

AGENDA

GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, NOVEMBER 27, 2018; 6:00 P.M. CITY COUNCIL CHAMBERS



Jackie McKinney, Mayor

Linda Garcia, Councilor, Dist. 1 Allan Landavazo, Councilor, Dist. 2
Yogash Kumar, Councilor, Dist. 3 Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager
Curtis Hayes, City Attorney

A. **Pledge Of Allegiance**

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. **Roll Call**

C. **Approval Of Minutes**

Regular Meeting of November 13, 2018

(Minutes will be disseminated by Monday, November 26, 2018)

D. **Discussion/Action Topics**

1. **Construction Contract Award For National Cemetery Drive Construction Project**

Briefing Summary: Bids for construction of National Cemetery Drive for access to the State Veterans Cemetery were opened on 23 October 2018. Out of two bidders, TLC Plumbing & Utility was the apparent responsive low bidder with a bid of \$318,030.07. See attachment (a).

Fiscal Impact: None. Two State legislative grants will cover the cost of construction. See attachment (b) for the current estimated project budget. By separate action, City Council has previously accepted both grants.

Recommendation: Award the construction project to TLC Plumbing & Utility of Albuquerque, NM for \$318,030.07.

Fiscal Impact: Create a project line item within the budget for the subject project. Add the two legislative grants in question to the project line item for award and other construction costs. See Comments Above.

Recommendation: See Comments Above.

Speaker's Name Stanley Henderson - Public Works Director

Documents:

[18-11-27_2A NATIONAL CEMETERY DR CONSTRUCTION BIDS.PDF](#)
[18-11-27_2B PRJ BUDGET ESTIMATE RE NATIONAL CEMETERY DRIVE.PDF](#)

2. Funding Acceptance And Design Award For Airport Taxiway "A" Reconstruction Project

Briefing Summary: City Staff is moving forward with the design for the reconstruction of Taxiway "A" at the Municipal Airport. Taxiway "A" is in poor shape with heaving of the subgrade, and the taxiway can be a hazard to propeller aircraft.

Staff has a design proposal from Armstrong Consultants of Albuquerque, NM for \$404,247 including NMGRT. See attachment (a). State Aviation has agreed to pick-up 90% of the cost (\$354,500). See attachment (b).

Fiscal Impact: City Council allocated \$36,000 for the 10% match (\$40,247) in the 18-2019 Community Improvement Plan. The \$4,247 balance has been identified in PW/City Engineering's professional services budget. A current estimated project budget is provided by attachment (c).

Recommendation:

- 1 - Accept State Aviation's funding grant in the amount of \$354,500.
- 2 - Transfer the \$4,247 balance from PW/City Engineering's professional services budget into the project budget, and
- 3 - Award the design project to Armstrong Consultants for \$404,247 including NMGRT.

Fiscal Impact: Transfer \$36,000 CIP funding; \$354,500 State funding, and \$4,247 professional service funding into the project budget line item. See Comments Above.

Recommendation: See Comments Above.

Speaker's Name Stanley Henderson - Public Works Director

Documents:

[18-11-27_1A GUP TASK ORDER A.PDF](#)
[18-11-27_1B NM GUP-19-02 TWY A RECONSTRUCTION DESIGN FDG.PDF](#)
[18-11-27_1C PRJ BUDGET ESTIMATE RE AIRPORT TAXIWAY A RECNSTR.PDF](#)

3. Nutrition Service Incentive Program Contract Award

At the beginning of the FY 18-19 fiscal year, the Non-Metro Area Agency on Aging (NMAAA) informed contractors at the NM State Advisory Council Meeting that NSIP money would not be available for the FY 18-19 year due to delays at the Federal Level for appropriations. NMAAA asked contractors to submit a program budget that did not include NSIP dollars. NMAAA informed contractors

that if the money was allocated at the Federal level they would send out contracts for NSIP at that time. Nutrition Service Incentive Program (NSIP) provides raw food money for Congregate and Home Delivered Meals. This money is used solely to purchase United States agricultural commodities. The purchase of imported food items are not allowed. In FY 16-17, and FY 17-18, the NSIP contract was for a total of \$50,955.00 dollars. This total amount has decreased by over 50%. In October 2018, the NMAAA sent out a contract for NSIP to contractors. The amount of NSIP funding for FY 18-19 is \$28,726.19.

Fiscal Impact: Increase of \$28,726.19 to the Senior Center Budget
Recommendation: Approval of revenue and expenditures in the amount of \$28,726.19 for the NSIP 2019 contract
Speaker's Name Jon DeYoung

Documents:

[MEMO-NSIP CONTRACT 2018.PDF](#)

4. **Promotion Contract With Walt Eddy For The Best Of The Best Rodeo**

The contract with Walt Eddy for 2019 has a few changes from the previous contract. The changes include; all purchasing of items for the Best of the Best be done by the City of Gallup in order to insure proper procurement of items, the Best of the Best will now be 10 events therefore more rodeo staff will be needed to cover the additional events, 25 RV spots to be retained during the event for city use, the contract amount and payment terms for Walt Eddy.

Fiscal Impact: All sums are payable from the rodeo budget and lodgers tax.
Recommendation: Approval of contract with Walt Eddy
Speaker's Name Jon DeYoung

Documents:

[2019 BOB CONTRACT_W EDDY.DOC](#)

5. **Best Of The Best Rodeo Budget**

The Best of the Best Rodeo is coming and will be here before we know it. In order to continue this event as well as grow the event we will need funding to do so. This past year the Best of the Best Rodeo was successful in making money for the City of Gallup. This year there are plans for more sponsors as well as more events and contestants.

Fiscal Impact: Approve Best of the Best contracts and rodeo project along with a budget adjustment for revenue of \$344,443 and expenditures of \$316,711. Also requesting a budget transfer of \$40,000 out of Lodger's Tax to be added into the Best of the Best Rodeo project.
Recommendation: Approval of the Best of the Best Rodeo budget
Speaker's Name Jon DeYoung

Documents:

[BOTB BUDGET COMPARISON.XLSX](#)

6. Annual Write Off Of Bad Utility Debts

Each year the City writes off as bad debt all terminated utility accounts that are four years old or are in bankruptcy. In writing off these debts, we do not forgive them. We actively work on collecting these bad debts. For FY 17/18 we collected \$8,280.86.

Fiscal Impact: The utility write off amount is \$64,636.71
Recommendation: Staff request approval to write off the list of bad debt
Speaker's Name Jon DeYoung

Documents:

[WRITE OFF LIST FOR 2018.XLSX](#)
[RECOVERED AMOUNTS ON WRITE OFF.XLSX](#)

7. Acceptance Of Utility Easement On Nizhoni Blvd.

This is a grant of a utility easement to allow the city to maintain the high voltage line and transformer that supplies electricity to a new medical facility on Nizhoni Blvd. The infrastructure has already been built.

Fiscal Impact: None.
Recommendation: Acceptance of the easement.
Speaker's Name Curtis Hayes

Documents:

[RIO GRANDE-ALEMEDA EASEMENT.PDF](#)

E. Presentation And Information Items

1. 2nd Annual North Fest Event - Rose Eason

F. Comments By Public On Non-Agenda Items

The public is invited to comment on items not appearing on the published meeting agenda.

G. Comments By Mayor And City Councilors

H. Comments By City Manager And City Attorney

I. Motion To Adjourn

Auxiliary aides for the disabled are available upon request. Please contact Alfred Abeita, City Clerk, at 505-863-1254 at least (1) week prior to the meeting or as soon as possible in advance of the meeting to make any necessary arrangements.

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.