

Minutes of the Regular Meeting of the Gallup City Council, City of Gallup, New Mexico, held in the Council Chambers at Gallup City Hall, 110 West Aztec Avenue at 6:00 p.m. on Tuesday, March 27, 2018.

The meeting was called to order by Mayor Jackie McKinney.

Upon roll call, the following were present:

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| Mayor | Jackie McKinney |
| Councilors: | Linda Garcia Allan Landavazo Fran Palochak |
| Absent: | Yogash Kumar, Councilor |
| Also present: | Maryann Ustick, City Manager Curtis Hayes, City Attorney |

Mayor McKinney said Councilor Kumar's absence shall be recorded as an excused absence.

Presented to the Mayor and Councilors for their approval were the Minutes of the Regular Meeting of March 13, 2018.

Councilor Palochak made the motion to approve the aforementioned Minutes. Seconded by Councilor Garcia. Roll call: Councilors Palochak, Garcia, Landavazo and Mayor McKinney all voted yes.

The Mayor and Councilors recognized the following winners of the 2018 Water Energy Awareness Day T-shirt Contest from Jefferson Elementary School: 1st Place – Madison Johnson, 2nd Place – Sydney Cattaneo and tied for 3rd Place – Kitana Epaloose and Vinessa Largo. Mayor McKinney presented the awards to the finalists.

Presented to the Mayor and Councilors for their approval were the following Discussion/Action Topics:

1. Approval and Acceptance of the Local Liquor Excise Tax Accountability Report for 4th Quarter Calendar Year 2017 – Maura Schanefelt, McKinley County DWI Director

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In response to a previous request by the Mayor and Councilors, Ms. Schanefelt presented a more detailed report summarizing the use of Liquor Excise Tax Funds by local programs and agencies during the fourth quarter calendar year 2017 in comparison to calendar year 2016.

Ms. Schanefelt thanked the Mayor and Councilors for the City's financial contribution of the Liquor Excise Tax Funds and provided a brief update on specific developments, including community service and DWI programs. Ms. Schanefelt also mentioned the positive feedback received concerning the new Prevention Specialist, Dominic Riffle, who has been networking in and around the City.

Councilor Garcia made the motion to approve and accept the Local Liquor Excise Tax Accountability Report for 4th quarter calendar year 2017. Seconded by Councilor Landavazo. Roll Call: Councilors Garcia, Landavazo, Palochak and Mayor McKinney all voted yes.

2. Resolution No R2018-10; Joint Resolution with McKinley County Concerning the Allocation of Liquor Excise Tax Funds – Curtis Hayes, City Attorney

Mr. Hayes presented the proposed Joint Resolution for the allocation of \$15,000 from unallocated Liquor Excise Tax revenue received during Fiscal Year 2017, for the purpose of hiring an additional Correctional Officer. The proposed use of the funds would allow the Jail Treatment Program to expand beyond the current 40 hours and function as it was initially designed to.

Mayor McKinney clarified that the Joint Resolution between McKinley County and the City, in which both bodies must approve, bears no fiscal impact on either party.

Mr. Hayes stated the McKinley County Commission will vote on the Resolution at the McKinley County Commission meeting on April 3, 2018.

Councilor Palochak expressed her support of the program.

Discussion followed regarding the positive results the program has already received, how the program functions and the benefits it will provide to those who are incarcerated as well as the community.

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Councilor Palochak made the motion to approve Resolution No 2018-10; Joint Resolution with McKinley County concerning the allocation of Liquor Excise Tax Funds. Seconded by Councilor Landavazo. Roll call: Councilors Palochak, Landavazo, Garcia and Mayor McKinney all voted yes.

3. Request to Approve Award of Work for Gallup Water Distribution Blending Study – Dennis Romero, Director, Gallup Water and Sanitation Department

Mr. Romero presented the Gallup Water Distribution System Blending Analysis and Study Proposal for Mayor and Councilors' approval. He provided an overview of the project and recommended award of the time and materials bid to DePauli Engineering with CH2M Hill as a subcontractor for the project. He also recommended the use of allocated funds of up to \$150,000 in fiscal year 2018 ICIP Budget.

Councilor Landavazo made the motion to approve the award of work for Gallup Water Distribution Blending Study as presented. Seconded by Councilor Palochak. Roll call: Councilors Landavazo, Palochak, Garcia and Mayor McKinney all voted yes.

4. Budget Adjustment for BNSF Grant Award – Fire Chief Babcock

Chief Babcock presented the proposed budget adjustment request to deposit \$7,000, on behalf of a BNSF Grant Award, to account #218-2541-422-4630 for the purchase of four (4) complete sets of structural turnout gear.

Brief discussion followed regarding the terms of the grant.

Councilor Palochak made the motion to approve the budget adjustment for BNSF Grant Award. Seconded by Councilor Garcia. Roll Call: Councilors Palochak, Garcia, Landavazo and Mayor McKinney all voted yes.

5. Budget Adjustment for Expanded Security Services – Jon DeYoung, Assistant City Manager

Mr. DeYoung presented the request for \$30,000 from the General Fund cash balance to cover costs of expanded security services for the remainder of fiscal year 2018. The expanded services include an additional 42 hours per week covering the downtown area and other city facilities from Monday through Friday, from 7:30am to 10:00 pm and Saturday through Sunday from 5:00 pm to 11:00 pm.

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Discussion followed regarding the necessity of extra security due to city employees working after hours at city facilities and the availability of security services during those times.

Councilor Garcia made the motion to approve the budget adjustment for expanded security services. Seconded by Councilor Palochak. Roll call: Councilors Garcia, Palochak, Landavazo and Mayor McKinney all voted yes.

6. Construction Contract Award for Northside Senior Center Rehabilitation – Stanley Henderson, Executive Director, Public Works

Mr. Henderson said bids were opened March 1, 2018 for the improvements at the Northside Senior Center, which includes patching and repairing building stucco; handicap ramp construction and pantry, laundry and supply room renovation. Also included is the installation of an electric snow melt system for senior parking lot located on the north side of the building due to hazardous conditions during the winter months.

Mr. Henderson stated the project is funded primarily by two State grants in the amount of \$125,000; however, the additive bid item for the snow melt system was not included in the scope of work and will require an additional \$11,000 for the system and \$5,000 for the fiscal agency cost.

Mr. Henderson recommended a budget transfer of \$16,000 from General Services/Risk Management to the project budget and award Bid Lot #1 and Bid Alternative #1 to Longhorn Construction Service, Inc. in the amount of \$96,723.06 including New Mexico Gross Receipts Tax (NMGRT).

Brief discussion followed regarding the effectiveness and operation of the snow melt system.

Councilor Garcia made the motion to approve the construction contract award for Northside Senior Center Rehabilitation Project as presented. Seconded by Councilor Landavazo. Roll call: Councilors Garcia, Landavazo, Palochak and Mayor McKinney all voted yes.

Councilor Palochak made the motion to adjourn into closed session for the purpose of discussing pending litigation, specifically City of Gallup v. Hart and Ace Athens, LLC v. Mary Kay Root and City of Gallup. Seconded by Councilor Landavazo. Roll call: Councilors Palochak, Landavazo, Garcia and Mayor McKinney all voted yes.

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The Mayor and Councilors adjourned into closed session pursuant to §10-15-1-H(7) NMSA 1978 Comp. (as revised).

Councilor Palochak made the motion to reconvene the Regular Meeting. Seconded by Councilor Garcia. Roll call: Councilors Palochak, Garcia, Landavazo and Mayor McKinney all voted yes.

Mr. Hayes certified for the record that the matters discussed during the closed session were limited to pending litigation, specifically City of Gallup v. Hart and Ace Athens, LLC v. Mary Kay Root and City of Gallup.

Comments by Public on Non-Agenda Items

Kimberly Wahpepah, advocate for the Navajo Nation missing persons and murdered, asked Mayor and Council if she could host an event to memorialize individuals who have gone missing or have been murdered in the area, educate the community on potentially dangerous situations and develop a support group for families.

Mayor McKinney suggested Ms. Wahpepah encapsulate her event and make an appointment with Ms. Ustick.

Comments by Mayor and City Council

In an effort to help women avoid being victimized, Councilor Palochak invited all women to a free women's summit this summer where matters, such as self-defense, domestic violence, health and finances will be discussed. The event is scheduled to be held at John F. Kennedy (JFK) Middle School. Councilor Palochak also requested City sponsorship of the event as she plans to contract McKinley County to request their involvement in the program.

Councilor Landavazo announced his District 2 meeting on Wednesday, March 28, 2018 at 7:00 PM at the East Side Fire Station to discuss the reconstruction of Ciniza Drive from Toltec Drive to Vanden Bosch Drive. The proposed work is one of the City's bond projects. Mr. Henderson and DePauli Engineering will also be in attendance. He also encouraged everyone to keep believing in Gallup.

Councilor Garcia also encouraged all women to attend the summit on June 8 and 9, 2018. More information will be provided as it becomes available. Councilor Garcia said her district meeting will be canceled for March but will resume in April.

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Comments by City Manager and City Attorney

None

There being no further business, Councilor Palochak made the motion to adjourn the meeting. Seconded by Councilor Landavazo. Roll call: Councilors Palochak, Landavazo, Kumar Garcia and Mayor McKinney all voted yes.



Jackie McKinney, Mayor

ATTEST:



Alicia Palacios, Deputy City Clerk

Approved 4/10/2018