	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN DEBT SERV	-\$83,665	-\$1,554,545	1758.07%	-\$1,549,790	-0.31%	-\$1,548,840	-0.06%
2004 S.T.B. Debt Srv	-\$15,513,721	-\$1,558,730	-89.95%	-\$1,549,790	-0.57%	-\$1,548,840	-0.06%
			#DIV/0!		#DIV/0!		#DIV/0!
2011 GOB DEBT SERV.							
PROP. TAX CURR. YE	\$0	-\$291,211	#DIV/0!	-\$610,000	109.47%	-\$610,000	0.00%
PROP. TAX PRIOR YE	\$0	-\$36,132	#DIV/0!	\$0	-100.00%	-\$5,800	#DIV/0!
INVESTMENT INCOM	\$0	-\$1,933	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
LOAN PROCEEDS	\$0	-\$3,630,000	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN DEBT SERV	\$0	-\$484,118	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
2011 GOB Debt Serv	\$0	-\$4,443,394	#DIV/0!	-\$610,000	-86.27%	-\$615,800	0.95%
SOLID WASTE ENT.							
SOLID WASTE 4%	\$0	\$0	#DIV/0!	-\$50	#DIV/0!	\$0	-100.00%
ENVIRONMENTAL TA	-\$412,749	-\$440,102	6.63%	-\$260,000	-40.92%	-\$425,040	63.48%
LANDFILL FEES	-\$33,399	-\$64,393	92.80%	-\$70,020	8.74%	\$0	-100.00%
UTILITIES - SERVICE/	-\$2,980,834	-\$2,965,497	-0.51%	-\$2,944,940	-0.69%	\$0	-100.00%
UTILITIES - SERVICE/	-\$6,489	-\$7,353	13.32%	-\$7,880	7.17%	\$0	-100.00%
UTILITIES - SERVICE/	-\$642	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
UTILITIES - SERVICE/	-\$1,612	-\$1,674	3.86%	-\$1,670	-0.24%	\$0	-100.00%
OTHER CHARGES FC	\$0	\$0	#DIV/0!	\$0	#DIV/0!	-\$3,112,120	#DIV/0!
(r) INVESTMENT INCC	-\$40,180	-\$30,950	-22.97%	-\$26,130	-15.57%	\$0	-100.00%
DISCOUNTS TAKEN	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
OTHER / STATE GRA	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN OPERATIN	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Solid Waste Ent. Subt	-\$3,475,904	-\$3,509,969	0.98%	-\$3,310,690	-5.68%	-\$3,537,160	6.84%
GALLUP JOINT UTIL. ENT.							
UTILITIES - SERVICE	-\$21,076,337	-\$21,753,180	3.21%	-\$21,539,420	-0.98%	-\$21,000,000	-2.50%
UTILITIES - SERVICE	-\$3,604,237	-\$3,195,419	-11.34%	-\$3,207,830	0.39%	-\$3,222,900	0.47%
UTILITIES - SERVICE	-\$5,919,372	-\$5,564,467	-6.00%	-\$5,530,235	-0.62%	-\$5,617,000	1.57%
UTILITIES - SERVICE	\$349,445	\$266,971	-23.60%	\$0	-100.00%	\$0	#DIV/0!
UTILITIES - SERVICE	-\$47,849	-\$65,636	37.17%	\$0	-100.00%	\$0	#DIV/0!

**ALL FUNDS
REVENUE SUMMARY (cont)**

Revenue Sources	Actual FY09/10 Revenues	Actual FY10/11 Revenues	% Change	Budgeted FY11/12 Revenues	% Change	Proposed FY12/13 Revenues	% Change
GALLUP JOINT UTIL. ENT. Cont'd							
UTILITIES - SERVICE	\$94,897	\$69,369	-26.90%	\$0	-100.00%	\$0	#DIV/0!
UTILITIES - SERVICE	-\$155,285	-\$169,390	9.08%	\$0	-100.00%	\$0	#DIV/0!
RECONNECTION FEE	-\$58,814	-\$52,280	-11.11%	\$0	-100.00%	\$0	#DIV/0!
OTHER CHARGES FOR	-\$15,171	\$3,477	-122.92%	\$0	-100.00%	\$0	#DIV/0!
(r) INVESTMENT INC	-\$167,223	-\$52,509	-68.60%	\$0	-100.00%	\$0	#DIV/0!
REIMBURSEMENTS	\$0	\$0	#DIV/0!	\$767,000	#DIV/0!	\$0	-100.00%
DISCOUNTS TAKEN	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
CO-OP	\$46,300	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN OPERATING	\$0	\$0	#DIV/0!	-\$180,000	#DIV/0!	\$0	-100.00%
TRANS-IN SHARED S	-\$28,790	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Gallup Joint Util. Ent.	-\$30,582,436	-\$30,513,065	-0.23%	-\$29,690,485	-2.70%	-\$29,839,900	0.50%
FITNESS CENTER ENT.							
RECREATIONAL	-\$221,171	-\$185,301	-16.22%	-\$201,000	8.47%	-\$220,000	9.45%
INVESTMENT INCOM	-\$93	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
REIMBURSEMENTS	\$250	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
SALES - OTHER	-\$97	-\$289	197.66%	\$0	-100.00%	\$0	#DIV/0!
TRANS-IN OPERATING	-\$74,590	\$0	-100.00%	-\$80,000	#DIV/0!	-\$39,582	-50.52%
Fitness Center Ent. S	-\$295,702	-\$185,590	-37.24%	-\$281,000	51.41%	-\$259,582	-7.62%
NJHF RODEO ENT.							
PRINTING & COPYIN	-\$30,616	-\$19,945	-34.86%	\$0	-100.00%	\$0	#DIV/0!
RECREATIONAL	-\$280	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
OTHER CHARGES FOR	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
(r) INVESTMENT INC	-\$418	-\$36	-91.39%	\$0	-100.00%	\$0	#DIV/0!
REIMBURSEMENTS	-\$55	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
RENTS & ROYALTIES	-\$197,585	-\$222,966	12.85%	\$0	-100.00%	\$0	#DIV/0!
SALES - OTHER	-\$25,882	-\$20,263	-21.71%	\$0	-100.00%	\$0	#DIV/0!
VENDING & CONCES	-\$11,183	-\$14,292	27.80%	\$0	-100.00%	\$0	#DIV/0!
DISCOUNTS TAKEN	-\$41	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
GATE SALES	-\$170,569	-\$172,153	0.93%	\$0	-100.00%	\$0	#DIV/0!
TRADE SHOW FEES	-\$72,675	-\$86,659	19.24%	\$0	-100.00%	\$0	#DIV/0!
OTHER / STATE GRA	-\$50,000	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
MUNICIPAL OPERAT	-\$100,000	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TRANS-IN OPERATING	-\$500	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
NJHF Rodeo Ent. Sub	-\$659,805	-\$536,314	-18.72%	\$0	-100.00%	\$0	#DIV/0!
GAMERCO BILLINGS ENT.							
UTILITIES - SERVICE	-\$92,067	-\$71,784	-22.03%	\$0	-100.00%	-\$71,000	#DIV/0!
UTILITIES - SERVICE	-\$212,890	-\$162,352	-23.74%	\$0	-100.00%	-\$160,000	#DIV/0!
UTILITIES - SERVICE	-\$125,958	-\$122,766	-2.53%	\$0	-100.00%	-\$120,000	#DIV/0!
UTILITIES - SERVICE	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
(r) INVESTMENT INC	-\$12,605	-\$3,405	-72.99%	\$0	-100.00%	-\$30,000	#DIV/0!
Gamerco Billings Ent	-\$443,519	-\$360,307	-18.76%	\$0	-100.00%	-\$381,000	#DIV/0!

**CITY OF GALLUP
EXPENDITURE SUMMARY**

STAFFING	Budgeted Positions FY11/12	Budgeted Positions FY12/13	Budgeted Salaries FY11/12	Budgeted Salaries FY12/13	% Change
All Positions	419	396	\$14,516,498	\$13,822,247	-4.78%

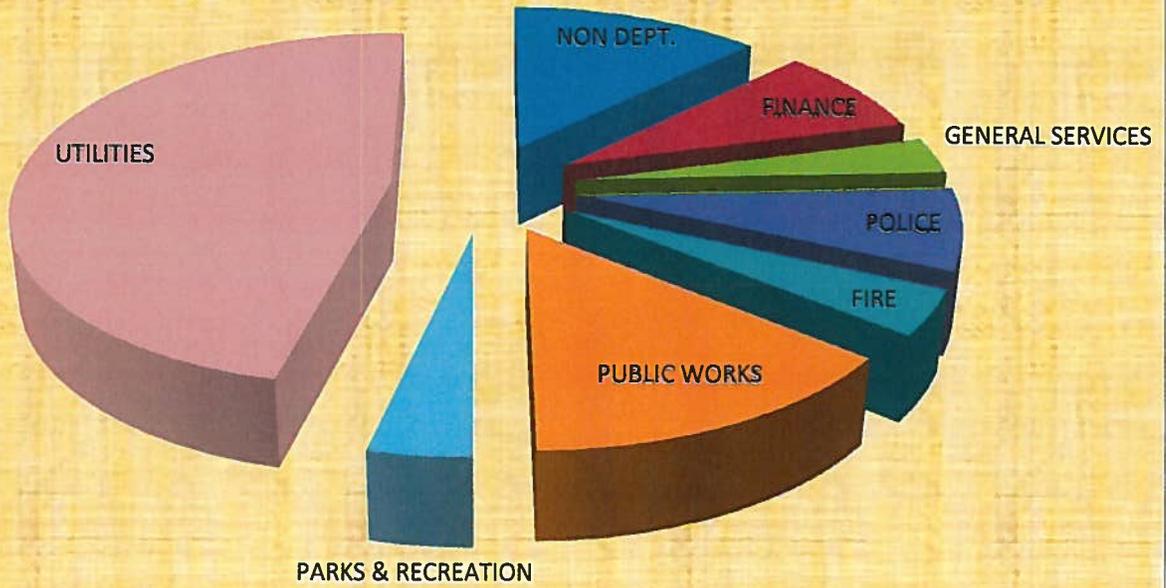
DEPARTMENTS	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
ADMINISTRATION	\$14,092,231	\$14,670,030	4.10%	\$14,846,646	1.20%	\$13,287,526	-10.50%
FINANCE	\$15,060,368	\$28,945,767	92.20%	\$8,624,290	-70.21%	\$8,550,278	-0.86%
GENERAL SERVICES	\$3,651,136	\$3,595,776	-1.52%	\$3,292,730	-8.43%	\$3,561,917	8.18%
POLICE	\$7,234,688	\$7,720,771	6.72%	\$7,409,673	-4.03%	\$7,722,384	4.22%
FIRE	\$3,816,014	\$4,580,596	20.04%	\$4,764,990	4.03%	\$4,273,640	-10.31%
PUBLIC WORKS	\$6,993,804	\$9,845,028	40.77%	\$20,381,635	107.02%	\$14,935,464	-26.72%
PARKS & RECREATION	\$3,931,143	\$4,144,927	5.44%	\$4,003,082	-3.42%	\$3,914,240	-2.22%
UTILITIES	\$37,895,316	\$32,902,899	-13.17%	\$46,427,627	41.10%	\$48,572,297	4.62%
TOTAL	\$92,674,701	\$106,405,793	14.82%	\$109,750,673	3.14%	\$104,817,748	-4.49%

EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Services	\$20,785,040	\$22,287,098	7.23%	\$22,628,670	1.53%	\$21,882,013	-3.30%
Operating	\$63,754,076	\$77,262,920	21.19%	\$78,834,814	2.03%	\$74,253,166	-5.81%
Capital	\$2,885,771	\$1,437,804	-50.18%	\$2,591,849	80.26%	\$3,104,577	19.78%
Debt Service	\$2,338,744	\$2,381,920	1.85%	\$3,088,130	29.65%	\$3,085,590	-0.08%
Operating Grants	\$75,090	\$400,000	432.69%	\$790,000	97.50%	\$569,582	-27.90%
Capital Projects	\$2,835,979	\$2,636,052	-7.05%	\$1,817,210	-31.06%	\$1,922,820	5.81%
SUBTOTAL	\$92,674,701	\$106,405,793	14.82%	\$109,750,673	3.14%	\$104,817,748	-4.49%

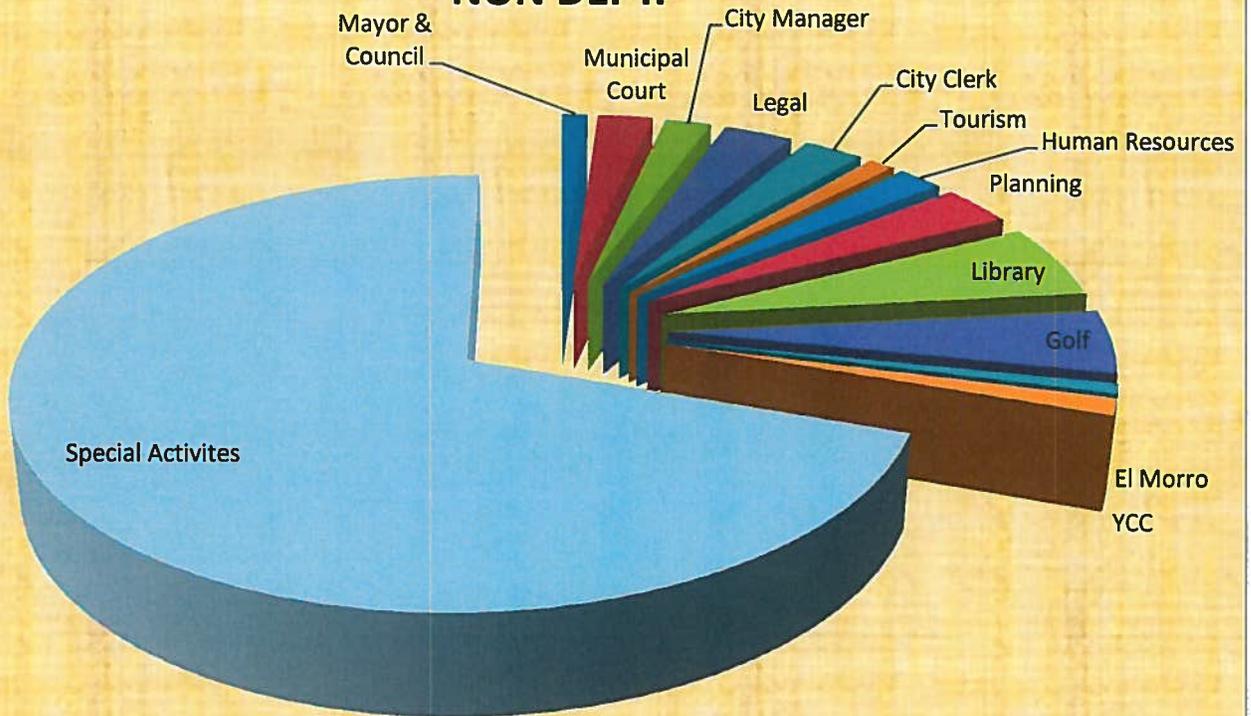
**CITY OF GALLUP
EXPENDITURE SUMMARY (cont.)**

FUNDING SOURCE	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
101 General	\$29,746,931	\$30,034,582	0.97%	\$30,795,633	2.53%	\$29,572,016	-3.97%
201 Corrections	\$87,321	\$467,968	435.92%	\$106,000	-77.35%	\$101,000	-4.72%
202 Environmental Surcharge	\$10,452	\$244,563	2239.94%	\$61,661	-74.79%	\$2,617,000	4144.17%
206 EMS	\$14,678	\$14,339	-2.30%	\$15,200	6.00%	\$15,250	0.33%
209 State Fire	\$174,641	\$521,686	198.72%	\$664,670	27.41%	\$644,000	-3.11%
211 Law Enforcement	\$50,554	\$79,322	56.90%	\$66,700	-15.91%	\$66,700	0.00%
213 Special Library	\$79,069	\$47,180	-40.33%	\$76,385	61.90%	\$0	-100.00%
214 Lodger's Tax	\$763,667	\$1,723,607	125.70%	\$1,556,630	-9.69%	\$1,504,920	-3.32%
216 1 Cent Gas Tax	\$2,470,927	\$2,063,596	-16.48%	\$2,384,463	15.55%	\$2,748,440	15.26%
217 Recreation	\$12,794	\$5,179	-59.52%	\$51,580	895.93%	\$0	-100.00%
218 Intergovernmental Grants	\$208,451	\$196,800	-5.59%	\$576,957	193.17%	\$138,414	-76.01%
219 Senior Center	\$370,252	\$978,423	164.26%	\$870,768	-11.00%	\$846,388	-2.80%
290 NCI	\$14,382	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
291 Community Development	\$278,964	\$2,287	-99.18%	\$372,713	16197.03%	\$0	-100.00%
292 Law Enforcement Block Grant	\$1,138	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
293 Business Improvement	\$220,817	\$234,745	6.31%	\$0	-100.00%	\$260,000	#DIV/0!
304 WWTP & Lift Station	\$557,400	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
306 Jt Ut. Capital Project 8/94	\$619,082	\$2,628,437	324.57%	\$6,986,793	165.82%	\$6,039,262	-13.56%
307 GJU CP	\$0	\$228,044	#DIV/0!	\$2,014,227	783.26%	\$3,168,500	57.31%
308 Airport Improvements	\$236,875	\$156,808	-33.80%	\$79,486	-49.31%	\$1,050,000	1220.99%
311 Infrastructure GRT .125%	\$805,835	\$819,392	1.68%	\$2,315,578	182.60%	\$2,229,060	-3.74%
312 Infrastructure GRT .125%	\$169,745	\$883,014	420.20%	\$1,218,148	37.95%	\$532,388	-56.30%
313 Bond 2010	\$0	\$1,045,001	#DIV/0!	\$10,954,996	948.32%	\$7,252,904	-33.79%
390 Capital Improvement Bonds	\$2,390	\$23,486	882.66%	\$217,054	824.20%	\$214,081	-1.37%
391 Legislation Appropriations	\$219,268	\$222,950	1.68%	\$214,600	-3.75%	\$97,763	-54.44%
392 Jt. Ut. Ref. Rev. Bonds 12/1/93	\$15,883	\$49,224	209.93%	\$40,867	-16.98%	\$20,527	-49.77%
393 Series 2004 COP Non Taxable	\$8,389	\$3,726	-55.58%	\$0	-100.00%	\$0	#DIV/0!
394 Series 2004 COP Taxable	\$3,287	\$0	-100.00%	\$0	#DIV/0!	\$51,679	#DIV/0!
395 Series 2004 GJU Revenue Bonds	\$0	\$0	#DIV/0!	\$15,080	#DIV/0!	\$0	-100.00%
396 01/05 GJU Bond CIP Water	\$86,457	\$187,583	116.97%	\$151,620	-19.17%	\$92,895	-38.73%
397 01/05 GJU Bond CIP WW	\$97,702	\$75,360	-22.87%	\$1,586,550	2005.30%	\$314,327	-80.19%
398 07/97 Sales Tax Bonds CIP Fund	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
399 Capital Projects - 1986	\$2,477,199	\$4,001,378	61.53%	\$2,243,928	-43.92%	\$0	-100.00%
490 Sales Tax Revenue	\$1,391,265	\$1,393,918	0.19%	\$1,395,080	0.08%	\$1,393,490	-0.11%
491 NMFA Fire Equipment	\$1,244,370	\$5,442,992	337.41%	\$143,260	-97.37%	\$143,260	0.00%
492 State Revolving Loan WW	\$434,497	\$434,497	0.00%	\$434,510	0.00%	\$434,500	0.00%
493 11/01/00 Bond Fund	\$4,419,055	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
494 GJU Revenue Bonds	\$250,746	\$254,299	1.42%	\$251,600	-1.06%	\$246,560	-2.00%
495 01/05 GJU Revenue Bonds	\$1,906,025	\$1,925,915	1.04%	\$1,921,440	-0.23%	\$1,920,570	-0.05%
497 06/10 Sales Tax Bond	\$3,423,934	\$13,556,150	295.92%	\$1,549,790	-88.57%	\$1,548,840	-0.06%
498 02/11 GO Bond Refunding	\$0	\$3,720,506	#DIV/0!	\$605,600	-83.72%	\$615,800	1.68%
504 Solid Waste	\$2,627,271	\$3,078,110	17.16%	\$3,320,720	7.88%	\$3,455,440	4.06%
506 Joint Utilities	\$33,462,456	\$26,026,304	-22.22%	\$31,856,466	22.40%	\$32,450,373	1.86%
516 Fitness Center	\$242,093	\$243,470	0.57%	\$281,000	15.41%	\$344,181	22.48%
590 NM Jr. High School Rodeo	\$678,480	\$634,079	-6.54%	\$0	-100.00%	\$0	#DIV/0!
591 Gallup McK Adult Detention Ctr			#DIV/0!		#DIV/0!		#DIV/0!
592 Gamero Utility	\$788,576	\$489,682	-37.90%	\$0	-100.00%	\$381,000	#DIV/0!
603 Risk Mgmt Internal Svc Fund	\$2,001,385	\$2,267,191	13.28%	\$2,352,920	3.78%	\$2,306,219	-1.98%
TOTAL	\$92,674,701	\$106,405,793	14.82%	\$109,750,673	3.14%	\$104,817,748	-4.49%

FY 2013 Proposed Budget



NON DEPT.



DEPARTMENT: NON-DEPARTMENTAL

DIVISION: MAYOR & COUNCIL

PROGRAM DESCRIPTION: The City of Gallup is governed by a home rule charter which identifies the form of government as the “council-manager” form. The Mayor and the councilors are elected to 4 year terms. Two councilors run every two years. The Mayor is the presiding officer and the ceremonial head of the city. The City council is the city’s legislative body. The City Council also appoints the City Manager and City Attorney. The Mayor and Council also perform a myriad of other duties outlined in state law, local ordinances and resolutions.

FY 2013 GOALS/OBJECTIVES:

BUDGET HIGHLIGHTS:

**NON-DEPARTMENTAL
MAYOR & COUNCIL**

EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditure	% Change
Personnel Services	\$116,069	\$106,299	-8.42%	\$118,930	11.88%	\$116,277	-2.23%
Operating	\$59,881	\$55,385	-7.51%	\$30,700	-44.57%	\$33,000	7.49%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$175,950	\$181,684	-8.11%	\$149,630	-7.46%	\$149,277	-0.24%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$175,950	\$161,684	-8.11%	\$149,630	-7.46%	\$149,277	-0.24%
TOTAL	\$175,950	\$161,684	-8.11%	\$149,630	-7.46%	\$149,277	-0.24%

DEPARTMENT: NON-DEPARTMENTAL (JUDICIAL BRANCH OF CITY GOVERNMENT)

DIVISION: MUNICIPAL COURT

PROGRAM DESCRIPTION: The Municipal Court is a separate but equal branch of city government which is charged with the task of presiding over traffic cases and petty misdemeanor criminal offenses which take place within the city limits of Gallup. The court handles between 3000 and 5000 cases per year, and is one of the five busiest courts in the state.

FY 2013 GOALS/OBJECTIVES:

- Go online with "Citepay" to allow defendants to pay traffic tickets online
- Archive 5000 DWI cases to digital format
- Keep cases flowing efficiently and the public moving through our doors quickly
- Find ways to improve efficiency in the use of clerk resources

BUDGET HIGHLIGHTS: In the past 8 years, the court has reduced its personnel from 10 to 5, while maintaining a high level of professionalism and efficiency. This year, the court is further cutting its budget, this time in the operational line items, while picking up as much support as possible from the Court Automation Fund.

**NON-DEPARTMENTAL
MUNICIPAL COURT**

RE CATEGORY	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servis	\$235,874	\$244,460	3.64%	\$249,480	2.05%	\$271,787	8.94%
Operating	\$99,209	\$118,504	19.45%	\$173,030	46.01%	\$47,114	-72.77%
Capital	\$0	\$7,824	#DIV/0!	\$30,000	283.43%	\$0	-100.00%
TOTAL	\$335,083	\$370,788	10.66%	\$452,510	22.04%	\$318,901	-29.53%

FUNDING SOURCE	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$335,083	\$370,788	10.66%	\$452,510	22.04%	\$318,901	-29.53%
TOTAL	\$335,083	\$370,788	10.66%	\$452,510	22.04%	\$318,901	-29.53%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: CITY MANAGER

PROGRAM DESCRIPTION: The City of Gallup is governed by a home rule charter which identifies the form of government as the “council-manager” form. The City Manager is the “chief administrative officer: of the city (Art.3 Sec. 1). The home rule charter specifies that the city manager is a full-time employee. The City Manager’s duties include budget preparation, financial reporting and city council advisor. The City Manager also employs and discharges all city employees pursuant to the personnel ordinance and applicable collective bargaining agreements. The City Manager also has a myriad of other duties pursuant to state law, city ordinances and city resolutions.

FY 2013 GOALS/OBJECTIVES:

- Provide the Mayor & Council with the best information to make tough policy decisions in challenging times.
- Promote policy making and administrative decisions based on “the big picture” instead of investing significant time and financial resources dealing with minor issues.
- Manage with the goals of maximizing the efficiency of our human resources and the effectiveness of our financial resources.
- Improve community relations with a “state of the art” city web page and user friendly documents.
- Manage to maximize the opportunity for success of NGWSP.

BUDGET HIGHLIGHTS: The McKinney administration inherited an FY 2012 Preliminary Budget that included a proposed General Fund Budget that was \$2.8 million dollars out of balance with several hundred thousand dollars of under-budgeted personnel expenditures as well. Coping with this situation has been the predominant concern during the last year.

**NON-DEPARTMENTAL
CITY MANAGER**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servid	\$188,739	\$94,646	-49.85%	\$220,120	132.57%	\$219,799	-0.15%
Operating	\$38,424	\$57,130	48.68%	\$51,400	-10.03%	\$47,145	-8.28%
Capital	\$0	\$0	N/A	\$0	N/A	\$0	N/A
TOTAL	\$227,163	\$151,776	-33.19%	\$271,520	78.90%	\$266,944	-1.69%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$227,163	\$151,776	-33.19%	\$271,520	78.90%	\$266,944	-1.69%
TOTAL	\$227,163	\$151,776	-33.19%	\$271,520	78.90%	\$266,944	-1.69%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: CITY ATTORNEY

PROGRAM DESCRIPTION: The function of the **City Attorney's Office** is to serve the city with the highest quality of legal advice and representation.

The office:

- advises the Mayor, City Council, City Administration, City Advisory Boards and Employees in all areas of the law;
- handles legal issues relating to preparation/review of all documents in which the City may have an interest, ordinances, resolutions, contracts, code enforcement, zoning, legislation, real estate, labor and employment, water, franchises, tax suits, bankruptcies, civil service, law enforcement, open records, and financial matters;
- represents the City in litigation to which it, or one of its officials in their capacity, is a part.

The City Attorney's Office cannot provide legal advice or representation to individual citizens.

FY 2013 GOALS/OBJECTIVES:

- To reduce support staff by 50% and to minimize use of outside counsel as much as possible.

BUDGET HIGHLIGHTS: Currently, the City Attorney's Office has one full time attorney and two legal assistants which will change in the upcoming 2013 fiscal year to only one legal assistant and one part-time contracted Municipal Court Prosecutions Clerk.

The legal department's largest expense is the contracting of outside counsel to represent the City in a variety of civil matters and employment matters. It also covers expenses from title searches, real estate appraisals, engineer/survey fees, and mediator fees for EEOC cases. In addition, we have two contracted positions - City Prosecutor and Public Defender; \$195,000.00.

SPECIAL REQUEST: The legal department is requesting a new contracted part-time Municipal Court Prosecutions Clerk (**\$13,050.00 - included in the above mentioned budget figure**) for FY 2012/2013 to assist the contracted City Prosecutor. This will replace one of the current full-time legal assistant positions.

**NON-DEPARTMENTAL
LEGAL**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servid	\$257,565	\$294,358	14.28%	\$287,070	-2.48%	\$220,685	-23.12%
Operating	\$190,317	\$164,875	-13.37%	\$205,000	24.34%	\$177,578	-13.38%
Capital			#DIV/0!		#DIV/0!		#DIV/0!
TOTAL	\$447,883	\$459,232	2.53%	\$492,070	7.15%	\$398,263	-19.06%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$447,883	\$459,232	2.53%	\$492,070	7.15%	\$398,263	-19.06%
TOTAL	\$447,883	\$459,232	2.53%	\$492,070	7.15%	\$398,263	-19.06%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: CITY CLERK

PROGRAM DESCRIPTION: The City Clerk reports directly to the City Manager and has a staff of two (2) full-time employees. The duties of the City Clerk's Office includes the conduction of all municipal elections; preparation of meeting notices, agendas, and minutes for all City Council meetings; maintenance of official documents; collection of taxes and fees; issuance of licenses and permits; respond to public records requests; and assist with matters pertaining to Hillcrest Cemetery. The City Clerk also performs other duties as directed by the City Manager and with the duties set forth under state law, the City Charter and the City Code.

FY 2013 GOALS/OBJECTIVES:

- Successfully conduct all municipal elections during the year.
- Development of a webpage for the City Clerk's Office to provide public access in processing business registrations, event permits, public records requests, and the payment of taxes and fees.
- Continue the development and maintenance of an electronic document imaging system for preserving and tracking City records.
- Implement the final redistricting plan to be adopted by the City Council.
- Assist with Ordinance revisions and revisions to the City Charter.
- Provide exceptional service to the public.

BUDGET HIGHLIGHTS:

FY 2013 budget request includes projected costs for conducting the 2013 Regular Municipal Election, a Runoff Election (if needed), and a proposed Special Election for the NGWSP GRT Referendum.

**NON-DEPARTMENTAL
CITY CLERK**

RE CATEGORY	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servis	\$179,916	\$196,464	9.20%	\$191,230	-2.66%	\$201,343	5.29%
Operating	\$94,332	\$129,541	37.32%	\$71,550	-44.77%	\$143,195	100.13%
Capital	\$0	\$0	N/A	\$0	N/A	\$0	#DIV/0!
TOTAL	\$274,248	\$326,005	18.87%	\$262,780	-19.39%	\$344,538	31.11%

FUNDING SOURCE	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$274,248	\$326,005	18.87%	\$262,780	-19.39%	\$344,538	31.11%
TOTAL	\$274,248	\$326,005	18.87%	\$262,780	-19.39%	\$344,538	31.11%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: TOURISM

PROGRAM DESCRIPTION: This division is designed to capture all city costs related to the support of the tourism industry from the Lodger's Tax and other city operations funds with the exception of Red Rock Park. State law governing lodger's tax specifies that a minimum of 40% of our 5% Lodger's Tax revenues must be expended for "advertising, publicizing and promoting tourist related attractions, facilities and events." The city subcontracts many core programs to the Chamber of Commerce and distributes lodger's tax funds to a wide variety of special events related organization.

FY 2013 GOALS/OBJECTIVES:

- Provide the Mayor & Council with the best information to make tourism fund allocation decisions.
- Gather non Red Rock Park personnel and operational expenses for each special event and/or lodger's tax funded event in the next six months for use in the FY 2014 Budget process.
- Allocate applicable Red Rock park personnel, operational and capital expenses above and beyond the basic expenses related to operating the park to the appropriate program/event.
- Provide appropriate staff support to the Lodger's Tax Board and other special events boards as needed.

BUDGET HIGHLIGHTS:

**NON-DEPARTMENTAL
TOURISM**

RE CATEGORY	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services			#DIV/0!		#DIV/0!		#DIV/0!
Operating	\$1,391	\$0	-100.00%	\$0	#DIV/0!		#DIV/0!
Capital			#DIV/0!		#DIV/0!		#DIV/0!
TOTAL	\$1,391	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!

FUNDING SOURCE	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$1,391	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$1,391	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: HUMAN RESOURCES

PROGRAM DESCRIPTION: The Human Resources Division is responsible for the City's personnel activities; recruitment, testing, classification and compensation; employee training, personnel records maintenance, performance appraisals; negotiations for and administration of three (3) collective bargaining agreements; federal, state and local labor compliance; investigative services and policies/procedures application. The HR Department provides assistance to all of the 40+ standing divisions of the City with a total of 420 FTE's

FY 2013 GOALS/OBJECTIVES:

Policy Development

- Review and revise clear and practical personnel policies to align with the strategic needs of the City of Gallup.

Service Delivery

- Incorporate new technology to simplify, streamline and automate key human resource business processes to improve delivery of tools and resources to management and customers.

Process Improvement

- Continue to employ progressive and legally sound hiring processes.

Staff Development

- Develop and implement an effective employee performance management process
- Provide employees with tools and training to meet personal and professional development and succession planning needs.

BUDGET HIGHLIGHTS:

- Successfully negotiate a new collective bargaining agreement with the labor union representing firefighters.
- Continuation of the Employee Assistance Program to improve employee wellness and productivity.
- Maintain a successful employee recognition program to enhance employee relations and boost morale.
- Meet or exceed all mandated training and legal requirements.

**NON-DEPARTMENTAL
HUMAN RESOURCES**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Serv	\$161,195	\$178,907	10.99%	\$173,180	-3.20%	\$175,332	1.24%
Operating	\$51,486	\$52,274	1.53%	\$78,310	49.81%	\$94,219	20.32%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$212,681	\$231,181	8.70%	\$251,490	8.78%	\$269,551	7.18%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$212,681	\$231,181	8.70%	\$251,490	8.78%	\$269,551	7.18%
TOTAL	\$212,681	\$231,181	8.70%	\$251,490	8.78%	\$269,551	7.18%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: PLANNING

PROGRAM DESCRIPTION: The Planning Department is responsible for enforcing equally and without prejudice all Federal, State and Municipal laws and ordinances relating to land use, zoning, building construction, ADA, property improvement and development, signage, property maintenance, subdivision, annexation, zoning map amendments, variances, conditional uses, site development review, text amendments and vacation of plats. The Planning Department is also responsible for providing long-range planning guidance for development activities within the city to ensure that the recommendations as described within the "Elements" of the Growth Management Master Plan are followed. Furthermore the Planning Department is responsible for maintaining and updating the City of Gallup Growth Management Master Plan and maintaining and updating the City's Land Development Standards. The Planning Department also undertakes special projects related to quality of life issues. The Planning Department is support staff for the City of Gallup Planning and Zoning Commission and is responsible for facilitating all monthly Planning and Zoning Commission public hearings and presenting all cases to the Commission.

FY 2013 GOALS/OBJECTIVES:

- To promote smart, safe and healthy growth within the city by following the recommendations and development strategies set forth in the City of Gallup Growth Management Master Plan.
- To provide excellent customer service through more efficient permitting and application review policies and procedures.
- To maintain a clean, healthy and safe community through consistent and aggressive enforcement of property maintenance codes and ordinances throughout the city.
- To eliminate dilapidated, unsafe structures within the city through condemnation which in turn will help to revitalize blighted areas throughout the city?
- To provide the Planning Department staff with sufficient training to allow them to perform their duties professionally and effectively.

BUDGET HIGHLIGHTS: Planning Department budget has been cut considerably over the past two or three fiscal years. This fiscal year's numbers have either stayed the same or have been reduced from fiscal year 2012. Professional Services has been cut considerably due to expiring contracts and completion of certain projects. Any further cuts in the Planning Department budget will make operation extremely difficult.

**NON-DEPARTMENTAL
PLANNING**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Serv	\$291,716	\$331,010	13.47%	\$321,430	-2.89%	\$336,259	4.61%
Operating	\$76,600	\$54,563	-28.77%	\$81,890	50.08%	\$83,500	1.97%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$388,317	\$385,574	4.69%	\$403,320	4.60%	\$419,759	4.08%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$368,317	\$385,574	4.69%	\$403,320	4.60%	\$419,759	4.08%
TOTAL	\$368,317	\$385,574	4.69%	\$403,320	4.60%	\$419,759	4.08%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: LIBRARY

PROGRAM DESCRIPTION: The library's mission is to enable the people of our diverse community to obtain information, resources, and education through a full range of services. The library provides access to the world of social and cultural ideas for the community through a wide variety of accurate and current services and programs. This includes a balanced collection such as print, non- print, electronic resources and free access to modern Information Technology as well as training and planning for this rapidly changing medium. The library embraces diversity and inclusion, serves as a place for Children and Young Adults to discover the joy and necessity of reading, global learning as well as stimulating interests and opportunities to explore and expand. In addition, the library builds partnerships and serves as place for discussion, debate and community conversations.

FY 2013 GOALS/OBJECTIVES:

- Complete library building feasibility study working with library consultant.
- Establish a downloadable book service as requested by customers.
- Expand reference services through website, email, phone, texting, etc.
- Provide wireless printing in main branch.
- Continue to upgrade computer training for the public.
- Build viable comprehensive young adult program.
- Open free small business center.

BUDGET HIGHLIGHTS: The library recognizes the city's financial situation and plans to use city funds for basic services and programs and use state funds to continue to develop services which are imperative to attempt to maintain with features such as downloadable books. Staff is working with antiquated computers and the \$4,500 in line item 101-5055-435-46-20 Non-Cap Furniture, Fix & Equipment in city funding enable staff to perform work with up to date computers. The library's circulation system must be current and electronic databases are a fundamental service, therefore, the library requests \$35,000 as reflected in line item 101-5055-435-46-74 CD Rom/Computer software. Public library services and programs cannot be offered without an adequate number of FT and PT staff. The current complement is necessary as reflected in personnel line items for full and part-time positions 101-5055-435-41-20 and 41-30.

SPECIAL REQUEST: Although not cited in the FY 2013 budget request, \$25,000 is needed in order to move forward with library building feasibility study.

**NON-DEPARTMENTAL
LIBRARY**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servid	\$438,635	\$510,903	16.48%	\$583,650	14.24%	\$558,519	-4.31%
Operating	\$281,894	\$228,753	-18.85%	\$244,925	7.07%	\$204,330	-16.57%
Capital	\$9,332	\$2,675	-71.34%	\$0	-100.00%	\$0	#DIV/0!
TOTAL	\$729,862	\$742,331	1.71%	\$828,575	11.62%	\$762,849	-7.93%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$650,792	\$695,151	6.82%	\$752,190	8.21%	\$762,849	1.42%
Spec (213)	\$79,069	\$47,180	-40.33%	\$76,385	61.90%	\$0	-100.00%
TOTAL	\$729,862	\$742,331	1.71%	\$828,575	11.62%	\$762,849	-7.93%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: GOLF

PROGRAM DESCRIPTION: The golf course is responsible for the enforcement and equality and without prejudices all Federal, State and Municipal laws and ordinances relating to land use, ADA, property improvement and development, signage, property maintenance for the total area including buildings and structures. The golf course is also responsible for providing long range planning for development activities within the course to ensure that the public is informed as to the renovations, and reconstruction activities of certain areas of the course. The golf course and pro shop also undertake special projects related to quality of life issues.

FY 2013 GOALS/OBJECTIVES:

- Promotion of Youth golf activities to include lessons and tournaments.
- Restore greens, tees and fairways so as to promote better playing conditions (this is ongoing).
- Reconstruction of practice facilities with definite emphases on target greens.
- Provide staff with the opportunity to attend training seminars in relation to golf course maintenance practices. Continue with aggressive topdressing, aeration and reseeding of the course.

BUDGET HIGHLIGHTS: Reduced overall expenditures by aggressively purchasing materials and supplies at a lower price through negotiations. During the upcoming season there is a need to seriously consider the storm water reconstruction plan to insure compliance with codes, requirements and insure that the current irrigation lakes will not burst through during heavy storms. Approximate cost \$230,000.

**NON-DEPARTMENTAL
FOX RUN GOLF COURSE (incl Pro Shop)**

RE CATEGORY	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servit	\$379,639	\$408,496	7.60%	\$373,760	-8.50%	\$378,651	1.31%
Operating	\$414,735	\$488,417	17.77%	\$438,928	-10.13%	\$267,046	-39.16%
Capital	\$98,008	\$0	-100.00%	\$40,329	#DIV/0!	\$0	-100.00%
TOTAL	\$892,381	\$896,913	0.51%	\$853,017	-4.89%	\$645,697	-24.30%

FUNDING SOURCE	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$892,381	\$896,913	0.51%	\$853,017	-4.89%	\$645,697	-24.30%
TOTAL	\$892,381	\$896,913	0.51%	\$853,017	-4.89%	\$645,697	-24.30%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: EL MORRO THEATRE

PROGRAM DESCRIPTION: The purpose of the El Morro Theatre is to attract diverse events and people to the downtown area with a priority on boosting economic development in the downtown business district. The theatre can accomplish this by bringing in quality shows and concerts with a focus on the City of Gallup, The Client/Promoter, the Performer, the Customer and the Production Company. By providing quality customer service and a clean, safe environment for families, clients, guests and other visitors the theatre will be a positive experience for all who attend the events.

FY 2013 GOALS/OBJECTIVES:

- Keep establishing, maintaining and improving public relations
- Develop the El Morro Theatre into a major entertainment hub for the City of Gallup and the surrounding area
- Increase theatre events and recognize annual events
- Provide options to the City to secure Performer Restrooms/Dressing Rooms
- Convert eastside space into ticket outlet/gift shop
- Building Security Improvement (foyer security gate, new front doors, cameras)

LONG RANGE GOALS/OBJECTIVES

- To partner with other city departments and organizations to bring more entertainment downtown
- Repaint façade, fix tiles on roof (loose), spire on building front missing (replace), replace marquee glass (scratched)
- New 35mm projector (digital)

BUDGET HIGHLIGHTS: The theatre has gone over the projected revenue for fiscal years 2010-2011 and 2011-2012. With an increase in events, some accounts have increased and therefore need more funding. The theatre will be undergoing renovation for the months of June and July. With the new renovations, we hope to increase our revenue for fiscal year 2012-2013.

SPECIAL REQUEST: The El Morro is requesting an additional \$40,000 (**not included in the above mentioned budget figure**) for FY 2012/2013. \$28,000 will be used to reinforce the existing budget for Professional Services which will bring in six (6) performances averaging \$7,500/show. The remaining 12,000 will be used to increase the existing budgets for Part-time positions (hiring two(2) part-time employees for events only), building maintenance, Printing/Publishing and Resale.

**NON-DEPARTMENTAL
EL MORRO**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servid	\$62,414	\$68,107	9.12%	\$68,160	0.08%	\$68,974	1.19%
Operating	\$52,867	\$54,140	2.41%	\$54,850	1.31%	\$37,360	-31.89%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$115,281	\$122,247	6.04%	\$123,010	0.62%	\$106,334	-13.56%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$115,281	\$122,247	6.04%	\$123,010	0.62%	\$106,334	-13.56%
TOTAL	\$115,281	\$122,247	6.04%	\$123,010	0.62%	\$106,334	-13.56%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: GALLUP YOUTH CONSERVATION CORPS

PROGRAM DESCRIPTION: Gallup Youth Conservation Corps is a youth engagement and employment program – funded by the YCC Commission, the City of Gallup, and local partners – to complete approved projects of durable community benefit. A Proposal is submitted to the YCC Commission, annually, early in August and includes a work plan established through collaboration with a number of city departments and community partners. Typically, fifty young people are employed seasonally through the grant. From the proposal, the YCC Commission awards one hundred fifty thousand dollars – 90% for youth wages – to the City annually. The YCC work-plan typically includes trail construction – adventure trails in dramatic Gallup scenery for economic development and urban trails for safe walking and biking —, community and school-yard gardens for community wellness and food security, and event support at trail venues and Red Rock Park. Corps members – temporary, seasonal city employees -- are trained and supervised and governed to City personnel and safety rules. The YCC Commission has supported Gallup’s Corps with funding for eleven years and more than \$1.5 million dollars – mostly youth wages.

FY 2013 GOALS/OBJECTIVES:

- To recruit, train, and employ a local youth workforce to complete worthwhile projects of durable community benefit.
- To support explicit goals – quality of life, community wellness, economic development – of the City and its regional partners.
- To maintain a safe work place, a positive youth workforce development program, and a fiscally competent outcome and cost reporting process.
- To sustain and expand opportunities for youth to contribute labor and talent to achieve success in school, civic engagement, and workforce readiness.
- To leverage resources from community partners to maximize benefits to the City of Gallup and to accrue the required one-to-one cash and in-kind match.

BUDGET HIGHLIGHTS: The City makes a contract with Connections, Inc.-- a local tax-exempt charity -- to apply for funds, establish the work-plan, and to manage the project and the workforce. Connections employs the Director – Karl Lohmann – and hires supervisors and consultants with cash from the contract. Cash in the contract with Connections -- \$85,000 -- has not increased for eight years. Gallup YCC is renowned for its accomplishments, its size, and for effective youth workforce development.

**NON-DEPARTMENTAL
YOUTH CONSERVATION CORPS.**

RE CATEGORY	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servis	\$103,683	\$216,220	108.54%	\$83,099	-61.57%	\$138,817	67.05%
Operating	\$8,708	\$25,575	193.69%	\$7,025	-72.53%	\$33,991	383.86%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$112,391	\$241,795	115.14%	\$90,124	-62.73%	\$172,808	91.74%

FUNDING SOURCE	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$112,391	\$241,795	115.14%	\$90,124	-62.73%	\$172,808	91.74%
TOTAL	\$112,391	\$241,795	115.14%	\$90,124	-62.73%	\$172,808	91.74%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: SPECIAL ACTIVITIES

PROGRAM DESCRIPTION: This is a collection of expenditures and transfers including:

- Administrative transfers from Enterprise Funds to the General Fund.
- Transfers from the General Fund to operating grants funds, debt service funds, and capital project funds.
- Non-employee insurance premiums for liability, errors and omissions and other types of insurance involving General Fund divisions.
- Utility bills for city hall.
- Care of prisoner payments to the County Detention Facility.
- Subscriptions and dues for organizations like the New Mexico Municipal League and others.

FY 2013 GOALS/OBJECTIVES:

- Monitor Enterprise Funds transfers for fairness and completeness.
- Budget General Fund transfers out accurately so that unwelcome surprises are minimized.
- Monitor applicable insurance coverage to keep pace with new developments to ensure that we are not under or over insured.
- Utilize the city positions on the County Detention Facility Board to monitor expenditures and developments that may create additional liability.
- Monitor dues and subscriptions to limit membership to organizations that are of real value to the city.

BUDGET HIGHLIGHTS:

- Reduction of \$300,000 General Fund transfer to Risk Management with goal of holding cash balance at \$4,300,000 until cash balance policy can be formulated.

**NON-DEPARTMENTAL
SPECIAL ACTIVITES**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servis	\$28,598	-\$64,642	-326.03%	\$0	-100.00%	\$0	#DIV/0!
Operating	\$4,713,032	\$5,021,358	6.54%	\$4,779,520	-4.82%	\$3,840,874	-19.64%
Capital	\$495	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Operating Gran	\$75,090	\$400,000	432.69%	\$790,000	97.50%	\$569,582	-27.90%
Debt Service	\$2,264,902	\$2,238,757	-1.15%	\$2,944,870	31.54%	\$2,942,330	-0.09%
Capital Projects	\$2,835,979	\$2,636,052	-7.05%	\$1,817,210	-31.06%	\$1,922,820	5.81%
TOTAL	\$9,918,097	\$10,231,525	3.16%	\$10,331,600	0.98%	\$9,275,606	-10.22%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$7,767,718	\$7,440,007	-4.22%	\$7,825,300	5.18%	\$7,372,272	-5.79%
Lodger's Tax (2	\$763,667	\$1,723,607	125.70%	\$1,556,630	-9.69%	\$1,504,920	-3.32%
IG Grants(218)	\$208,451	\$196,800	-5.59%	\$576,957	193.17%	\$138,414	-76.01%
CDBG (291)	\$278,964	\$2,287	-99.18%	\$372,713	16197.03%	\$0	-100.00%
BID (293)	\$220,817	\$234,745	6.31%	\$0	-100.00%	\$260,000	#DIV/0!
NJHFR Enterpr	\$678,480	\$634,079	-6.54%	\$0	-100.00%	\$0	#DIV/0!
TOTAL	\$9,918,097	\$10,231,525	3.16%	\$10,331,600	0.98%	\$9,275,606	-10.22%

**NON-DEPARTMENTAL
DEPARTMENTAL SUMMARY**

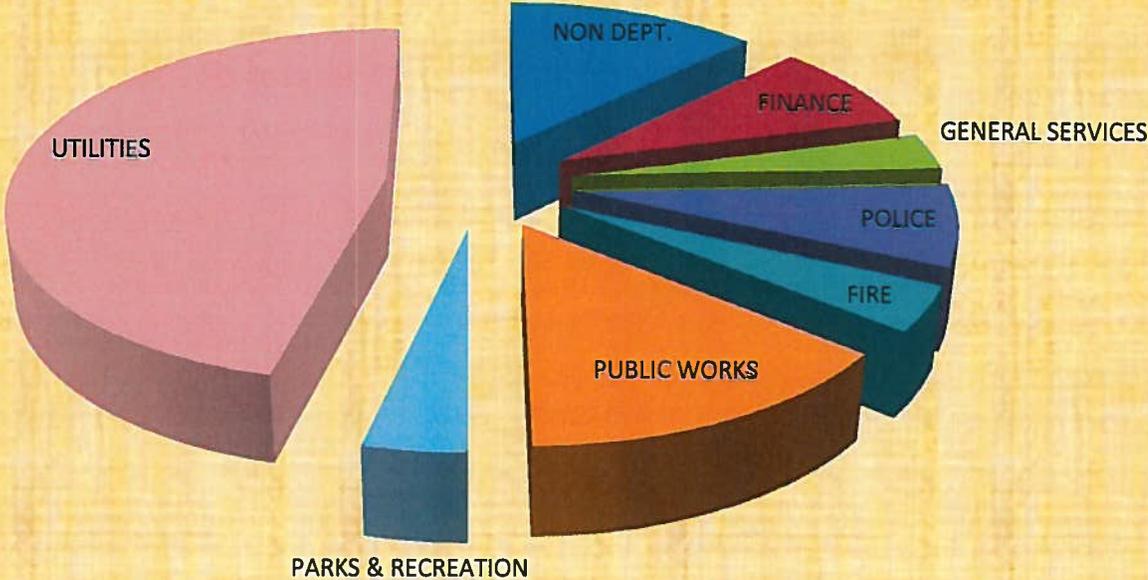
	Budgeted Positions FY11/12	Budgeted Positions FY12/13	Budgeted Salaries FY11/12	Budgeted Salaries FY12/13	% Change
STAFFING					
All Positions	55	50	\$1,839,506	\$1,706,233	-7.25%

DIVISIONS	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
MAYOR & COUNCIL	\$175,950	\$161,684	-8.11%	\$149,630	-7.46%	\$149,277	-0.24%
MUNICIPAL COURT	\$335,083	\$370,788	10.66%	\$452,510	22.04%	\$318,901	-29.53%
CITY MANAGER	\$227,163	\$151,776	-33.19%	\$271,520	78.90%	\$266,944	-1.69%
LEGAL	\$447,883	\$459,232	2.53%	\$492,070	7.15%	\$398,263	-19.06%
CITY CLERK	\$274,248	\$326,005	18.87%	\$262,780	-19.39%	\$344,538	31.11%
TOURISM	\$282,895	\$348,978	23.36%	\$337,000	-3.43%	\$157,000	-53.41%
HUMAN RESOURCES	\$212,681	\$231,181	8.70%	\$251,490	8.78%	\$269,551	7.18%
PLANNING	\$368,317	\$385,574	4.69%	\$403,320	4.60%	\$419,759	4.08%
LIBRARY	\$729,862	\$742,331	1.71%	\$828,575	11.62%	\$762,849	-7.93%
FOX RUN GOLF COURSE	\$892,381	\$896,913	0.51%	\$853,017	-4.89%	\$645,697	-24.30%
EL MORRO	\$115,281	\$122,247	6.04%	\$123,010	0.62%	\$106,334	-13.56%
YCC	\$112,391	\$241,795	115.14%	\$90,124	-62.73%	\$172,808	91.74%
SPECIAL ACTIVITIES	\$9,918,097	\$10,231,525	3.16%	\$10,331,600	0.98%	\$9,275,606	-10.22%
TOTAL	\$14,092,231	\$14,670,030	4.10%	\$14,846,646	1.20%	\$13,287,526	-10.50%

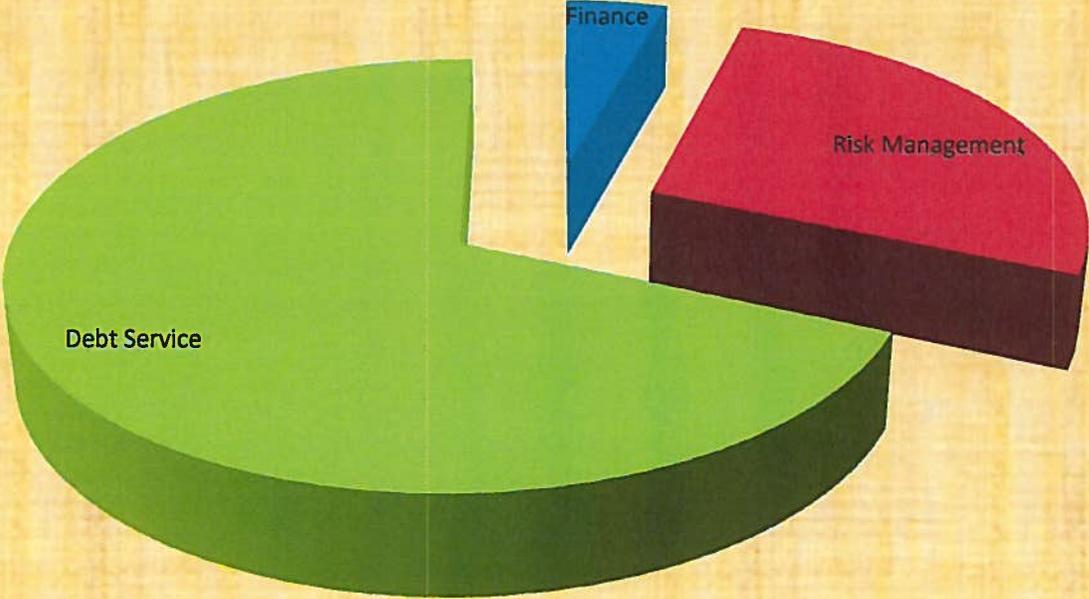
EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Services	\$2,529,502	\$2,756,132	8.96%	\$2,670,109	-3.12%	\$2,686,442	0.61%
Operating	\$6,278,923	\$6,628,590	5.57%	\$6,554,128	-1.12%	\$5,166,352	-21.17%
Capital	\$107,835	\$10,499	-90.26%	\$70,329	569.85%	\$0	-100.00%
Operating Grants	\$75,090	\$400,000	432.69%	\$790,000	97.50%	\$569,582	-27.90%
Debt Service	\$2,264,902	\$2,238,757	-1.15%	\$2,944,870	31.54%	\$2,942,330	-0.09%
Capital Projects	\$2,835,979	\$2,636,052	-7.05%	\$1,817,210	-31.06%	\$1,922,820	5.81%
SUBTOTAL	\$14,092,231	\$14,670,030	4.10%	\$14,846,646	1.20%	\$13,287,526	-10.50%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
(101) General	\$11,862,782	\$11,831,331	-0.27%	\$12,263,961	3.66%	\$11,384,192	-7.17%
(213) Spec Library	\$79,069	\$47,180	-40.33%	\$76,385	61.90%	\$0	-100.00%
(214) Lodger's Tax	\$763,667	\$1,723,607	125.70%	\$1,556,630	-9.69%	\$1,504,920	-3.32%
(218) IG Grants	\$208,451	\$196,800	-5.59%	\$576,957	193.17%	\$138,414	-76.01%
(291) CDBG	\$278,964	\$2,287	-99.18%	\$372,713	16197.03%	\$0	-100.00%
(293) BID	\$220,817	\$234,745	6.31%	\$0	-100.00%	\$260,000	N/A
(590) NJHFR Enterprise	\$678,480	\$634,079	-6.54%	\$0	-100.00%	\$0	N/A
TOTAL	\$14,092,231	\$14,670,030	4.10%	\$14,846,646	1.20%	\$13,287,526	-10.50%

FY 2013 Proposed Budget



ADMINISTRATIVE SERVICES



DEPARTMENT: ADMINISTRATIVE SERVICE

DIVISION: FINANCE

PROGRAM DESCRIPTION: The Finance Department is responsible for the reporting of financial transactions for the City and provides internal services including accounting, budget, cash and investment management for City departments. The Finance Department consists of budget, payroll, accounts receivable and fixed assets, but closely works with General Services, Human Resources, and Risk Management Divisions. The two major financial reports of the City, budget and the annual audit are generated through this department.

FY 2013 GOALS/OBJECTIVES:

- Establish financial policies that will identify the financial aspirations of the City.
- Provide employees with training opportunities to enhance job performance.
- Continue to review internal control to insure that the City's financial transactions are reasonably stated.
- Review employee payroll to insure that deductions and payments for taxes, insurances, etc. are correct and follow applicable rules and regulations.

BUDGET HIGHLIGHTS:

- Obtained an unqualified opinion on the Fiscal Year 2011 Audit Report.
- Provide adequate computer training to employees to successfully manage department budgets.
- Continuing training on City policies and procedures in order to insure that taxpayer is properly spent.
- Streamline financial procedures to allow payments to vendors and employees to be processed quickly while maintaining good internal controls.

**FINANCE
FINANCE**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services	\$346,281	\$327,485	-5.43%	\$305,570	-6.69%	\$276,759	-9.43%
Operating	\$77,307	\$57,313	-25.86%	\$99,030	72.79%	\$98,780	-0.25%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$423,588	\$384,797	-9.16%	\$404,600	5.15%	\$375,539	-7.18%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$423,588	\$384,797	-9.16%	\$404,600	5.15%	\$375,539	-7.18%
TOTAL	\$423,588	\$384,797	-9.16%	\$404,600	5.15%	\$375,539	-7.18%

DEPARTMENT: ADMINISTRATIVE SERVICE

DIVISION: RISK MANAGEMENT

PROGRAM DESCRIPTION: The Risk Management Department is responsible for the City insurance needs. Risk Management handles all insurance claims for the City and against the City. The City is a member of the New Mexico Municipal League's Self Insurance Fund. In addition, the Safety Officer is responsible for training employees on safety policies and procedures and for drug testing potential employees.

FY 2013 GOALS/OBJECTIVES:

- Establish financial policies that will identify the financial aspirations of the City.
- Provide employees with training opportunities to enhance job performance.
- Continue to review internal control to insure that the City's financial transactions are reasonably stated.
- Review employee payroll to insure that deductions and payments for taxes, insurances, etc. are correct and follow applicable rules and regulations.

BUDGET HIGHLIGHTS:

- Obtained an unqualified opinion on the Fiscal Year 2011 Audit Report.
- Provide adequate computer training to employees to successfully manage department budgets.
- Continuing training on City policies and procedures in order to insure that taxpayer is properly spent.
- Streamline financial procedures to allow payments to vendors and employees to be processed quickly while maintaining good internal controls.

**FINANCE
RISK MANAGEMENT**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services	\$286,885	\$309,595	7.92%	\$308,080	-0.49%	\$315,639	2.45%
Operating (Capital Out	\$1,714,500	\$1,957,596	14.18%	\$2,044,840	4.46%	\$1,990,580	-2.65%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$2,001,385	\$2,267,191	13.28%	\$2,352,920	3.78%	\$2,306,219	-1.98%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Internal (603)	\$2,001,385	\$2,267,191	13.28%	\$2,352,920	3.78%	\$2,306,219	-1.98%
TOTAL	\$2,001,385	\$2,267,191	13.28%	\$2,352,920	3.78%	\$2,306,219	-1.98%

DEPARTMENT: NON-DEPARTMENTAL

DIVISION: DEBT SERVICE

PROGRAM DESCRIPTION:

The City issued general obligation bonds to refund \$3,520,000 of Series 2004 general obligation bonds. General obligation bonds have been issued for governmental activities. The original amount of general obligation bonds issued in February 2011 was \$3,630,000 with interest rates ranging from 2.0% to 4.0%. General obligation bonds are direct obligations and pledge the full faith and credit of the City. The bonds are twenty (20) year serial bonds with equal amounts of principal maturing each year. Principal is paid annually each August and interest is paid semiannually each February and August. Payments range from \$3,400 to \$638,650.

The City also issues bonds where the City pledges income from the receipt of sales tax revenue (Gross Receipts Tax). Sales tax bonds have been issued for governmental activities. The original amount of sales tax bonds issued in prior years was \$24,915,000. These bonds provided funds for the construction of many City capital improvements. The City pledges an intercept of gross receipts tax (GRT) revenues for these bonds, which have varying interest rates that range from 3.0% to 5.2%

The City also issues bonds where the City pledges income derived from the net revenues from the operations of the municipal joint water and sewer distribution systems. Revenue bonds have been issued for business type activities. The original amount of revenue bonds issued in prior years was \$28,720,000. These bonds provided funds for the completion of many capital improvement projects for the City's water and wastewater distribution systems. Interest rates on bonds range between 3.0% and 4.5%.

The Joint Utilities Fund received a loan of \$5,187,000 from the New Mexico Environment Department in September 1999. These funds secured the construction of a new lift station and substantial wastewater plant. The loan closed January 31, 2003, with the City's first payment due December 13, 2003. Pledged wastewater revenues after payment of operation and maintenance expenses will repay the loan over a fifteen (15) year period, at an interest rate of 3.0%. Annual payments total \$434,497.

**FINANCE
DEBT SERVICE**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services			#DIV/0!		#DIV/0!		#DIV/0!
Operating	\$12,635,395	\$26,293,779	108.10%	\$5,866,770	-77.69%	\$5,868,520	0.03%
Capital			#DIV/0!		#DIV/0!		#DIV/0!
TOTAL	\$12,635,395	\$26,293,779	108.10%	\$5,866,770	-77.69%	\$5,868,520	0.03%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
02/04 Sales Tax Bond	\$1,391,265	\$1,393,918	0.19%	\$1,395,080	0.08%	\$1,393,490	-0.11%
NMFA Loans(491)	\$1,244,370	\$5,442,992	337.41%	\$143,260	-97.37%	\$143,260	0.00%
11/00 Sales Tax Bond	\$4,419,055	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
03/04 GJU Revenue E	\$250,746	\$254,299	1.42%	\$251,600	-1.06%	\$246,560	-2.00%
01/05 GJU Revenue E	\$1,906,025	\$1,925,915	1.04%	\$1,921,440	-0.23%	\$1,920,570	-0.05%
06/10 Sales Tax Bond	\$3,423,934	\$13,556,150	295.92%	\$1,549,790	-88.57%	\$1,548,840	-0.06%
02/11 GO Bond (498)	\$0	\$3,720,506	#DIV/0!	\$605,600	-83.72%	\$615,800	1.68%
TOTAL	\$12,635,395	\$26,293,779	108.10%	\$5,866,770	-77.69%	\$5,868,520	0.03%

**ADMINISTRATIVE SERVICES
DEPARTMENTAL SUMMARY**

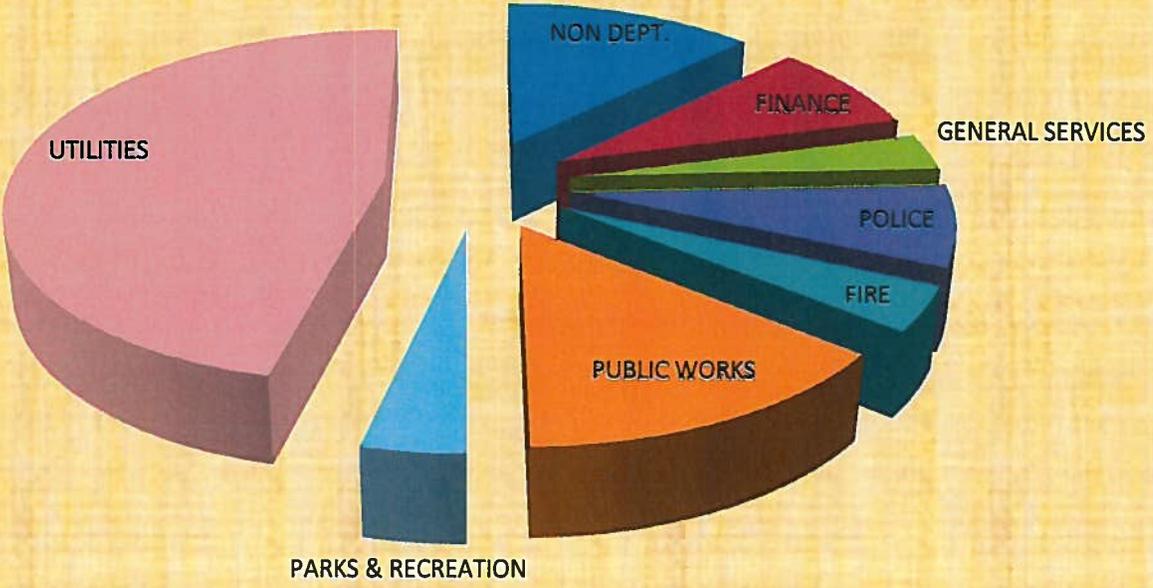
STAFFING	Budgeted	Budgeted	Budgeted	Budgeted	%
	Positions FY11/12	Positions FY12/13	Salaries FY11/12	Salaries FY12/13	
All Positions	11	10	\$432,224	\$407,139	-5.80%

DIVISIONS	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures		FY11/12 Expenditures		FY12/13 Expenditures	
FINANCE	\$423,588	\$384,797	-9.16%	\$404,600	5.15%	\$375,539	-7.18%
RISK MANAGEMENT	\$2,001,385	\$2,267,191	13.28%	\$2,352,920	3.78%	\$2,306,219	-1.98%
DEBT SERVICE	\$12,635,395	\$26,293,779	108.10%	\$5,866,770	-77.69%	\$5,868,520	0.03%
TOTAL	\$15,060,368	\$28,945,767	92.20%	\$8,624,290	-70.21%	\$8,550,278	-0.86%

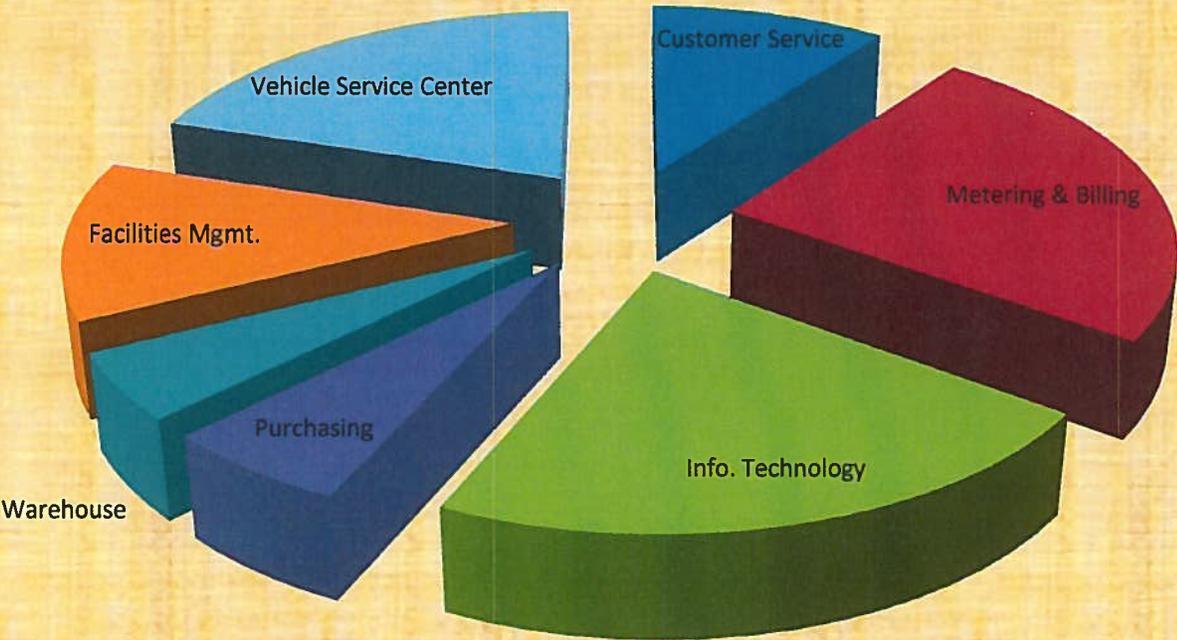
EXPENDITURE CATEGORY	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures		FY11/12 Expenditures		FY12/13 Expenditures	
Personnel Services	\$633,166	\$637,080	0.62%	\$613,650	-3.68%	\$592,398	-3.46%
Operating	\$14,427,202	\$28,308,687	96.22%	\$8,010,640	-71.70%	\$7,957,880	-0.66%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
SUBTOTAL	\$15,060,368	\$28,945,767	92.20%	\$8,624,290	-70.21%	\$8,550,278	-0.86%

FUNDING SOURCE	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures		FY11/12 Expenditures		FY12/13 Expenditures	
(101) General	\$423,588	\$384,797	-9.16%	\$404,600	5.15%	\$375,539	-7.18%
(603) Internal	\$2,001,385	\$2,267,191	13.28%	\$2,352,920	3.78%	\$2,306,219	-1.98%
(490) 02/04 Sales Tax Bonds	\$1,391,265	\$1,393,918	0.19%	\$1,395,080	0.08%	\$1,393,490	-0.11%
(491) NMFA Loans	\$1,244,370	\$5,442,992	337.41%	\$143,260	-97.37%	\$143,260	0.00%
(493) 11/00 Sales Tax Bonds	\$4,419,055	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
(494) 03/04 GJU Revenue Bonds	\$250,746	\$254,299	1.42%	\$251,600	-1.06%	\$246,560	-2.00%
(495) 01/05 GJU Revenue Bonds	\$1,906,025	\$1,925,915	1.04%	\$1,921,440	-0.23%	\$1,920,570	-0.05%
(497) 06/10 Sales Tax Bonds	\$3,423,934	\$13,556,150	295.92%	\$1,549,790	-88.57%	\$1,548,840	-0.06%
(498) 02/11 GO Bond	\$0	\$3,720,506	#DIV/0!	\$605,600	-83.72%	\$615,800	1.68%
TOTAL	\$15,060,368	\$28,945,767	92.20%	\$8,624,290	-70.21%	\$8,550,278	-0.86%

FY 2013 Proposed Budget



GENERAL SERVICES



DEPARTMENT: GENERAL SERVICES

DIVISION: CUSTOMER SERVICE

PROGRAM DESCRIPTION: The Customer Service Team is charged with handling all front-line services for City residential and commercial utility customers. Representatives handle all in-person, e-mail and phone inquiries, including establishment and termination of services, bill questions, web site access and payment processing. The team performs the City's cashiering and deposit operations, handling upwards of \$200,000 in receipts daily. The Collections staff manages the utility's accounts receivables, monitors delinquencies, issues late and shutoff notices and establishes payment arrangements and plans with customers.

FY 2013 GOALS/OBJECTIVES:

- Paperwork reduction initiative;
- Implementation of Experian Government Services' identity-proofing and skip-tracing tools, which will support accurate deposit requirements for new accountholders, and improved collections performance;
- Improved customer service through use of additional Naviline features and physical changes to the Customer Service area; and
- Continued promotion of the new auto-pay and e-notification services to lower costs associated with payment processing and to improve customer satisfaction overall.

BUDGET HIGHLIGHTS:

- Headcount reduced by 1 management position over FY 2012.

**GENERAL SERVICES
CUSTOMER SERVICES**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Serv	\$244,876	\$236,365	-3.48%	\$245,410	3.83%	\$296,256	20.72%
Operating	\$72,865	\$32,625	-55.23%	\$35,350	8.35%	\$66,300	87.55%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$317,740	\$268,989	-15.34%	\$280,760	4.38%	\$362,556	29.13%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$317,740	\$268,989	-15.34%	\$280,760	4.38%	\$362,556	29.13%
TOTAL	\$317,740	\$268,989	-15.34%	\$280,760	4.38%	\$362,556	29.13%

DEPARTMENT: GENERAL SERVICES

DIVISION: METERS AND BILLING

PROGRAM DESCRIPTION: The Metering and Billing Team is responsible for meter data collection throughout the Gallup Joint Utilities service area. The team uses mobile radio technology as well as handheld reading units to collect data. The team also processes re-reads for billing exceptions and customer complaints, initial and final service work orders, meter changes and tests. The team reviews and investigates anomalies in consumption data, works with Customer Service to establish and monitor deferred budget billing plans and generates and transmits billing data to the City's billing processor.

FY 2013 GOALS/OBJECTIVES:

- Identification and tracking of ongoing failures in water MIUs to reduce or eliminate unnecessary field service calls and streamline billing processes;
- Reduction in "abby" (abnormal) meter reading processing to reduce unnecessary field service ;
- Continue FY 12 programs to renew our technology base with the next phase of reader equipment replacement; and
- Train meter crew to perform additional tasks involving our meter reading software and Naviline to increase efficiency and create redundant resources for continuity of operations.

BUDGET HIGHLIGHTS:

- Meter crew reduced by 40% over FY 2012 with same level of service.

**GENERAL SERVICES
METERING AND BILLING**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Serv	\$357,578	\$398,477	11.44%	\$390,030	-2.12%	\$330,036	-15.38%
Operating	\$1,009,903	\$746,406	-26.09%	\$136,010	-81.78%	\$549,925	304.33%
Capital	\$0	\$37,552	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
TOTAL	\$1,367,481	\$1,182,435	-13.53%	\$526,040	-55.51%	\$879,961	67.28%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$578,905	\$692,753	19.67%	\$526,040	-24.07%	\$498,961	-5.15%
Gamerco Billing	\$788,576	\$489,682	-37.90%	\$0	-100.00%	\$381,000	#DIV/0!
TOTAL	\$1,367,481	\$1,182,435	-13.53%	\$526,040	-55.51%	\$879,961	67.28%

DEPARTMENT: GENERAL SERVICES

DIVISION: INFORMATION TECHNOLOGY

PROGRAM DESCRIPTION: The Information Technology Division provides technology services to all offices within the City of Gallup. Technicians fulfill service requests and maintain numerous servers, switches and routers located throughout the City. On a regular basis, the team updates and upgrades hardware, software, servers and other technology infrastructure items. The development team writes custom programs and reports for City inquiry. The division also administers key services such as e-mail and the City web site.

FY 2013 GOALS/OBJECTIVES:

- Establish 3-tiered IT Help Desk with automated ticketing system.
- Create IT Governance Plan that includes data backup plan, business continuity plan, computer usage policy, hardware / software standards, network standards, and PC replacement schedule.
- Develop the skills and abilities of IT staff in areas of technical knowledge and customer service.
- Improve the technology infrastructure of the City in areas of network security, hardware robustness, network design, and application deployment.

BUDGET HIGHLIGHTS:

**GENERAL SERVICES
INFORMATION TECHNOLOGY**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servid	\$238,999	\$295,837	23.78%	\$385,090	30.17%	\$345,869	-10.18%
Operating	\$163,062	\$203,411	24.74%	\$540,030	165.49%	\$421,110	-22.02%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$10,500	#DIV/0!
TOTAL	\$402,061	\$499,248	24.17%	\$925,120	85.30%	\$777,479	-15.96%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$402,061	\$499,248	24.17%	\$925,120	85.30%	\$777,479	-15.96%
TOTAL	\$402,061	\$499,248	24.17%	\$925,120	85.30%	\$777,479	-15.96%

DEPARTMENT: GENERAL SERVICES

DIVISION: PURCHASING

PROGRAM DESCRIPTION: The mission of the Purchasing Division is to procure necessary goods and services for the City of Gallup, maximizing the value of tax dollars spent in order to receive the greatest benefit, and provide safeguards in order to insure a procurement system of quality and integrity.

FY 2013 GOALS/OBJECTIVES:

- Establish an online (web) presence that is responsive to the needs of our vendors and citizens alike. The new system will support online publication of Request for Proposals and Formal Bids, along with vendor notification when new projects are announced; and
- Establish metrics, track performance and recommend process improvements to reduce cycle time for requisitions and other services provided by Purchasing.

BUDGET HIGHLIGHTS:

- Headcount reduced by 1 (20%) over FY 2012.

**GENERAL SERVICES
PURCHASING**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Serv	\$231,642	\$249,869	7.87%	\$256,280	2.57%	\$172,596	-32.65%
Operating	\$22,873	\$19,861	-13.17%	\$28,680	44.40%	\$36,500	27.27%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$254,514	\$269,730	5.98%	\$284,960	5.65%	\$209,096	-26.62%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$254,514	\$269,730	5.98%	\$284,960	5.65%	\$209,096	-26.62%
TOTAL	\$254,514	\$269,730	5.98%	\$284,960	5.65%	\$209,096	-26.62%

DEPARTMENT: GENERAL SERVICES

DIVISION: MUNICIPAL WAREHOUSE

PROGRAM DESCRIPTION: As the central receiving point for goods ordered by the City, the Municipal Warehouse is responsible for accurate and timely processing of material deliveries to ensure service continuity for all City Departments. We also serve as the inventory custodian of water, electric and wastewater supplies for the Utilities Division, and are responsible for issuance of required materials on hand and in sufficient quantities to support efficient operations of GJU work crews. Finally, the Municipal Warehouse is the official repository for City records requiring long-term storage.

FY 2013 GOALS/OBJECTIVES:

- Identify problems, develop and implement a warehouse revitalization plan to address record retention, asset security, and space utilization deficiencies;
- Improved system for picking and distribution of utilities division orders; and
- Implement training plan for new personnel on warehouse procedures and safe equipment operation.

BUDGET HIGHLIGHTS:

- Capex request of \$25K for security and inventory management initiatives.

**GENERAL SERVICES
WAREHOUSE**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servic	\$79,934	\$109,103	36.49%	\$103,510	-5.13%	\$112,789	8.96%
Operating	\$30,905	\$31,447	1.75%	\$35,670	13.43%	\$42,040	17.86%
Capital	\$0	\$42,200	#DIV/0!	\$0	-100.00%	\$25,000	#DIV/0!
TOTAL	\$110,839	\$182,750	64.88%	\$139,180	-23.84%	\$179,829	29.21%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$110,839	\$182,750	64.88%	\$139,180	-23.84%	\$179,829	29.21%
TOTAL	\$110,839	\$182,750	64.88%	\$139,180	-23.84%	\$179,829	29.21%

DEPARTMENT: GENERAL SERVICES

DIVISION: FACILITIES MANAGEMENT

PROGRAM DESCRIPTION: The mission of the Facilities Management Division is to operate and maintain City Hall and other City-owned infrastructure to achieve cost efficiencies and provide staff with a clean, safe and functional work environment. Facilities Management works closely with the Public Works Department to address ad-hoc facility and/or infrastructure needs of all City departments.

FY 2013 GOALS/OBJECTIVES:

- Complete the transfer of facilities management responsibilities from the Purchasing Division;
- Develop, evaluate, select and deploy a City Hall access control system that is extensible to all City facilities; and
- Establish basic operational procedures to implement a responsible facilities management plan;

BUDGET HIGHLIGHTS:

- New division formed without requiring headcount expansion.
- Capex request of \$35K for phase one implementation of City-wide access control system.

**GENERAL SERVICES
FACILITIES MANAGEMENT**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Service	\$196,827	\$185,304	-5.85%	\$177,360	-4.29%	\$211,541	19.27%
Operating	\$316,481	\$307,676	-2.78%	\$277,750	-9.73%	\$188,050	-32.30%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$35,000	#DIV/0!
TOTAL	\$513,308	\$492,980	-3.96%	\$455,110	-7.68%	\$434,591	-4.51%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$513,308	\$492,980	-3.96%	\$455,110	-7.68%	\$434,591	-4.51%
TOTAL	\$513,308	\$492,980	-3.96%	\$455,110	-7.68%	\$434,591	-4.51%

DEPARTMENT: GENERAL SERVICES

DIVISION: VEHICLE SERVICE CENTER

PROGRAM DESCRIPTION: The Vehicle Service Center (VSC) maintains the City of Gallup fleet in working and safe condition, in a cost-effective manner, to achieve a high rate of availability so that City departments can effectively deliver services to citizens. The VSC does preventive maintenance, minor and major repairs, and services a vast equipment range including passenger cars and light trucks, small engine equipment such as weed eaters, earth moving tractors, and specialized purpose-built vehicles such as refuse trucks and units used by the Police and Fire Departments. Finally, the VSC acquires and disposes of vehicles and equipment for all City departments.

FY 2013 GOALS/OBJECTIVES:

- Evaluate, select and deploy a modern computer-based fleet management system that will support efficient identification of vehicles requiring service and notify departments of service requirements; and
- Implement an informative parts inventory and billing system for City departments through NaviLine.

BUDGET HIGHLIGHTS:

- Capex request of \$50K for fleet management system deployment.
- Headcount reduced by 1 from FY 2012.

**GENERAL SERVICES
VEHICLE SERVICE CENTER**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Service	\$536,434	\$564,217	5.18%	\$557,560	-1.18%	\$524,905	-5.86%
Operating	\$148,759	\$129,727	-12.79%	\$124,000	-4.41%	\$130,500	5.24%
Capital	\$0	\$5,700	#DIV/0!	\$0	-100.00%	\$63,000	#DIV/0!
TOTAL	\$685,193	\$699,643	2.11%	\$681,560	-2.58%	\$718,405	5.41%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$685,193	\$699,643	2.11%	\$681,560	-2.58%	\$718,405	5.41%
TOTAL	\$685,193	\$699,643	2.11%	\$681,560	-2.58%	\$718,405	5.41%

**GENERAL SERVICES
DEPARTMENTAL SUMMARY**

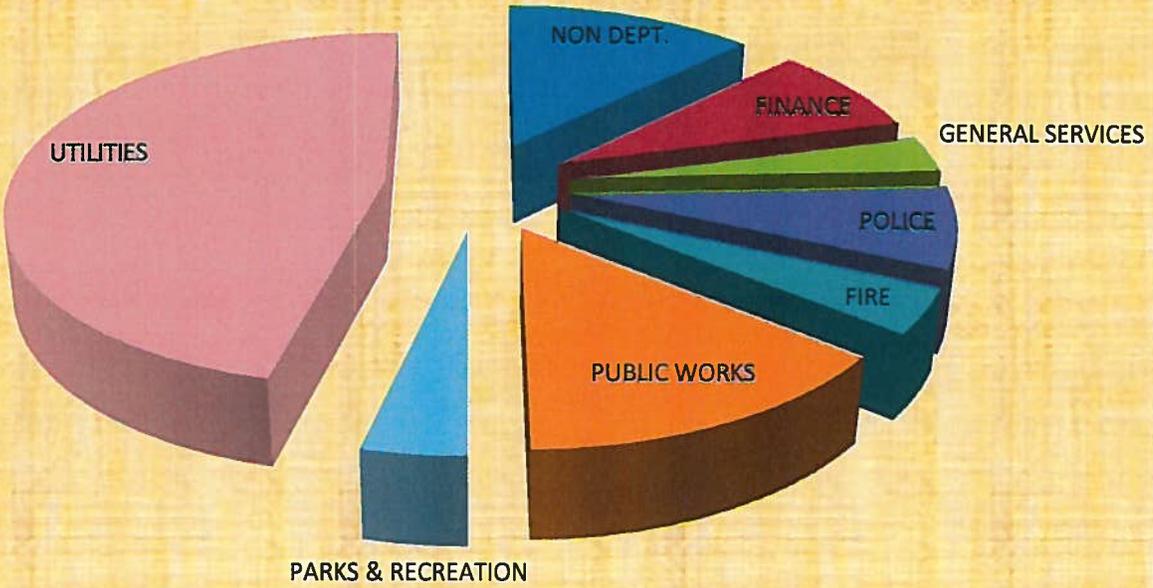
STAFFING	Budgeted	Budgeted	Budgeted	Budgeted	%
	Positions FY11/12	Positions FY12/13	Salaries FY11/12	Salaries FY12/13	Change
All Positions	50	46	\$1,487,595	\$1,379,571	-7.26%

DIVISIONS	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
CUSTOMER SERVICE	\$317,740	\$268,989	-15.34%	\$280,760	4.38%	\$362,556	29.13%
METERING AND BILLING	\$1,367,481	\$1,182,435	-13.53%	\$526,040	-55.51%	\$879,961	67.28%
INFORMATION TECHNOLOGY	\$402,061	\$499,248	24.17%	\$925,120	85.30%	\$777,479	-15.96%
PURCHASING	\$254,514	\$269,730	5.98%	\$284,960	5.65%	\$209,096	-26.62%
WAREHOUSE	\$110,839	\$182,750	64.88%	\$139,180	-23.84%	\$179,829	29.21%
FACILITIES MANAGEMENT	\$513,308	\$492,980	-3.96%	\$455,110	-7.68%	\$434,591	-4.51%
VEHICLE SERVICE CENTER	\$685,193	\$699,643	2.11%	\$681,560	-2.58%	\$718,405	5.41%
TOTAL	\$3,651,136	\$3,595,776	-1.52%	\$3,292,730	-8.43%	\$3,561,917	8.18%

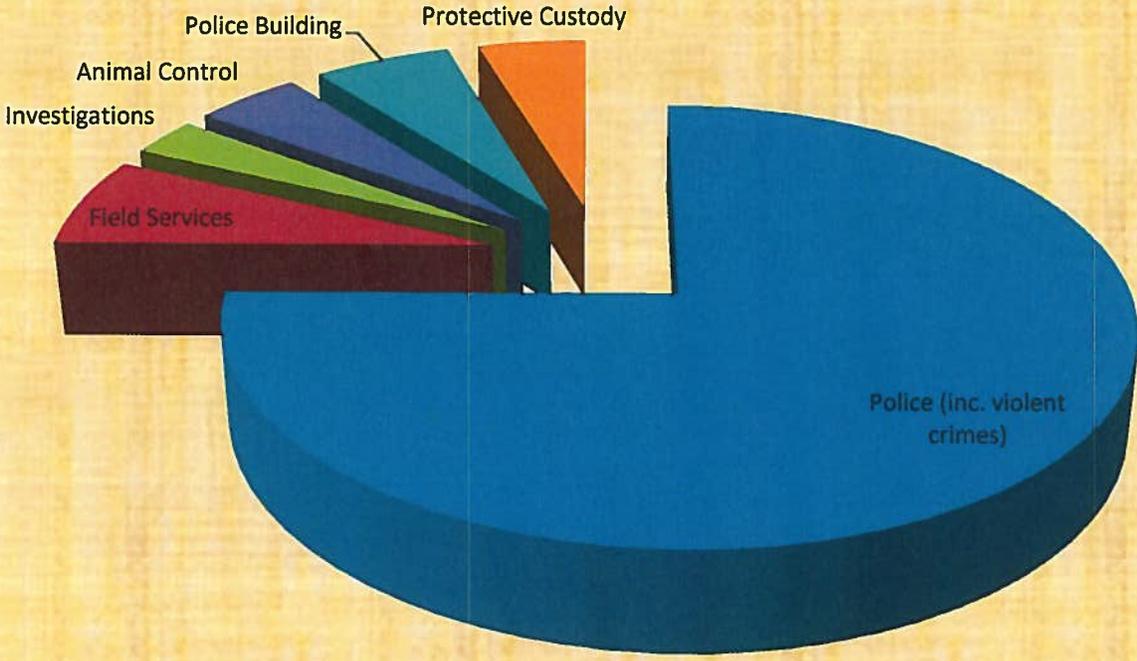
EXPENDITURE CATEGORY	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
Personnel Services	\$1,886,289	\$2,039,172	8.10%	\$2,115,240	3.73%	\$1,993,992	-5.73%
Operating	\$1,764,847	\$1,471,152	-16.64%	\$1,177,490	-19.96%	\$1,434,425	21.82%
Capital	\$0	\$85,452	#DIV/0!	\$0	-100.00%	\$133,500	#DIV/0!
SUBTOTAL	\$3,651,136	\$3,595,776	-1.52%	\$3,292,730	-8.43%	\$3,561,917	8.18%

FUNDING SOURCE	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
(101) General	\$2,862,560	\$3,106,094	8.51%	\$3,292,730	6.01%	\$3,180,917	-3.40%
(592) Gamercio Billings Enterprise Fund	\$788,576	\$489,682	-37.90%	\$0	-100.00%	\$381,000	#DIV/0!
TOTAL	\$3,651,136	\$3,595,776	-1.52%	\$3,292,730	-8.43%	\$3,561,917	8.18%

FY 2013 Proposed Budget



POLICE



DEPARTMENT: POLICE

DIVISION: ADMINISTRATION

PROGRAM DESCRIPTION: Police Administration develops and maintains Police Standard Operating Procedures, assures budgetary compliance, attends and represents the City in numerous policy making boards in the City and around the State. Administration ensures that the training needs for certification of officers are met and provides statistical information regarding crime, and other police related matters to agencies. The administrative staff also provides police presence on numerous occasions during the year. Internal Affairs receives logs and evaluates complaints received. Complaints can either be sent to an investigator for an Internal Investigation or they are sent to the supervisor and an inquiry is made. A log is kept by the Internal Investigative supervisor on all complaints and discipline. The training Sergeant is responsible for the training and recruiting of every employee in the department. A background investigation takes at the minimum of forty hours to complete. There are several stages to employment beginning with the testing process and ending with a psychological test. An offer of employment only goes out after the test indicates that we can send the applicant to the academy. Once employed an additional twenty hours of time per applicant is required to get the non certified officer to the academy. In 2011, training tested 212 applicants. Only 6 applicants for Police officer were certified. We are not attracting certified officers. In 2011 we had seventeen internal complaints three of those were sent to an investigator the remaining were sent to supervisors for disposition. We had twenty five minor complaints that were handled by the sergeant in I-A. Finally we had thirty four uses of force instances that required formal documentation by the department. This number is extremely low compared to our calls for service.

FY 2013 GOALS/OBJECTIVES: We will continue to recruit aggressively to fill vacancies in the department. Support Investigations and field services in their efforts to reduce violent crime, property crime, and domestic violence in Gallup. Seek funding from outside sources to promote law enforcement functions.

BUDGET HIGHLIGHTS:

- We are looking to get our training and travel funding returned this budget cycle to allow for the unfunded legislative mandates passed down for required training

POLICE
POLICE (incl. Violent Crimes)

EXPENDITURE CATEGORY	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10	FY10/11		FY11/12		FY12/13	
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditure	Change
Personnel Services	\$4,574,319	\$5,064,060	10.71%	\$5,041,981	-0.44%	\$5,036,706	-0.10%
Operating	\$1,108,104	\$1,698,525	53.28%	\$1,035,482	-39.04%	\$376,300	-63.66%
Capital	\$501,701	\$2,123	-99.58%	\$150,000	98.58%	\$390,000	160.00%
TOTAL	\$6,184,124	\$6,764,708	9.39%	\$6,227,463	-7.94%	\$5,803,006	-6.82%

FUNDING SOURCE	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10	FY10/11		FY11/12		FY12/13	
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditure	Change
General (101)	\$6,045,111	\$6,217,418	2.85%	\$6,054,763	-2.62%	\$5,635,306	-6.93%
Correction Fees	\$87,321	\$467,968	435.92%	\$106,000	-77.35%	\$101,000	-4.72%
Law Enf Prot (21)	\$50,554	\$79,322	56.90%	\$66,700	-15.91%	\$66,700	0.00%
Law Enf Block G	\$1,138	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$6,184,124	\$6,764,708	9.39%	\$6,227,463	-7.94%	\$5,803,006	-6.82%

DEPARTMENT: POLICE

DIVISION: FIELD SERVICES

PROGRAM DESCRIPTION: Field Services consist of Patrol, and School Resource Officers, Patrol responds to calls for service as dispatched and provides limited proactive response to the community. School Resource Officers are assigned to provide investigative services and police response to police required calls for service that occur within the Gallup Schools. Patrol Officers responded to 56,980 police calls for service in 2011. We know that this number only includes the calls generated by radio. We have been made aware by Metro Dispatch that Officer initiated calls for services are not being counted. This is an important statistic for us as it indicates how much proactive activity the department is providing. Gallup continues to lead the state per capita in violent crime and property crime. UCR reports indicate that 18 out of 1000 people will be affected by violent crime and 78 out of every 1000 people will be affected by property crime. Patrol is the largest consumer of salary and overtime. Our greatest overtime is for shift extension then training, court, and officer call out. One DWI arrest can generate twenty hours of overtime when administrative hearings and trailing dockets are considered. Patrol represents our greatest turnover in Officers. Officer burnout is still a major reason for officers leaving. Officers are recruited by the Sheriff's Department and State Police for less work, similar pay, and better equipment. This is attractive and hard to compete against. The McKinley County Sheriff's Department has not sent a deputy to the academy in four years. They recruit from us.

FY 2013 GOALS/OBJECTIVES:

- Increase shift size through active recruiting.

BUDGET HIGHLIGHTS:

- Requested 8 Patrol Cars to replace an aged fleet.

**POLICE
FIELD SERVICES**

EXPENDITUR E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Service	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Operating	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$525,200	#DIV/0!
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$525,200	#DIV/0!

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$525,200	#DIV/0!
TOTAL	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$525,200	#DIV/0!

DEPARTMENT: POLICE

DIVISION: INVESTIGATIVE SERVICES

PROGRAM DESCRIPTION: Detectives, and Narcotics Agents. The Detectives Division provides investigative services to the community based on severity and solvability. Narcotics Agents investigate known and unknown sources of illicit drug and alcohol abuse within the City. Both divisions work special projects to include traffic control at events, or undercover panhandling operations. Detectives, using the round table discussion review every police report written by the department. They act as a crime analysis unit and are very familiar with trends developing in our community. The Narcotics Agents are the only unit in McKinley County at this time this has been the fact for two years. We have requested assistance from other agencies in our area however none of the other agencies are stepping up to the plate. Much of the narcotics movement has shifted outside the City Limits. Conditions are worsening in our community as heroin and Methamphetamines loom in communities near our city limits. Narcotic Agents initiated 248 cases in 2011. They seized \$22,905.84 in currency and arrested 194 individuals for trafficking. The Narcotics division receives a small amount of overtime from the Rio Grande task force however we receive no assistance in case work. The Detectives Division, reviewed 4,721 accident reports and 4,574 incident reports in 2011 after they compared information and locations they worked case based on solvability and severity. We stress the need to review every case in order to link occurrences and clues.

FY 2013 GOALS/OBJECTIVES:

- Reduce the Supply and demand for methamphetamines in the City
- Continue to aggressively attack the heroin problem in the City.
- Continue aggressive case work with an increase in staff.

BUDGET HIGHLIGHTS:

- Urgent need to promote leadership in the bureau. Because of the on call nature of Investigative Services it has become apparent to Administration that we need to provide A Captain and Lieutenant in this division. This will only affect budget by promoting a Captain. We have two vacancies for Captain.

**POLICE
INVESTIGATIONS**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Service	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Operating	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$230,800	#DIV/0!
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$230,800	#DIV/0!

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$230,800	#DIV/0!
TOTAL	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$230,800	#DIV/0!

DEPARTMENT: POLICE

DIVISION: COMMUNITY SERVICE AIDES

PROGRAM DESCRIPTION We have been operating with five openings and one long term disability we have reduced the responsibilities of the CSA's to public intoxication only. In 2011 we picked up 18, 933 intoxicated persons and transported them to NCI. This is a 1% increase over the 2010 data and was done with three less employees. The CSA program received \$150,000.00 from the liquor excise tax last year we are receiving an additional \$20,000.00 this year. The total cost for the program is \$394,000.00 Community Service Aides are civilian employees' covered by the UMWA contract. These men and women are often mistaken as employees that are working in the field to gain experience to become Police Officers. This however is not true. In 2010 and 2011 we have had some difficulty in filling our vacancies in this position. The work is intense and requires employees to deal hands on with people that have significant issues with alcohol and drugs. The majority of our serious workers compensation injuries occur in this division.

FY 2013 GOALS/OBJECTIVES:

- Keep adequate staffing in this division in order to stay up with the demand for service placed on us from the City.

BUDGET HIGHLIGHTS:

- We have asked Ms. Starkovich to acquire more funding from the liquor excise tax to fund this program. The funding we now receive has not been increased for several years. This was accomplished. We now will receive \$170,000.00 a \$20,000.00 increase over 2011.

**POLICE
PROT. CUSTODY/COMM. SVC.**

EXPENDITUR E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Service	\$239,184	\$217,310	-9.15%	\$334,870	54.10%	\$319,611	-4.56%
Operating	\$42,907	\$39,902	-7.00%	\$30,010	-24.79%	\$39,500	31.62%
Capital	\$0	\$0	#DIV/0!	\$30,000	#DIV/0!	\$0	-100.00%
TOTAL	\$282,092	\$257,212	-8.82%	\$394,880	53.52%	\$359,111	-9.06%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$282,092	\$257,212	-8.82%	\$394,880	53.52%	\$359,111	-9.06%
TOTAL	\$282,092	\$257,212	-8.82%	\$394,880	53.52%	\$359,111	-9.06%

DEPARTMENT: POLICE

DIVISION: ANIMAL CONTROL

PROGRAM DESCRIPTION: Animal control is contract obligation staffed with civilian employees and in some circumstances the employees are covered by the UMWA contract. The everyday operation is supervised by a civilian employee however the program does fall under the Police Department. The county provides us with one officer. We have a unique situation where the surrounding county and reservation community has limited or no animal control. The residents outside the city account for a large portion of our animal pickup or drop off since no facilities exist nearby.

FY 2013 GOALS/OBJECTIVES:

- Reduce the number of animal pickups through education
- Update radio and telephone communications at the main office and in the vehicles.

BUDGET HIGHLIGHTS:

- Funding set aside for an upgrade in our radios
- Fund a telephone system similar to the other city departments

**POLICE
ANIMAL CONTROL**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Service	\$166,015	\$139,654	-15.88%	\$171,530	22.82%	\$173,443	1.12%
Operating	\$174,729	\$175,282	0.32%	\$149,180	-14.89%	\$179,000	19.99%
Capital	\$6,343	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$347,087	\$314,936	-9.26%	\$320,710	1.83%	\$352,443	9.89%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$347,087	\$314,936	-9.26%	\$320,710	1.83%	\$352,443	9.89%
TOTAL	\$347,087	\$314,936	-9.26%	\$320,710	1.83%	\$352,443	9.89%

DEPARTMENT: POLICE

DIVISION: POLICE BUILDING

PROGRAM DESCRIPTION: These individuals are civilian employees working under the auspices of the UMWA contract. Their valued assistance includes answering telephones, preparing reports for citizens, logging reports, comparing daily logs and crime reports for the UCR. Also included are budget preparation monitoring of expenditures, maintenance of buildings and grounds fleet maintenance. We have reduced our clerical staff by four employees in the last four years.

FY 2013 GOALS/OBJECTIVES:

- Provide a quarterly report of crime analysis instead of one annual report.

BUDGET HIGHLIGHTS:

- Capital Outlay for the improvement of the parking lot \$115,000.00 located at the Police /Municipal Court Building.
- Improvements and upgrades to shower and restroom facilities \$25,000.00

**POLICE
POLICE BUILDING**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services	\$358,313	\$345,556	-3.56%	\$415,100	20.13%	\$429,574	3.49%
Operating	\$63,072	\$38,358	-39.18%	\$51,520	34.31%	\$22,250	-56.81%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$421,385	\$383,914	-8.89%	\$466,620	21.54%	\$451,824	-3.17%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$421,385	\$383,914	-8.89%	\$466,620	21.54%	\$451,824	-3.17%
TOTAL	\$421,385	\$383,914	-8.89%	\$466,620	21.54%	\$451,824	-3.17%

**POLICE
DEPARTMENTAL SUMMARY**

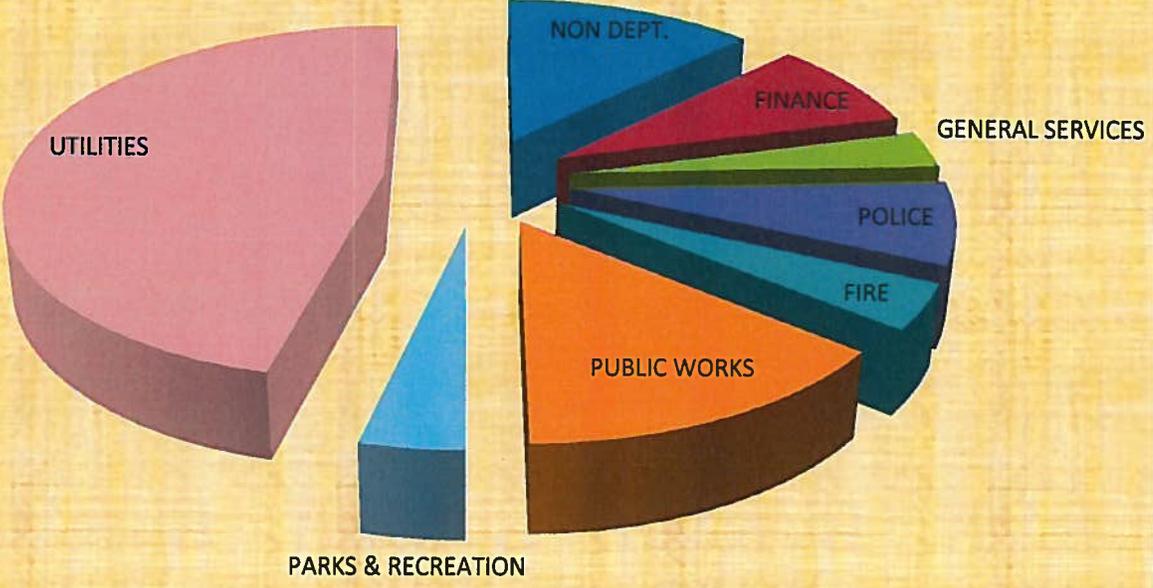
	Budgeted Positions FY11/12	Budgeted Positions FY12/13	Budgeted Salaries FY11/12	Budgeted Salaries FY12/13	% Change
STAFFING					
All Positions	89	89	\$3,587,651	\$3,595,853	0.23%

DIVISIONS	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
POLICE (INCL. VIOLENT CRIMES)	\$6,184,124	\$6,764,708	9.39%	\$6,227,463	-7.94%	\$5,803,006	-6.82%
FIELD SERVICES	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$525,200	#DIV/0!
INVESTIGATIONS	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$230,800	#DIV/0!
ANIMAL CONTROL	\$347,087	\$314,936	-9.26%	\$320,710	1.83%	\$352,443	9.89%
POLICE BUILDING	\$421,385	\$383,914	-8.89%	\$466,620	21.54%	\$451,824	-3.17%
PROTECTIVE CUSTODY	\$282,092	\$257,212	-8.82%	\$394,880	53.52%	\$359,111	-9.06%
TOTAL	\$7,234,688	\$7,720,771	6.72%	\$7,409,673	-4.03%	\$7,722,384	4.22%

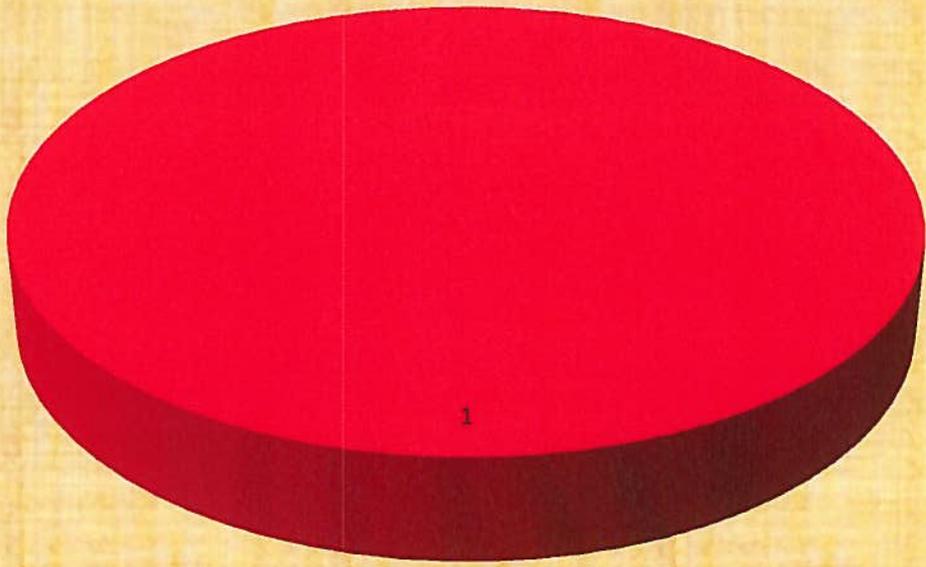
EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Services	\$5,337,831	\$5,766,581	8.03%	\$5,963,481	3.41%	\$5,959,334	-0.07%
Operating	\$1,388,813	\$1,952,068	40.56%	\$1,266,192	-35.14%	\$1,373,050	8.44%
Capital	\$508,044	\$2,123	-99.58%	\$180,000	8379.65%	\$390,000	116.67%
SUBTOTAL	\$7,234,688	\$7,720,771	6.72%	\$7,409,673	-4.03%	\$7,722,384	4.22%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
(101) General	\$7,095,675	\$7,173,481	1.10%	\$7,236,973	0.89%	\$7,554,684	4.39%
(201) Correction Fees	\$87,321	\$467,968	435.92%	\$106,000	-77.35%	\$101,000	-4.72%
(211) Law Enf Prot	\$50,554	\$79,322	56.90%	\$66,700	-15.91%	\$66,700	0.00%
(292) Law Enf Block Grant	\$1,138	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$7,234,688	\$7,720,771	6.72%	\$7,409,673	-4.03%	\$7,722,384	4.22%

FY 2013 Proposed Budget



FIRE



DEPARTMENT: FIRE

DIVISION:

PROGRAM DESCRIPTION: Fire Prevention and Emergency Response are the two main functions of the Fire Department. Fire Prevention provides a fire safe environment for public, commercial and residential structures in our community. This is achieved through fire inspections, building plan review, code enforcement and public education.

Emergency response services involve rendering aid for:

- First Aid, Basic Life Support, Advanced Life Support, Transport and other Emergency Medical Services – 89%
- Fire Control or extinguishment – 3%
- Search & Rescue – 2%
- Other Assistance – 6%
(3% of calls are outside the city limits pursuant to mutual aid agreements)

These service responses come from Station 1 (2nd & Nizhoni)-35%; Station 2 (911 W. Jefferson) – 33%; Station 3 (3700 Churchrock)-20% and Station 4 (707 Rico St.) -12%. The Airport station is included with the Station 4 data. Since we no longer have commercial air service there is no requirement that the Airport Station be manned.

FY 2013 GOALS/OBJECTIVES: Update all Fire Department facilities, fire firefighting equipment, job descriptions, Firefighting Response plan and operational plan

Set up a financial plan to evaluate and prepare for the purchase of Fire Engine

BUDGET HIGHLIGHTS: The proposed personnel expense for FY 2013 has been reduced due to an analysis by the City Manager's office that showed the wage and pension costs of personnel in the fire bargaining unit are excessive. These costs can be reduced by wage defunding, benefits reductions and/or staffing reductions that result in a personnel budget of approximately \$3,100,000.

**FIRE
FIRE**

E CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servid	\$3,068,201	\$3,613,550	17.77%	\$3,527,550	-2.38%	\$3,100,630	-12.10%
Operating	\$609,067	\$808,241	32.70%	\$1,094,180	35.38%	\$1,029,750	-5.89%
Debt Service	\$73,842	\$143,163	93.88%	\$143,260	0.07%	\$143,260	0.00%
Capital	\$64,904	\$15,641	-75.90%	\$0	-100.00%	\$0	#DIV/0!
TOTAL	\$3,816,014	\$4,580,596	20.04%	\$4,764,990	4.03%	\$4,273,640	-10.31%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$3,626,695	\$4,044,571	11.52%	\$4,085,120	1.00%	\$3,614,390	-11.52%
EMS Spc (206)	\$14,678	\$14,339	-2.30%	\$15,200	6.00%	\$15,250	0.33%
Fire Prot Spc (2	\$174,641	\$521,686	198.72%	\$664,670	27.41%	\$644,000	-3.11%
TOTAL	\$3,816,014	\$4,580,596	20.04%	\$4,764,990	4.03%	\$4,273,640	-10.31%

**FIRE
DEPARTMENTAL SUMMARY**

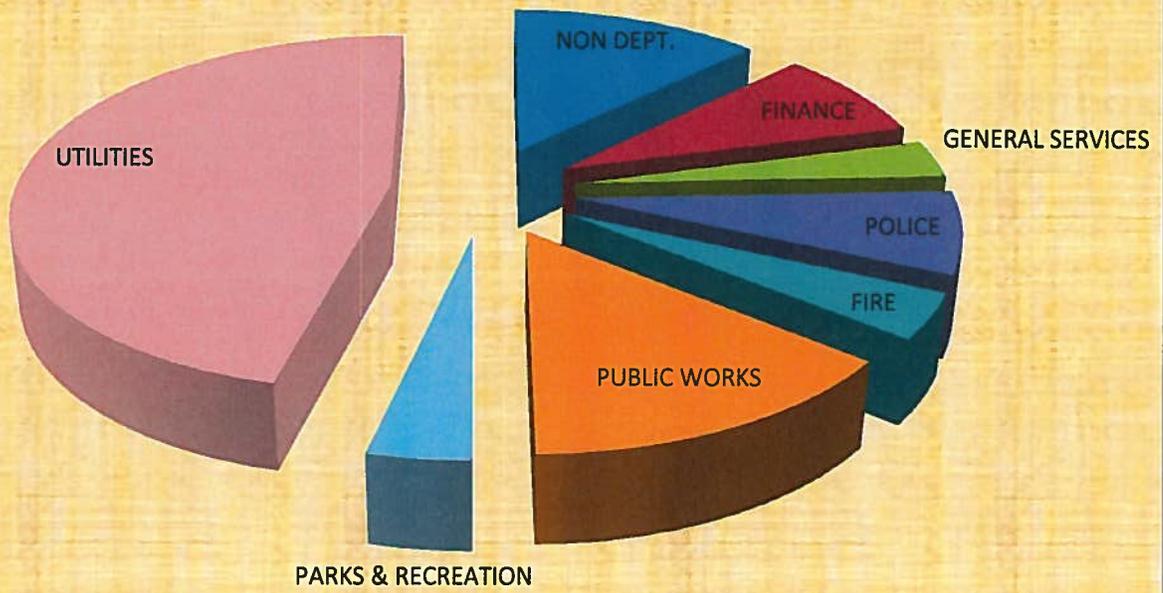
STAFFING	Budgeted	Budgeted	Budgeted	Budgeted	%
	Positions	Positions	Salaries	Salaries	
	FY11/12	FY12/13	FY11/12	FY12/13	Change
All Positions	51	49	\$2,311,460	\$2,006,704	-13.18%

DIVISIONS	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10	FY10/11		FY11/12		FY12/13	
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
FIRE	\$3,816,014	\$4,580,596	20.04%	\$4,764,990	4.03%	\$4,273,640	-10.31%
TOTAL	\$3,816,014	\$4,580,596	20.04%	\$4,764,990	4.03%	\$4,273,640	-10.31%

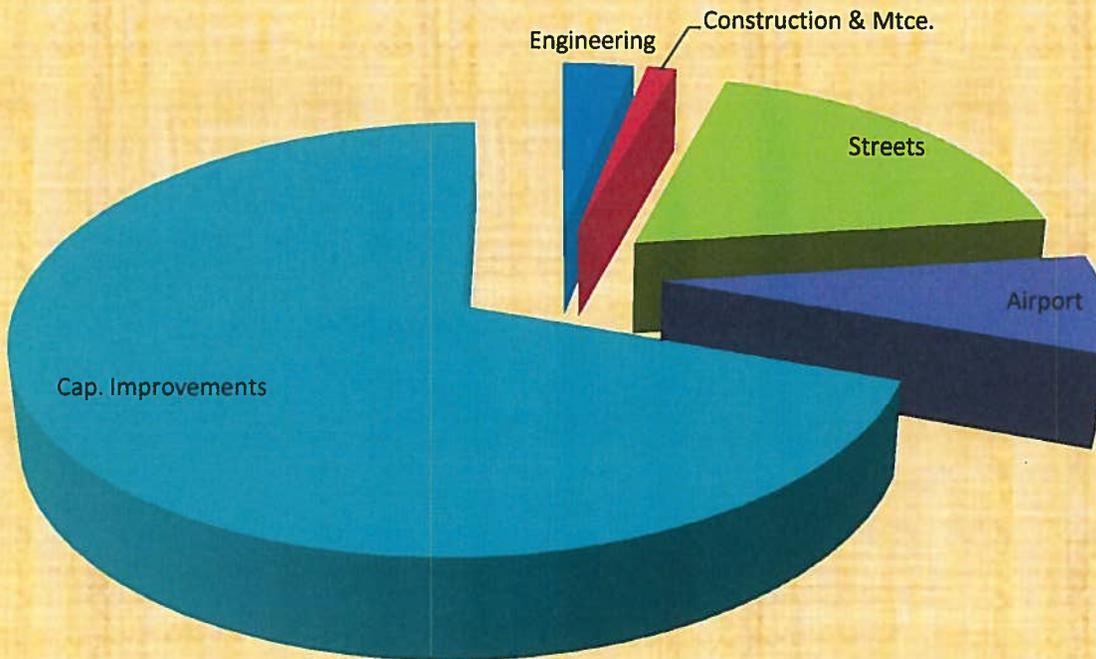
EXPENDITURE CATEGORY	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10	FY10/11		FY11/12		FY12/13	
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
Personnel Services	\$3,068,201	\$3,613,550	17.77%	\$3,527,550	-2.38%	\$3,100,630	-12.10%
Operating	\$609,067	\$808,241	32.70%	\$1,094,180	35.38%	\$1,029,750	-5.89%
Debt Service	\$73,842	\$143,163	93.88%	\$143,260	0.07%	\$143,260	0.00%
Capital	\$64,904	\$15,641	-75.90%	\$0	-100.00%	\$0	#DIV/0!
SUBTOTAL	\$3,816,014	\$4,580,596	20.04%	\$4,764,990	4.03%	\$4,273,640	-10.31%

FUNDING SOURCE	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10	FY10/11		FY11/12		FY12/13	
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
(101) General	\$3,626,695	\$4,044,571	11.52%	\$4,085,120	1.00%	\$3,614,390	-11.52%
(206) EMS Spc	\$14,678	\$14,339	-2.30%	\$15,200	6.00%	\$15,250	0.33%
(209) Fire Prot Spc	\$174,641	\$521,686	198.72%	\$664,670	27.41%	\$644,000	-3.11%
TOTAL	\$3,816,014	\$4,580,596	20.04%	\$4,764,990	4.03%	\$4,273,640	-10.31%

FY 2013 Proposed Budget



PUBLIC WORKS



DEPARTMENT:	PUBLIC WORKS
DIVISION:	CITY ENGINEERING

PROGRAM DESCRIPTION: City Engineering Division is tasked with providing support to City Planning with subdivision and building permit plan checks. It also does the right-of-way inspections; FEMA/NFIP flood plain management; and physical addresses assignments within the City.

In addition, City Engineering does the project management from project conception to completion for the City's transportation infrastructure including the Municipal Airport. To that end, it coordinates project funding grants with NMDOT, FHWA, and FAA.

FY 2013 GOALS/OBJECTIVES:

- Turnaround developer plan checks within City Planning's prescribed timeframes.
- Help residents resolve mailing address issues caused by prescribed E-911 physical addressing changes.
- Provide from conception to completion "on time and within budget" project management for assigned capital outlay projects including:
 - Continue advocating for the Allison Corridor Reconstruction Program.
 - Completion of the 2nd Street Pedestrian Safety Prj.
 - Completion of the Airport Storm Drainage Improvement Prj Phase I.
 - Programming safety and/or MAP funding for College Drive Reconstruction Prj.
 - Programming two new traffic signals with NMDOT for Boardman Avenue.
- Provide technical assistance for Purchasing and other City divisions with their facility capital outlay projects.
- Increase the backlog for "shovel ready" projects on the shelf in the event of Federal and/or State windfall funding.
- Utilize the NWNMCOG for more grant writing.

BUDGET HIGHLIGHTS:

- City Engineering is a project management organization with no heavy engineering design capability. Such capability was lost with the elimination of the City Engineer and the associated junior engineer position by budget cutting in past administrations. This lost capability is made up via City Engineering's professional services budget.
- Major capital outlay projects with ideal circumstances are typically a 3 year delivery process for planning-design-construction. Federal and/or State mandated documentation as a condition of their funding is a substantial portion of the overhead costs for today's public projects.

**PUBLIC WORKS
ENGINEERING**

RE CATEGORY	Actual Expenditures	FY09/10 Actual Expenditures	FY10/11 Actual Expenditures	% Change	Budgeted Expenditures	FY11/12 Budgeted Expenditures	% Change	Budgeted FY12/13	% Change
Personnel Servi	\$270,838		\$301,578	11.35%	\$308,490		2.29%	\$311,584	1.00%
Operating	\$38,301		\$39,101	2.09%	\$163,105		317.14%	\$156,066	-4.32%
Capital	\$17,924		\$0	-100.00%	\$0		#DIV/0!	\$0	#DIV/0!
TOTAL	\$327,062		\$340,679	4.16%	\$471,595		38.43%	\$487,650	-0.84%

FUNDING SOURCE	Actual Expenditures	FY09/10 Actual Expenditures	FY10/11 Actual Expenditures	% Change	Budgeted Expenditures	FY11/12 Budgeted Expenditures	% Change	Budgeted FY12/13	% Change
General (101)	\$327,062		\$340,679	4.16%	\$471,595		38.43%	\$467,650	-0.84%
TOTAL	\$327,062		\$340,679	4.16%	\$471,595		38.43%	\$467,650	-0.84%

DEPARTMENT: PUBLIC WORKS

DIVISION: CONSTRUCTION & MAINTENANCE

PROGRAM DESCRIPTION: Construction and Maintenance is an internal service division for other City departments. To leverage their facility budgets, it does minor carpentry projects such as interior office renovations, small structures, furniture construction, and cabinet and counter fabrication.

FY 2013 GOALS/OBJECTIVES:

- Reestablish a Construction Superintendent position.
- Obtain and maintain a City's contractor license.
- Leverage in-house City project budgets, and serve the City's Administrative Services, Fire Department, General Services, Joint Utilities, Parks & Recreation, Police Department, Public Works, and independent divisions.

BUDGET HIGHLIGHTS:

- Building Construction's operations budget does not include any project budget. Project budget needs for materials and special equipment are borne by the customer division.
- Building Construction needs a Construction Superintendent position reestablished in order to have a position that can obtain and maintain a City contractor license.

**PUBLIC WORKS
CONSTRUCTION & MAINTENANCE**

RE CATEGORY	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted Expenditures FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Servi	\$203,375	\$161,617	-20.53%	\$159,660	-1.21%	\$161,813	1.35%
Operating	\$15,812	\$32,439	105.15%	\$30,400	-6.29%	\$34,455	13.34%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$219,188	\$194,056	-11.47%	\$190,060	-2.06%	\$196,267	3.27%

FUNDING SOURCE	Actual Expenditures FY09/10	Actual Expenditures FY10/11	% Change	Budgeted Expenditures FY11/12	% Change	Budgeted FY12/13	% Change
General (101)	\$219,188	\$194,056	-11.47%	\$190,060	-2.06%	\$196,267	3.27%
TOTAL	\$219,188	\$194,056	-11.47%	\$190,060	-2.06%	\$196,267	3.27%

DEPARTMENT: PUBLIC WORKS

DIVISION: STREETS

PROGRAM DESCRIPTION: Streets is responsible for the roadway maintenance and repair (including striping and street signs) of over 200 lane miles of City arterials, collectors, and neighborhood roadways. In addition, it grades and maintains 18 miles of alley ways.

Streets and Flood Control Division also maintains the City's flood control infrastructure including the Little Puerco Dam and other neighborhood impoundment structures. Further, it is the City's heavy responder for weather related contingencies such as sustained snow removal and flash flooding clean-up.

FY 2013 GOALS/OBJECTIVES:

- Mill and overlay East Aztec Avenue from Patton Drive to Basilio Drive.
- Fix City potholes within two weeks of identification or sooner.
- Stripe all paved City maintained roadways twice a year – spring and fall.
- Clean graffiti traffic signs within two weeks of identification or sooner.
- Maintain improved City alley ways twice a year – spring and fall.
- Cut the weeds on the shoulders of NM 118 from May thru August at least once a month from Exit #16 to Exit #26.
- Complete annual maintenance and repairs of the City's storm drainage structure before the August monsoons begin.
- Remove approximately 30,000 CY of sediment annually out of the Puerco River.

BUDGET HIGHLIGHTS:

- Asphalt paving operations are limited by a single source asphalt supply and insufficient funding for full time hot mix paving operations in the summer.
- New FHWA policy mandates stringent retroreflectivity standards and the replacement of non-compliant traffic signs as soon as possible.
- Equipment replacement costs are increasing with an aging fleet. This year, there is immediate need for over \$500,000 in new equipment.
- Continue the replacement of regular pick-up trucks for Street Supervisors with 3/4 ton pick-up trucks that also plow and sand narrow neighborhood streets and cul-de-sacs.

**PUBLIC WORKS
STREETS**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13	% Change
Personnel Servi	\$1,122,292	\$1,202,406	7.14%	\$1,184,960	-1.45%	\$1,155,847	-2.46%
Operating	\$831,333	\$827,149	-0.50%	\$995,503	20.35%	\$951,357	-4.43%
Capital	\$517,303	\$34,041	-93.42%	\$204,000	499.28%	\$641,237	214.33%
TOTAL	\$2,470,927	\$2,063,596	-16.48%	\$2,384,463	15.55%	\$2,748,440	15.26%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13	% Change
St. Spec (216)	\$2,470,927	\$2,063,596	-16.48%	\$2,384,463	15.55%	\$2,748,440	15.26%
TOTAL	\$2,470,927	\$2,063,596	-16.48%	\$2,384,463	15.55%	\$2,748,440	15.26%

DEPARTMENT: PUBLIC WORKS

DIVISION: MUNICIPAL AIRPORT

PROGRAM DESCRIPTION: The Municipal Airport is the City's general aviation airport with a 7,316 runway, taxiway, terminal, and aircraft hangars. It handles approximately 3,500 aircraft flights annually.

Public Works is responsible for the operations, maintenance, and improvement of the City's general aviation airport. To that end, it employs a fixed based operator (FBO) for the airport's daily operations and grounds maintenance. Streets and Flood Control is responsible for runway maintenance and facility repairs. City Engineering manages the Airport Improvement Program with the NMDOT and FAA.

FY 2013 GOALS/OBJECTIVES:

- Participate in NMDOT Aviation maintenance material grants.
- Improve the storm drainage from the northwest corner of the airport to the west side hangars.
- Demolish and remove Hangars #12, #28, and #30.
- Program the reconstruction of the Terminal Parking Lot with in-house forces.
- Explore programming the construction of a new terminal.

BUDGET HIGHLIGHTS:

Municipal Airport requires an adequate budget for Street Department costs such as labor, runway striping, pavement preservation, and other facility repairs at the airport. Otherwise, such routine airport expenses detract from the Street Department's primary mission of maintaining and repairing the City's roadways.

**PUBLIC WORKS
AIRPORT**

RE CATEGORY	Actual Expenditures	FY09/10 Actual Expenditures	FY10/11 Actual Expenditures	% Change	Budgeted Expenditures	FY11/12 Budgeted Expenditures	% Change	Budgeted FY12/13	% Change
Personnel Servi	\$0	\$0	\$0	# DIV/0!	\$0	\$0	# DIV/0!	\$1,000	#DIV/0!
Operating	\$274,632	\$198,525	\$198,525	-27.71%	\$130,346	\$130,346	-34.34%	\$1,123,705	762.09%
Capital	\$0	\$0	\$0	# DIV/0!	\$0	\$0	# DIV/0!	\$0	#DIV/0!
TOTAL	\$274,632	\$198,525	\$198,525	-27.71%	\$130,346	\$130,346	-34.34%	\$1,124,705	762.86%

FUNDING SOURCE	Actual Expenditures	FY09/10 Actual Expenditures	FY10/11 Actual Expenditures	% Change	Budgeted Expenditures	FY11/12 Budgeted Expenditures	% Change	Budgeted FY12/13	% Change
General (101)	\$37,758	\$41,717	\$41,717	10.49%	\$50,860	\$50,860	21.92%	\$74,705	46.88%
Airport Cap Imp	\$236,875	\$156,808	\$156,808	-33.80%	\$79,486	\$79,486	-49.31%	\$1,050,000	1220.99%
TOTAL	\$274,632	\$198,525	\$198,525	-27.71%	\$130,346	\$130,346	-34.34%	\$1,124,705	762.86%

**PUBLIC WORKS
CAPITAL IMPROVEMENT FUNDS**

RE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13	% Change
Personnel Servi	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Operating	\$3,701,994	\$7,048,171	90.39%	\$17,205,171	144.11%	\$10,398,402	-39.56%
Operating Grant	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$3,701,994	\$7,048,171	90.39%	\$17,205,171	144.11%	\$10,398,402	-39.56%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13	% Change
GRT Infra Cap	\$805,835	\$819,392	1.68%	\$2,315,578	182.60%	\$2,229,060	-3.74%
1/4%GRT Ded	\$169,745	\$883,014	420.20%	\$1,218,148	37.95%	\$532,388	-56.30%
2/11 Sales Tax	\$0	\$1,045,001	#DIV/0!	\$10,954,996	948.32%	\$7,252,904	-33.79%
11/00 Sales Tax	\$2,390	\$23,486	882.66%	\$217,054	824.20%	\$214,081	-1.37%
Legislative App	\$219,268	\$222,950	1.68%	\$214,600	-3.75%	\$97,763	-54.44%
GO Bonds Cap	\$15,883	\$49,224	209.93%	\$40,867	-16.98%	\$20,527	-49.77%
02/04 Sales Tax	\$8,389	\$3,726	-55.58%	\$0	-100.00%	\$0	#DIV/0!
02/04 Sales Tax	\$3,287	\$0	-100.00%	\$0	#DIV/0!	\$51,679	#DIV/0!
07/97 Sales Tax	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
PW Cap (399)	\$2,477,199	\$4,001,378	61.53%	\$2,243,928	-43.92%	\$0	-100.00%
TOTAL	\$3,701,994	\$7,048,171	90.39%	\$17,205,171	144.11%	\$10,398,402	-39.56%

**PUBLIC WORKS
DEPARTMENTAL SUMMARY**

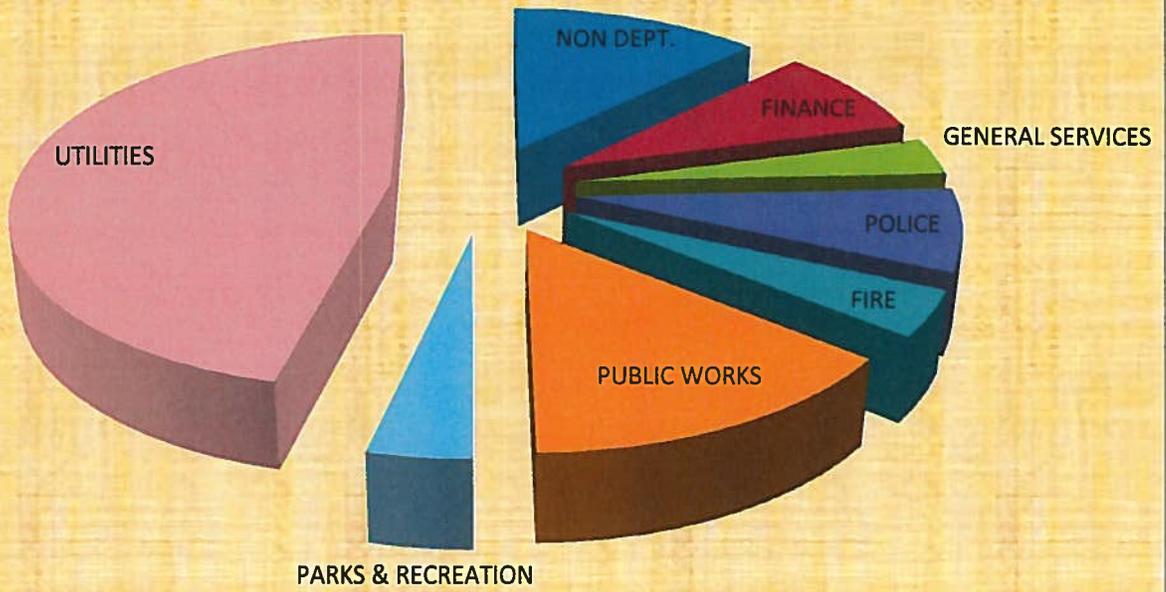
STAFFING	Budgeted Positions FY11/12	Budgeted Positions FY12/13	Budgeted Salaries FY11/12	Budgeted Salaries FY12/13	% Change
All Positions	41	39	\$1,153,381	\$1,113,674	-3.44%

DIVISIONS	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
ENGINEERING	\$327,062	\$340,679	4.16%	\$471,595	38.43%	\$467,650	-0.84%
CONSTRUCTION & MAINT	\$219,188	\$194,056	-11.47%	\$190,060	-2.06%	\$196,267	3.27%
STREETS	\$2,470,927	\$2,063,596	-16.48%	\$2,384,463	15.55%	\$2,748,440	15.26%
AIRPORT	\$274,632	\$198,525	-27.71%	\$130,346	-34.34%	\$1,124,705	762.86%
CAP IMPROV FUND	\$3,701,994	\$7,048,171	90.39%	\$17,205,171	144.11%	\$10,398,402	-39.56%
TOTAL	\$6,993,804	\$9,845,028	40.77%	\$20,381,635	107.02%	\$14,935,464	-26.72%

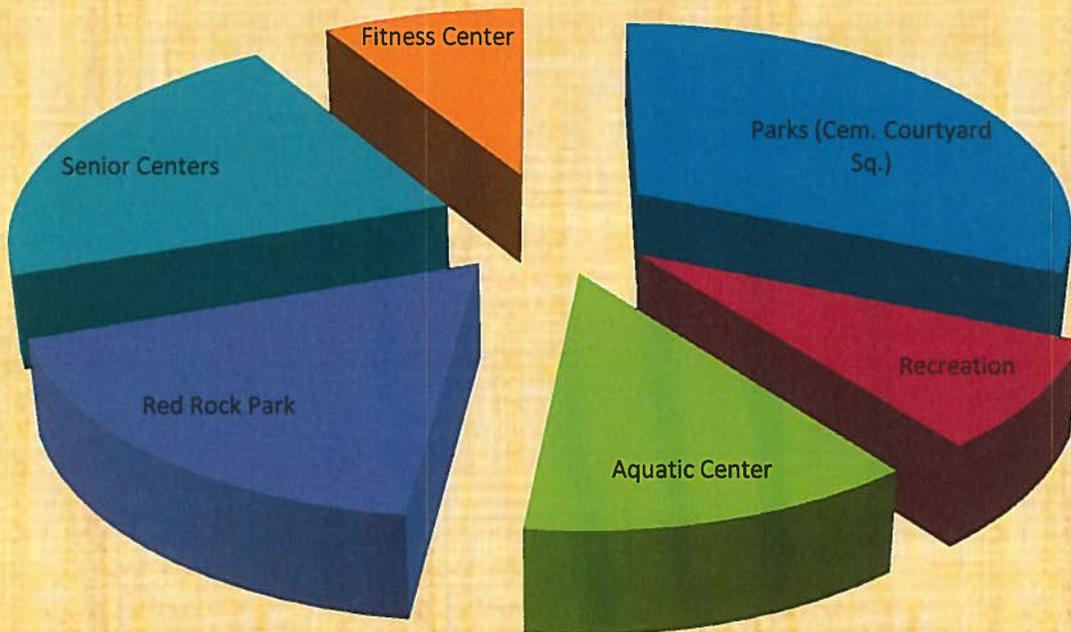
EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Services	\$1,596,505	\$1,665,602	4.33%	\$1,653,110	-0.75%	\$1,630,243	-1.38%
Operating	\$4,862,072	\$8,145,385	67.53%	\$18,524,525	127.42%	\$12,663,984	-31.64%
Capital	\$535,227	\$34,041	-93.64%	\$204,000	499.28%	\$641,237	214.33%
Operating Grants	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
SUBTOTAL	\$6,993,804	\$9,845,028	40.77%	\$20,381,635	107.02%	\$14,935,464	-26.72%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
(01) General	\$584,008	\$576,453	-1.29%	\$712,515	23.60%	\$738,622	3.66%
(216) St. Spec	\$2,470,927	\$2,063,596	-16.48%	\$2,384,463	15.55%	\$2,748,440	15.26%
(308) Airport Cap Impr	\$236,875	\$156,808	-33.80%	\$79,486	-49.31%	\$1,050,000	1220.99%
(311) GRT Infra Cap	\$805,835	\$819,392	1.68%	\$2,315,578	182.60%	\$2,229,060	-3.74%
(312) 1/4% GRT Ded Cap	\$169,745	\$883,014	420.20%	\$1,218,148	37.95%	\$532,388	-56.30%
(313) 2/11 Sales Tx Bonds Cap	\$0	\$1,045,001	#DIV/0!	\$10,954,996	948.32%	\$7,252,904	-33.79%
(390) 11/00 Sales Tx Bonds Cap	\$2,390	\$23,486	882.66%	\$217,054	824.20%	\$214,081	-1.37%
(391) Legislative Approp	\$219,268	\$222,950	1.68%	\$214,600	-3.75%	\$97,763	-54.44%
(392) GO Bonds Cap	\$15,883	\$49,224	209.93%	\$40,867	-16.98%	\$20,527	-49.77%
(393) 02/04 Sales Nontx Bonds Cap	\$8,389	\$3,726	-55.58%	\$0	-100.00%	\$0	#DIV/0!
(394) 02/04 Sales Tax Bonds Cap	\$3,287	\$0	-100.00%	\$0	#DIV/0!	\$51,679	#DIV/0!
(398) 07/97 Sales Tax Bonds Cap	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
(399) PW Cap	\$2,477,199	\$4,001,378	61.53%	\$2,243,928	-43.92%	\$0	-100.00%
TOTAL	\$6,993,804	\$9,845,028	40.77%	\$20,381,635	107.02%	\$14,935,464	-26.72%

FY 2013 Proposed Budget



PARKS & RECREATION



DEPARTMENT: PARKS & RECREATION

DIVISION: PARKS

PROGRAM DESCRIPTION: The Parks Department is responsible for maintaining all City Parks. Parks also maintains two cemeteries, all recreation buildings (LBM Recreation Center, Fitness Center, Aquatic Center, and the Boys and Girls Club), and two Senior Centers. The staff assists with all downtown special events and programs to include events at Red Tock Park. Parks also assists with many other essential duties such as Vector Control, Graffiti Removal, and Christmas Lighting along Highway 66.

FY 2013 GOALS/OBJECTIVES:

The goal/objective is to serve the general public and our visitors in a timely, efficient, and cost effective manner. The ultimate goal is to give the users/visitors a safe and enjoyable experience so that they resume coming to the Gallup area and help boost the City's economic goals.

BUDGET HIGHLIGHTS:

1. Capital Improvement Requests.
2. Maintain a responsible budget for the Fiscal Year.

PARKS & RECREATION
PARKS (incl. CEMETERIES/COURTYARD SQUARE)

EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Serv	\$676,346	\$695,197	2.79%	\$715,090	2.86%	\$609,787	-14.73%
Operating	\$464,521	\$454,193	-2.22%	\$501,800	10.48%	\$468,300	-6.68%
Capital	\$59,938	\$28,624	-52.24%	\$0	-100.00%	\$145,000	#DIV/0!
TOTAL	\$1,200,805	\$1,178,013	-1.90%	\$1,216,890	3.30%	\$1,223,087	0.51%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
General (101)	\$1,200,805	\$1,178,013	-1.90%	\$1,216,890	3.30%	\$1,223,087	0.51%
TOTAL	\$1,200,805	\$1,178,013	-1.90%	\$1,216,890	3.30%	\$1,223,087	0.51%

DEPARTMENT: PARKS & RECREATION

DIVISION: RECREATION

PROGRAM DESCRIPTION: The Recreation Department is centralized at the Larry Brian Mitchell (LBM) Recreation Center. The Recreation Center offers numerous activities during the year for our youth, adults and elderly. We also play a tremendous part in organized sports during the year which includes the scheduling of ball fields and coordinating the Gallup Youth Basketball League (GYBL) and Senior Olympics.

FY 2013 GOALS/OBJECTIVES:

The goal/objective is to continue to provide recreational activities for our youth, adults and elderly whom utilize our facilities. We expect to be more active during the off peak months by bringing more cost effective activities.

BUDGET HIGHLIGHTS:

1. Maintain a responsible budget for the Fiscal Year.

**PARKS & RECREATION
RECREATION**

EXPENDITURE CATEGORY	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
Personnel Serv	\$186,408	\$169,469	-9.09%	\$238,430	40.69%	\$199,709	-16.24%
Operating	\$138,959	\$121,572	-12.51%	\$177,260	45.81%	\$126,500	-28.64%
Capital	\$0	\$2,174	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!
TOTAL	\$325,368	\$293,214	-9.88%	\$415,690	41.77%	\$326,209	-21.53%

FUNDING SOURCE	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
General (101)	\$312,574	\$288,035	-7.85%	\$364,110	26.41%	\$326,209	-10.41%
Rec Spec (217)	\$12,794	\$5,179	-59.52%	\$51,580	895.93%	\$0	-100.00%
TOTAL	\$325,368	\$293,214	-9.88%	\$415,690	41.77%	\$326,209	-21.53%

DEPARTMENT: PARKS & RECREATION

DIVISION: AQUATICS CENTER (incl. Harold Runnels)

PROGRAM DESCRIPTION: The Aquatic Center offers recreational swimming for all ages with three pools. The Aquatic Center works with the McKinley County schools to accommodate their physical education needs.

FY 2013 GOALS/OBJECTIVES:

With the uncertainty of the Harold Runnels Pool, we will continue to offer extended hours and improve the facility in the customer service field and to provide a safe environment utilizing the State and Federal guidelines/regulations.

BUDGET HIGHLIGHTS:

3. Maintain a responsible budget for the Fiscal Year.

**PARKS & RECREATION
AQUATIC CENTER**

EXPENDITURE CATEGORY	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
Personnel Serv	\$373,735	\$384,875	2.98%	\$263,240	-31.60%	\$246,578	-6.33%
Operating	\$406,422	\$366,564	-9.81%	\$315,940	-13.81%	\$234,750	-25.70%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$780,157	\$751,439	-3.68%	\$579,180	-22.92%	\$481,328	-16.89%

FUNDING SOURCE	Actual	Actual	%	Budgeted	%	Budgeted	%
	FY09/10 Expenditures	FY10/11 Expenditures	Change	FY11/12 Expenditures	Change	FY12/13 Expenditures	Change
General (101)	\$780,157	\$751,439	-3.68%	\$579,180	-22.92%	\$481,328	-16.89%
TOTAL	\$780,157	\$751,439	-3.68%	\$579,180	-22.92%	\$481,328	-16.89%

DEPARTMENT: PARKS & RECREATION

DIVISION: RED ROCK PARK

PROGRAM DESCRIPTION: Red Rock Park (RRP) is home to many annual events such as the Inter-Tribal Indian Ceremonial, National Junior High School Finals Rodeo, United States Team Roping Championship, Wild Thing Bull Riding, and the Lion's Club Rodeo, just to name a few. The Park also has a Convention Center which accommodates patrons from the local and border town areas with their wedding, graduation, birthday needs, etc. The Park offers a museum which showcases Native American art to the many visitors that visit the Park throughout the year. Also included is a total 630 RV sites and 520 horse stalls which caters to many campers, and cowboys who overnight their horses year-round.

FY 2013 GOALS/OBJECTIVES:

The staff will continue to provide quality service to the users who continually utilize the Park and to the visitors who come from all over the world. We will also continue to exercise responsible resource management considering the water/electric usage and janitorial supply usage during the larger events which can cater from 3,000 to 7,000 spectators at each event. It is strongly recommended that the RRP fee scheduled be re-visited in order to get the best or most usage of the facilities at RRP

BUDGET HIGHLIGHTS:

4. Capital Improvements such as two new vehicles, re-stripping of the parking lots, and refinishing of the dance floor in the Convention Center.
5. Maintain a responsible budget for the Fiscal Year.

**PARKS & RECREATION
RED ROCK PARK**

EXPENDITURE	Actual	Actual	%	Budgeted	%	Budgeted	%
RE	FY09/10	FY10/11		FY11/12		FY12/13	
CATEGORY	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
Personnel Serv	\$221,190	\$313,099	41.55%	\$259,850	-17.01%	\$355,527	36.82%
Operating	\$319,865	\$387,268	21.07%	\$373,920	-3.45%	\$337,520	-9.73%
Capital	\$0	\$0	#DIV/0!	\$5,784	#DIV/0!	\$0	-100.00%
TOTAL	\$541,055	\$700,367	29.44%	\$639,554	-8.68%	\$693,047	8.36%

FUNDING	Actual	Actual	%	Budgeted	%	Budgeted	%
SOURCE	FY09/10	FY10/11		FY11/12		FY12/13	
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
General (101)	\$541,055	\$700,367	29.44%	\$639,554	-8.68%	\$693,047	8.36%
TOTAL	\$541,055	\$700,367	29.44%	\$639,554	-8.68%	\$693,047	8.36%

DEPARTMENT: PARKS & RECREATION

DIVISION: SENIORS PROGRAM

PROGRAM DESCRIPTION: The City of Gallup Seniors Program furnishes a variety of daily activities and special programs for our local and border town seniors. The programs include congregate meals, home delivered meals, transportation and home makers. Some of the activities include quilting, jewelry making, fitness programs, card and pool tournaments and Senior Olympics.

FY 2013 GOALS/OBJECTIVES:

The main focus is to serve seniors from all walks of life and to do so with the utmost respect. To date we have served over 26,000 congregate meals and over 11,000 home bound meals. We will continue to provide these services to the best of our abilities with the help of State and Federal guidelines/regulations/grants.

BUDGET HIGHLIGHTS:

6. North Side Center Renovation.
7. Maintain a responsible budget for the Fiscal Year.

**PARKS & RECREATION
SENIOR CENTERS**

EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Serv	\$580,579	\$570,626	-1.71%	\$595,340	4.33%	\$569,419	-4.35%
Operating	\$222,833	\$253,454	13.74%	\$275,428	8.67%	\$276,969	0.56%
Capital	\$38,254	\$154,343	303.47%	\$0	-100.00%	\$0	#DIV/0!
TOTAL	\$841,666	\$978,423	16.25%	\$870,768	-11.00%	\$846,388	-2.80%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
General (101)	\$457,032	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Senior Cit Spe	\$370,252	\$978,423	164.26%	\$870,768	-11.00%	\$846,388	
NA' NIZHOOZ	\$14,382	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$841,666	\$978,423	16.25%	\$870,768	-11.00%	\$846,388	-2.80%

DEPARTMENT: PARKS & RECREATION

DIVISION: FITNESS CENTER

PROGRAM DESCRIPTION:

The Fitness Center offers adult recreation such as weight lifting, racquetball, aerobics, steam room and sauna year-round. The Fitness Center currently has 390 primary customers which includes City of Gallup employees and employees of the private sector. The Fitness Center also offers state of the art fitness equipment. The yearly tournaments offered by the Fitness Center, continues to draw many players and teams from the local and border town areas.

FY 2013 GOALS/OBJECTIVES:

The goal/objective is to continue to maintain the extended hours and provide a seven-day work schedule to accommodate the patrons of the Fitness Center. We will also study other avenues to attract more customers with cost-effective measures.

BUDGET HIGHLIGHTS:

8. Capital improvements such as re-stripping the parking lot, refinishing the racquetball courts, etc.
9. Maintain a responsible budget for the Fiscal Year.

**PARKS & RECREATION
FITNESS CENTER**

EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Serv	\$132,364	\$146,025	10.32%	\$150,740	3.23%	\$144,251	-4.30%
Operating	\$109,729	\$91,425	-16.68%	\$130,260	42.48%	\$119,930	-7.93%
Capital	\$0	\$6,020	#DIV/0!	\$0	-100.00%	\$80,000	#DIV/0!
TOTAL	\$242,093	\$243,470	0.57%	\$281,000	15.41%	\$344,181	22.48%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Fitness (516)	\$242,093	\$243,470	0.57%	\$281,000	15.41%	\$344,181	22.48%
TOTAL	\$242,093	\$243,470	0.57%	\$281,000	15.41%	\$344,181	22.48%

**PARKS & RECREATION
DEPARTMENTAL SUMMARY**

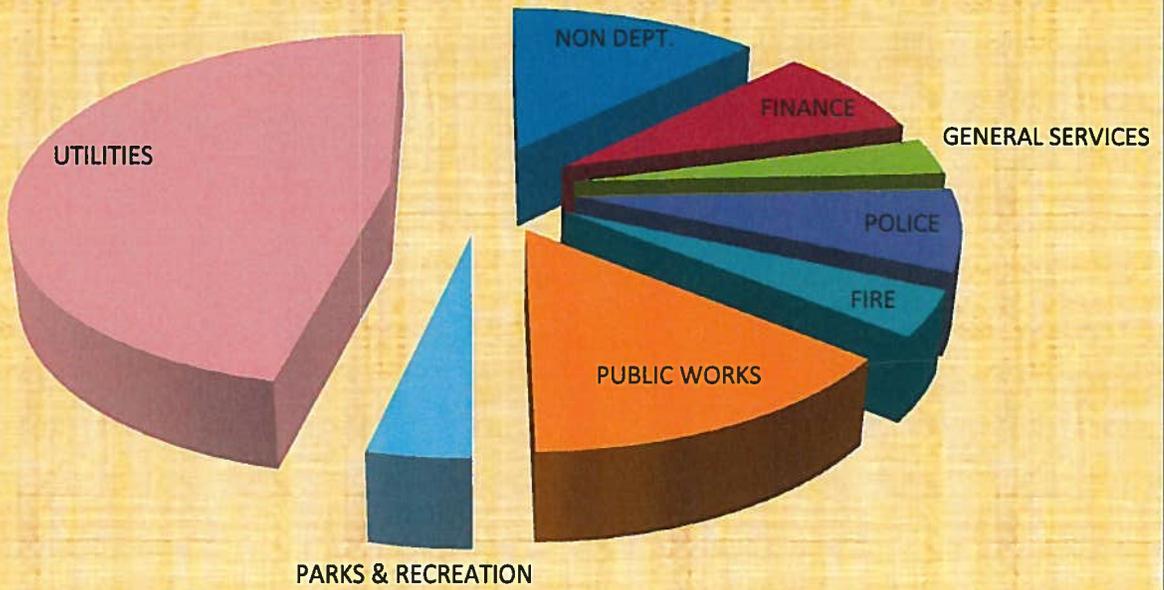
STAFFING	Budgeted	Budgeted	Budgeted	Budgeted	%
	Positions FY11/12	Positions FY12/13	Salaries FY11/12	Salaries FY12/13	Change
All Positions	55	46	\$1,153,381	\$1,113,674	-3.44%

DIVISIONS	Actual FY09/10	Actual FY10/11	%	Budgeted FY11/12	%	Budgeted FY12/13	%
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
PARKS (Cemeteries/Courtyard Square)	\$1,200,805	\$1,178,013	-1.90%	\$1,216,890	3.30%	\$1,223,087	0.51%
RECREATION	\$325,368	\$293,214	-9.88%	\$415,690	41.77%	\$326,209	-21.53%
AQUATIC CENTER	\$780,157	\$751,439	-3.68%	\$579,180	-22.92%	\$481,328	-16.89%
RED ROCK PARK	\$541,055	\$700,367	29.44%	\$639,554	-8.68%	\$693,047	8.36%
SENIOR CENTERS	\$841,666	\$978,423	16.25%	\$870,768	\$0	\$846,388	\$0
FITNESS CENTER	\$242,093	\$243,470	0.57%	\$281,000	15.41%	\$344,181	22.48%
TOTAL	\$3,931,143	\$4,144,927	5.44%	\$4,003,082	-3.42%	\$3,914,240	-2.22%

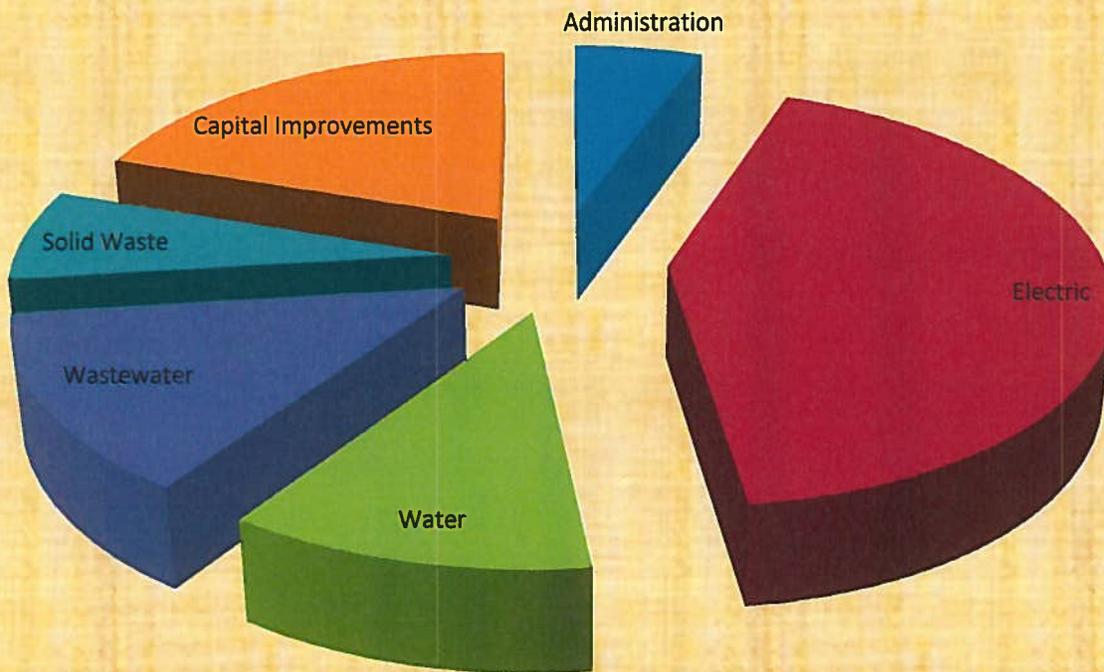
EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	%	Budgeted FY11/12	%	Budgeted FY12/13	%
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
Personnel Services	\$2,170,622	\$2,279,291	5.01%	\$2,222,690	-2.48%	\$2,125,271	-4.38%
Operating	\$1,662,330	\$1,674,475	0.73%	\$1,774,608	5.98%	\$1,563,969	-11.87%
Capital	\$98,192	\$191,160	94.68%	\$5,784	-96.97%	\$225,000	3790.04%
SUBTOTAL	\$3,931,143	\$4,144,927	5.44%	\$4,003,082	-3.42%	\$3,914,240	-2.22%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	%	Budgeted FY11/12	%	Budgeted FY12/13	%
	Expenditures	Expenditures	Change	Expenditures	Change	Expenditures	Change
(101) General	\$3,291,622	\$2,917,855	-11.36%	\$2,799,734	-4.05%	\$2,723,671	-2.72%
(217) Rec Spec	\$12,794	\$5,179	-59.52%	\$51,580	895.93%	\$0	-100.00%
(219) Senior Cit Spec	\$370,252	\$978,423	164.26%	\$870,768	-11.00%	\$846,388	-2.80%
(290) NA' NIZHOOZHI	\$14,382	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
(516) Fitness	\$242,093	\$243,470	0.57%	\$281,000	15.41%	\$344,181	22.48%
TOTAL	\$3,931,143	\$4,144,927	5.44%	\$4,003,082	-3.42%	\$3,914,240	-2.22%

FY 2013 Proposed Budget



UTILITIES



DEPARTMENT: JOINT UTILITIES

DIVISION: ADMINISTRATION

PROGRAM DESCRIPTION: GJU Administration provides administrative, financial accounting, operational oversight and technical support to the joint Electric Water and Wastewater Divisions and the Solid Waste Division enterprise.

Specific Program Service Delivery FY 2011

Total customer accounts	10,313
Water sales (Gallons)	1,030,683,000
Electric sales (kWh)	236,866,000
Wastewater treated (Gallons)	891,110,000
Wastewater Reuse (Gallons)	58,000,000

FY 2013 GOALS/OBJECTIVES:

- Separation of the joint Electric, Water & Wastewater Enterprise funds
- Development and implementation of a long term financial strategy for meeting Capital Repayment and Operational cost of the NGWSP and water system rehabilitation/replacement, including rate analysis.
- Negotiation of a long term Power Supply contract
- Complete analysis and select an engineered solution to the long standing odor issue at the Wastewater Treatment facility & sewer Collection System
- Position GJU to meet future Power and Water supply challenges

BUDGET HIGHLIGHTS: GJU Administration is a division of Gallup Joint Utilities under Fund (506); with a FY 2013 budget request of \$1,112,720 supporting 9 full time positions, daily operations and Divisional support service costs. Major non personnel expenses include; software and computers \$14,820; contract services \$155,000; facility improvements \$177,840. Personnel costs are estimated at \$680,620 and equal approximately 39% of the annual budget.

DEPARTMENT: JOINT UTILITIES

DIVISION: ELECTRIC

PROGRAM DESCRIPTION: The Electric Division is responsible for the operation maintenance and improvement of the electrical distribution system which supplies power to the City of Gallup customers. Primary functions consist of new power line construction, installing and upgrading electric services, street light installation & maintenance, response to trouble calls to include 24/7 emergency response, maintenance and repair of traffic signals, City of Gallup water well maintenance along with electrical maintenance of City of Gallup owned facilities, and response to all New Mexico One Call line locates for Water, Waste Water and Electric Divisions.

FY 2013 GOALS/OBJECTIVES:

- Our number one priority is to provide reliable electric service to the City of Gallup and its customers.
- Install Air blade switch @ switch 2530 for switching as needed.
- Upgrade relays at Noe, Allison, Sunshine and Wingate substations.
- Line upgrade and maintenance at the Wingate teacher housing complex.
- Continue with replacement/repair program for compromised poles.
- Continue with 3 phase C.T. upgrades – 3 phase metered customers.
- Complete City of Gallup Water well controller upgrades.
- Purchase of a new Digger Derrick

BUDGET HIGHLIGHTS: The Electric Systems Department is a division of Gallup Joint Utilities under Fund (506), with a FY 2012/2013 budget request of \$20,656,250 supporting 21 full-time positions, operations and maintenance costs, and new replacement equipment. The department's largest single expense is for Purchased Power Costs, estimated at \$13,804,000 for FY 2013. Other major expenditures include Fuel Purchases of \$62,200; Overhead Line Maintenance \$70,000; Station & Meter Maintenance \$261,000; Franchise Taxes \$1,050,000; and Support for GJU Administration \$723,270.

SPECIAL REQUESTS: The Electric Department is requesting an additional \$80,000 for new transformers; \$230,000 for a new digger derrick to replace old unit; \$30,000 for New Street Light Installs & Traffic Control Cabinets; and \$400,000 for New Construction to include poles, transformers, overhead & underground devices & conductors.

**UTILITIES
ELECTRIC (incl. ADMIN)**

EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Services G	\$532,150	\$571,507	7.40%	\$670,630	17.34%	\$674,915	0.64%
Operating GJU ADMIN	-\$532,150	-\$588,507	10.59%	\$347,950	-159.12%	\$1,853,344	432.65%
Capital GJU ADMIN	\$0	\$17,000	#DIV/0!	\$0	-100.00%	\$192,840	#DIV/0!
Personnel Services	\$1,382,385	\$1,490,108	7.79%	\$1,625,720	9.10%	\$1,494,654	-8.06%
Operating	\$18,915,744	\$16,417,010	-13.21%	\$18,602,237	13.31%	\$18,393,895	-1.12%
Capital	\$303,205	\$382,859	26.27%	\$1,088,936	184.42%	\$740,000	-32.04%
TOTAL	\$20,298,130	\$18,289,977	-9.89%	\$22,335,473	22.12%	\$23,349,647	4.54%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Enterprise(506)	\$20,601,334	\$18,289,977	-11.22%	\$22,335,473	22.12%	\$23,349,647	4.54%
TOTAL	\$20,601,334	\$18,289,977	-11.22%	\$22,335,473	22.12%	\$23,349,647	4.54%

DEPARTMENT: JOINT UTILITIES

DIVISION: WATER

PROGRAM DESCRIPTION: The Water Systems Department operates and maintains the water production facilities, water storage and distribution system facilities. The Production Department oversees production of over 900 million gallons of water each year from 15 wells, 4 pumping stations and 8 storage tanks. In addition crews perform compliance monitoring, sampling and reporting to State and Federal regulatory agencies. The Distribution crews maintain continuous service to customer homes and businesses by maintaining lines, meters, hydrants. Last budget year the crews repaired 44 mainline leaks, 184 meter repairs and upgrades and responded to 88 Customer service calls. Construction personnel are currently performing an extensive valve change out program to decrease customer down time and improve isolation capabilities. GJU/Water has implemented a computerized system that allows direct access to the Geographic Information System (GIS) mapping system, construction history, meter and work order historical data. This system has streamlined the exchange of information and is a cost savings to the City of Gallup.

FY 2013 GOALS/OBJECTIVES: To provide our customers with clean safe drinking water at the lowest cost possible utilizing available resources.

- Meet all regulatory requirements
- Continue improving the system to reduce customer outage time
- Increase employee productivity through training and the proper tools
- Continue development of the GIS mapping and work order system
- Promote professionalism through education and certification

BUDGET HIGHLIGHTS: The Water Systems is a division of Gallup Joint utilities under Fund (506) which operates on a \$5.574 Million budget to support 14 full-time positions, operations and maintenance costs, and new replacement equipment with \$5.6 Million in Projected Revenues generated from customer sales. The division's largest single expense is for Systems and Maintenance estimated at \$3,026,062 including \$700,000 in Well Pump Maintenance. Other major expenditures include: Capital Expenditures \$245,000; Debt Services \$1,275,260; Support for GJU Fund \$178,040; and Contributions to the General Fund \$358,935.

SPECIAL REQUESTS: Reroute services for Red Rock Inn Water Service \$30,000; Santa Fe Pump Station Ventilation, Drains, and Electrical Conduit \$40,000; Hydraulic Generator with accessories in order to provide support for emergency repairs \$20,000; and a 1 Ton Dump Truck to replace Unit 239, \$78,000.

**UTILITIES
WATER**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services	\$628,270	\$660,450	5.12%	\$800,190	21.16%	\$835,311	4.39%
Operating	\$6,791,989	\$3,304,193	-51.35%	\$4,556,340	37.90%	\$4,435,977	-2.64%
Capital	\$1,155,952	\$409,620	-64.56%	\$486,800	18.84%	\$245,000	-49.67%
TOTAL	\$8,576,210	\$4,374,262	-49.00%	\$5,843,330	33.58%	\$5,516,288	-5.60%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Enterprise(506)	\$8,576,210	\$4,374,262	-49.00%	\$5,843,330	33.58%	\$5,516,288	-5.60%
TOTAL	\$8,576,210	\$4,374,262	-49.00%	\$5,843,330	33.58%	\$5,516,288	-5.60%

DEPARTMENT: JOINT UTILITIES

DIVISION: WASTEWATER

PROGRAM DESCRIPTION: The Wastewater Systems Division oversees the maintenance and operations of the Sewer Collection system. The Wastewater Treatment Plant and 5 Lift Stations are operated by Severn Trent Environmental Services. The Department operates and maintains 145 miles of sewer collection lines with a staff of four. Last budget year personnel responded to 62 reportable back-ups and spills, 42 non-reportable spills and customer service calls, replaced 110 feet of 10" collection line and located and raised 32 buried manholes. The Department also provides support to various Departments such as Parks, Red Rock Park, Water Systems as well as Severn Trent Environmental Services. The in-vehicle computerized system allows field personnel direct access to the Geographic Information System (GIS) mapping system, construction history, back-up and spill locations and trending and workorder historical data.

FY 2013 GOALS/OBJECTIVES: To protect the public and the environment from health and contamination issues resulting from preventable wastewater spills.

- Meet all regulatory and NPDES Permit requirements
- Continue improving on a system maintenance program to reduce back-ups and spills
- Increase employee productivity through training and providing proper equipment
- Continue development of the GIS mapping and workorder system
- Improve on Public Opinion and Perception by operating and maintaining system to prevent overflows and odors as much as available resources allows

BUDGET HIGHLIGHTS: The Wastewater Department is a division of Gallup Joint Utilities under Fund (506) with a FY budget request of \$3,592,790 supporting 4 full-time positions, operations and maintenance costs, and new replacement equipment with an estimated \$3.222 Million in Revenues generated from customer sales. Some of the major expenses consist of the following. The division's largest single expense is for the annual contract with Severn Trent Services which is \$1,331,000 for operations and maintenance of the Wastewater Treatment Plant and 5 Lift Stations. Other major expenditures include: Collections Operation and Maintenance \$407,110; Capital Expenditures \$19,000; \$1,526,370 for Debt Services; Support for GJU Fund \$111,270; and Contributions to the General Fund \$80,573.

SPECIAL REQUEST: Replacement hose for the Vactor Jetting Truck \$10,000; Small Diameter pipe inspection camera add-on \$9,000.

**UTILITIES
WASTEWATER**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services	\$445,097	\$194,333	-56.34%	\$135,310	-30.37%	\$127,710	-5.62%
Operating	\$4,253,250	\$3,839,061	-9.74%	\$4,027,524	4.91%	\$6,489,228	61.12%
Capital	\$31,513	\$7,731	-75.47%	\$11,000	42.29%	\$19,000	72.73%
Operating Grants	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$4,729,860	\$4,041,125	-14.56%	\$4,173,834	3.28%	\$6,635,938	58.99%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Enterprise(506)	\$4,284,911	\$3,362,064	-21.54%	\$3,677,663	9.39%	\$3,584,438	-2.53%
Environmental Surcha	\$10,452	\$244,563	2239.94%	\$61,661	-74.79%	\$2,617,000	4144.17%
WW Plant Loan Debt	\$434,497	\$434,497	0.00%	\$434,510	0.00%	\$434,500	0.00%
TOTAL	\$4,729,860	\$4,041,125	-14.56%	\$4,173,834	3.28%	\$6,635,938	58.99%

DEPARTMENT: JOINT UTILITIES

DIVISION: SOLID WASTE

PROGRAM DESCRIPTION: The purpose of the Solid Waste Management (SWM) Division is to provide an inter-grated solid waste management system with a priority on quality customer service and an emphasis on protecting the environment, as well as current and future health and safety of the public and staff. This mission is accomplished through providing suitable collection equipment, employee commitment, route optimization, training, public education, and a system of equitable billing for services. Additionally SWM provides assistance for numerous Community Events throughout the year.

In addition: Per requirements of SWB/NMED, SWM maintains a Post Closure Care program for the closed Municipal Landfill. This consists of yearly Ground Water and Landfill Gas Monitoring and Reporting for a post closure period of 30 years, as of 1997 closure date, this service is provided by Camp Dresser & Mckee/Smith.

FY 2013 GOALS/OBJECTIVES:

- Plan design and construct a new Solid Waste facility to accommodate solid waste program expansion.
- Expand recycling efforts with NWNMRSWA for materials in demand.
- Establish partnerships with Commercial Businesses for advertisement opportunities (truck signage)
- Revise Solid Waste Ordinances
- Continue efforts on route optimization for efficiency / effectiveness.
- Maintain strict maintenance program for all SWD equipment; prolong life
- Purchase two (2) new refuse units for equipment replacement program
- Continue city wide community cleanups for a cleaner Gallup.

BUDGET HIGHLIGHTS: The Solid Waste Department is a division of Gallup Joint Utilities under Fund (504), with a FY 2013 budget request of \$3,427,237 supporting 15 full-time positions, operations and maintenance costs, and new replacement equipment. The division's largest single expense is for landfill tipping fees, which are estimated at \$ 996,000. Other major expenditures include Two (2) Refuse Vehicles \$ 490,000; Gross Receipts Taxes \$ 212,000; Fuel \$ 187,940; Franchise Taxes \$ 155,610; Vehicle Maintenance \$ 150,000; Support for GJU Administration \$ 100,140; Refuse containers \$ 65,000; and Shared Services General fund \$171,167

SPECIAL REQUEST: The Solid Waste Department is requesting an additional \$1,500,000 in environmental surcharge funds (**not included in the above FY 2013 budget figure**) for FY 2012/2013 to build a new Solid Waste Office Facility.

**UTILITIES
SOLID WASTE**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services	\$575,022	\$613,294	6.66%	\$630,990	2.89%	\$661,112	4.77%
Operating	\$1,971,349	\$2,183,138	10.74%	\$2,144,730	-1.76%	\$2,276,328	6.14%
Capital	\$80,900	\$281,678	248.18%	\$545,000	93.48%	\$518,000	-4.95%
TOTAL	\$2,627,271	\$3,078,110	17.16%	\$3,320,720	7.88%	\$3,455,440	4.06%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Enterprise(504)	\$2,627,271	\$3,078,110	17.16%	\$3,320,720	7.88%	\$3,455,440	4.06%
TOTAL	\$2,627,271	\$3,078,110	17.16%	\$3,320,720	7.88%	\$3,455,440	4.06%

DEPARTMENT: JOINT UTILITIES

DIVISION: CAPITAL IMPROVEMENT FUND (307)

PROGRAM DESCRIPTION: Electric, Water and Wastewater pay-as-you-go major capital improvements are funded through Fund 307 (GJU Capital improvement Fund) The fund was created and is maintained utilizing Electric, Water and Wastewater revenue derived from services provided. Annual revenue in excess of operational expense and that necessary to maintain a 25% emergency reserve is divided among Electric 50%; Water 30% and Wastewater 20%. Separation of the joint utility into separate enterprise funds will require the remaining available cash balance within Fund 307 to be dispersed into three separate and distinct funds each relying upon revenue generated by the particular enterprise utility for future funding.

Upon separation in order to maintain operations and a viable Capital improvement Fund balance within the Wastewater enterprise it may be necessary to consider a rate increase or a reoccurring infusion of revenue from the 4% Environmental Surcharge revenues.

FY 2013 GOALS/OBJECTIVES: It is the goal of Gallup Joint Utilities to maintain cash balances with in the GJU Capital Improvements Fund sufficient to fund pay-as-you-go capital improvements within each of the Utilities. Capital improvements accomplished with these funds are typically those which are necessary to maintain system performance but which due to their relatively minor cost do not warrant the issuance of long term debt.

BUDGET HIGHLIGHTS: The proposed budget for FY 2012/2013 would allocate \$4,045,500 to improvements to the Electric, Water and Wastewater systems infrastructure leaving cash balance of \$6,649,014 assuming a cash transfer of \$1,117,000 from the Environmental Surcharge Fund.

**UTILITIES
CAPITAL IMPROVEMENT FUNDS**

EXPENDITURE CATEGORY	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
Personnel Services			#DIV/0!		#DIV/0!		#DIV/0!
Operating	\$1,360,641	\$3,119,424	129.26%	\$10,754,270	244.75%	\$9,614,984	-10.59%
Capital	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TOTAL	\$1,360,641	\$3,119,424	129.26%	\$10,754,270	244.75%	\$9,614,984	-10.59%

FUNDING SOURCE	Actual FY09/10	Actual FY10/11	% Change	Budgeted FY11/12	% Change	Budgeted FY12/13	% Change
WW Cap Imp(304)	\$557,400	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
Water Cap Imp(306)	\$619,082	\$2,628,437	324.57%	\$6,986,793	165.82%	\$6,039,262	-13.56%
GJU Cap Imp(307)	\$0	\$228,044	#DIV/0!	\$2,014,227	783.26%	\$3,168,500	57.31%
03/04 GJU Rev Bonds	\$0	\$0	#DIV/0!	\$15,080	#DIV/0!	\$0	-100.00%
01/05 GJU Water Rev	\$86,457	\$187,583	116.97%	\$151,620	-19.17%	\$92,895	-38.73%
01/05 GJU WW Rev C	\$97,702	\$75,360	-22.87%	\$1,586,550	2005.30%	\$314,327	-80.19%
TOTAL	\$1,360,641	\$3,119,424	129.26%	\$10,754,270	244.75%	\$9,614,984	-10.59%

**UTILITIES
DEPARTMENTAL SUMMARY**

	Budgeted Positions FY11/12	Budgeted Positions FY12/13	Budgeted Salaries FY11/12	Budgeted Salaries FY12/13	% Change
STAFFING					
All Positions	67	67	\$2,551,300	\$2,499,401	-2.03%

DIVISIONS	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
ADMINISTRATION	\$0	\$0	-100.00%	\$1,018,580	#DIV/0!	\$2,721,099	167.15%
ELECTRIC	\$20,601,334	\$18,289,977	-11.22%	\$21,316,893	16.55%	\$20,628,549	-3.23%
WATER	\$8,576,210	\$4,374,262	-49.00%	\$5,843,330	33.58%	\$5,516,288	-5.60%
WASTEWATER	\$4,729,860	\$4,041,125	-14.56%	\$4,173,834	3.28%	\$6,635,938	58.99%
SOLID WASTE	\$2,627,271	\$3,078,110	17.16%	\$3,320,720	7.88%	\$3,455,440	4.06%
CAPITAL IMPROVEMENT FUND	\$1,360,641	\$3,119,424	129.26%	\$10,754,270	244.75%	\$9,614,984	-10.59%
TOTAL	\$37,895,316	\$32,902,899	-13.17%	\$46,427,627	41.10%	\$48,572,297	4.62%

EXPENDITURE CATEGORY	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
Personnel Services	\$3,562,924	\$3,529,691	-0.93%	\$3,862,840	9.44%	\$3,793,701	-1.79%
Operating	\$32,760,823	\$28,274,320	-13.69%	\$40,433,051	43.00%	\$43,063,756	6.51%
Capital	\$1,571,569	\$1,098,887	-30.08%	\$2,131,736	93.99%	\$1,714,840	-19.56%
Debt Service	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
SUBTOTAL	\$37,895,316	\$32,902,899	-13.17%	\$46,427,627	41.10%	\$48,572,297	4.62%

FUNDING SOURCE	Actual FY09/10 Expenditures	Actual FY10/11 Expenditures	% Change	Budgeted FY11/12 Expenditures	% Change	Budgeted FY12/13 Expenditures	% Change
(202) Environmental Surcharge	\$10,452	\$244,563	2239.94%	\$61,661	-74.79%	\$2,617,000	4144.17%
(304) WW Cap Imp	\$557,400	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!
(306) Water Cap Imp	\$619,082	\$2,628,437	324.57%	\$6,986,793	165.82%	\$6,039,262	-13.56%
(307) GJU Cap Imp	\$0	\$228,044	#DIV/0!	\$2,014,227	783.26%	\$3,168,500	57.31%
(395) 03/04 GJU Rev Bonds Cap	\$0	\$0	#DIV/0!	\$15,080	#DIV/0!	\$0	-100.00%
(396) 01/05 GJU Water Rev Bond Cap	\$86,457	\$187,583	116.97%	\$151,620	-19.17%	\$92,895	-38.73%
(397) 01/05 GJU WW Rev Cap	\$97,702	\$75,360	-22.87%	\$1,586,550	2005.30%	\$314,327	-80.19%
(492) WW Plant Loan Debt Svc	\$434,497	\$434,497	0.00%	\$434,510	0.00%	\$434,500	0.00%
(504) Solid Waste	\$2,627,271	\$3,078,110	17.16%	\$3,320,720	7.88%	\$3,455,440	4.06%
(506) Joint Utilities	\$33,462,456	\$26,026,304	-22.22%	\$31,856,466	22.40%	\$32,450,373	1.86%
TOTAL	\$37,895,316	\$32,902,899	-13.17%	\$46,427,627	41.10%	\$48,572,297	4.62%