

**Planning & Zoning Commission
Special Meeting
July 25th, 2018 Minutes
City Council Chambers**

The special meeting of the Planning and Zoning Commission was called to order at 6:00 p.m. by Chairman Kent Wilson.

Upon roll call, the following were present:

Chairman K. Wilson
Commissioner K. Mackenzie-Chavez
Commissioner J. Dooley
Commissioner F. Kozeliski
Commissioner M. Long

Upon roll call, the following were absent:

Commissioner F. Pawlowski
Commissioner L. Miller

Prior to the discussion of Item One, Commissioner Pawlowski and Commissioner Miller arrived.

ITEM ONE: The City of Gallup Planning and Zoning Commission will hold a work session in order to review the final version of the update to the Gallup Land Development Standards. The meeting will focus on reviewing the thresholds pertaining to alterations and additions to existing structures.

CB presented the current and updated Land Development Standards sections that pertained to site improvements and landscaping. He explained how some sections were added by the Steering Committee and members of the public. CB spoke about how there was a provision added that allowed projects to go through an administrative process for relief when a site was infeasible of the meeting requirements.

There were discussions that took place between the Commissioners, Staff and the public regarding how the different thresholds should be increased or decreased. Many members of the public stated their concerns about how the project costs and required percentages of improvements would affect their properties and businesses.

Chairman Wilson asked each Commissioner to write their suggested dollar amounts and percentages on a piece of paper where the average would be considered for the site improvement thresholds.

Chairman Wilson granted a recess at 6:54 p.m.

The special meeting of the Planning and Zoning Commission was reconvened. Chairman Wilson called the meeting to order at 6:57 p.m.

Madam Secretary, Nikki Lee read aloud the average calculation of the Commissioner's thresholds, which was \$450,000 and 12%.

Commissioner Pawlowski motioned to accept the thresholds of \$450,000 and up to 12% for the site improvement threshold. Seconded by Commissioner Dooley. Motion Carried.

Upon roll call, the following votes were:

Commissioner F. Pawlowski (Yes)
Commissioner J. Dooley (Yes)
Commissioner K. Mackenzie-Chavez (No)
Commissioner F. Kozeliski (No)
Commissioner M. Long (Yes)
Commissioner L. Miller (Yes)

Commissioner Dooley motioned for the landscaping thresholds to be set at \$450,000 and up to 12%. Seconded by Commissioner Long. Motion Carried.

Upon roll call, the following votes were:

Commissioner J. Dooley (Yes)
Commissioner M. Long (Yes)
Commissioner K. Mackenzie-Chavez (No)
Commissioner F. Pawlowski (No)
Commissioner F. Kozeliski (No)
Commissioner L. Miller (Yes)
Chairman K. Wilson (Yes)

Throughout the work session the following amendments were agreed upon:

1. On page 26 correct Figure 10-2-12 whereas it had the wrong boundary.
2. On page 26 for c. change \$200,000 to \$450,000 and change 20% to 12%.
3. On page 87 under Applicability #3, change \$200,000 to \$450,000 and change 20% to 12%.

CB assured the Commission that all their comments and amendments would be shared with the consultants to revised the LDS document.

Chairman Wilson reminded the public of the next work session on August 1, 2018 at 6 p.m. and encouraged all interested parties to attend. He stated his appreciation for all the input and suggestions from Commissioners, Staff and the public.

Motion was made by Commissioner Pawlowski to adjourn the meeting. Seconded by Commissioner Dooley. Motion Carried.

Upon roll call, the following votes were:

- Commissioner F. Pawlowski (Yes)
- Commissioner J. Dooley (Yes)
- Commissioner K. Mackenzie-Chavez (Yes)
- Commissioner F. Kozeliski (Yes)
- Commissioner M. Long (Yes)
- Commissioner L. Miller (Yes)

Commission Adjourned at 7:08 p.m.

PLANNING & ZONING COMMISSION



KENT WILSON, CHAIRMAN

ATTEST:



CLYDE (C.B.) STRAIN
SECRETARY TO PLANNING & ZONING COMMISSION