

AGENDA

GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, OCTOBER 9, 2018; 6:00 P.M. CITY COUNCIL CHAMBERS



Jackie McKinney, Mayor

Linda Garcia, Councilor, Dist. 1 Allan Landavazo, Councilor, Dist. 2
Yogash Kumar, Councilor, Dist. 3 Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager
Curtis Hayes, City Attorney

A. **Pledge Of Allegiance**

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. **Roll Call**

C. **Approval Of Minutes**

Regular Meeting of September 25, 2018

Documents:

[DRAFT MINUTES SEPT 25 2018 REG MTG.PDF](#)

D. **Presentation Of Proclamation**

Fire Prevention Week, October 7-13, 2018

E. **Discussion/Action Topics**

1. **Waiver Of Fees At Red Rock Park For 1st Annual McKinley Youth Leadership Conference**

Summary: Leadership McKinley (Loelei Kay, Kaytaundra Francisco, Alice Perez, Jesus "Chuy" Morales, Tammie Moe, Tony Major, Anthony Dimas, Melissa Rodriguez, Beverly Newman, Lucas Walters, and Marc Lujan) are putting on the first annual McKinley Youth Leadership Conference (MYLC) October 26 - October 28, 2018 at Red Rock Park. This conference is geared

towards kids between the ages of 12-15, who are interested in enhancing and developing their leadership abilities within their communities. We will be practicing communication skills and help them discover their own personal strengths and passions among other things. We are asking the City of Gallup to help contribute to our youth and conference by waiving the fees at Red Rock Park for a better and brighter for our youth and generation to come!

For more information please visit our website at: WWW.KICKITTODAY.ORG

Fiscal Impact: None
Recommendation: Recommend City of Gallup be a sponsor of MYLC and waive the fees at Red Rock Park
Speaker's Name Jesus "Chuy" Morales

Documents:

[YOUTH LEADERSHIP CONFERENCE SCHEDULE \(1\).DOCX](#)
[KICKIT FLYER.PDF](#)

2. **Lodgers Tax Grant Recommendations Quarter 3**

The Lodgers Tax Committee Recommends the following grant awards based on their meeting on September 26, 2018.

Red Rock Balloon Rally Association \$35,000
Friends of Hubbell Rug/Art Auction \$4,100

The committee especially recommends the increase for the Red Rock Balloon Rally due to the fact that the event bears a large economic impact and has not seen an increase in funds in nearly 20 years.

Fiscal Impact: Available funding remaining for grants as of September 26, 2018 was \$143,445.00. Sufficient funding is available for these grants.
Recommendation: Approval of grant awards in the total amount of \$39,100.00.
Speaker's Name Jennifer Lazarz

Documents:

[FY19 Q3 REQUESTS CHART.XLSX](#)
[LT MINUTES SEPTEMBER 26 2018.DOCX](#)
[HUBBELL APP.PDF](#)
[RRBR APPLICATION.PDF](#)

3. **Request Approval For Utility Easement For Communication Tower For McKinley County Dispatch**

Request utility easement approval for a 20' wide strip of land lying within block 6, La Loma subdivision as the same is shown on the plat filed in the office of the clerk of McKinley County New Mexico.

In addition a 10' wide strip of land lying within Block 6, La Loma, subdivision as the same is shown on the plat filed in the office of the clerk of McKinley County New Mexico.

This utility easement is in support of a new communication tower.

Fiscal Impact: None--McKinley County is paying the City of Gallup for utility hookup
Recommendation: Approve
Speaker's Name Eric Babcock

Documents:

[SCAN FROM UTILITIES ADMIN XEROX \(4\).PDF](#)

4. Request Approval To Re-Prioritize CIP Item Vehicle Replacement To CIP Item Reel Spool Trailer Replacement

The electrical department is requesting approval to re-prioritize CIP item vehicle replacement to CIP item reel spool trailer replacement.

The 2018 CIP Budget approved \$42,000 dollars to replace one GMC Envoy Unit 202. A review of the vehicle fleet revealed that 3 reel spool trailer have reached their service life and no longer meet DOT road safety requirements.

The total cost of 3 reel spool trailers is \$50,000.
The remaining \$8,000 will come from savings of purchase of Electrical Bucket Truck. Budgeted \$155,000, City of Gallup paid \$135,000.

Attached is memo for record from James Saucedo, Fleet Manager approving this direction.

Fiscal Impact: 507-6061-442-48-70: Fund \$49,426.05 to purchase 3 reel spool trailers
Recommendation: Approve re-prioritizing CIP Item from vehicle replacement to 3 reel spool trailers
Speaker's Name Eric Babcock

Documents:

[TRAILER PICTURES.PDF](#)
[TRAILER QUOTES AND SUPPORT LETTER.PDF](#)

5. Approval Of Budget Increase Of \$90,000 From Enterprise To Fund Change Order To Church Rock Extension Project

Requesting approval to budget increase of \$90,000 to fund change order to Church-Rock Lighting Extension Project.
Increase will be funded through existing Enterprise Fund Balance.
\$25,000 out of the requested \$90,000 will be held for project contingencies.
Total estimate increase to project from original budgeted \$115,000 is \$65,000

Fiscal Impact: Budget increase of \$90,000 from Enterprise Fund Balance. \$25,000 will be held for contingency.
Recommendation: Approve
Speaker's Name Eric Babcock

Documents:

[70150.01 CITY OF GALLUP UNDERGROUND CONDUIT FOR STREET](#)

6. FY 19 Preventing Alcohol Related Deaths (PARD) Cooperative Agreement And Related Budget Adjustment For Revenue And Expenditures Of The Grant

The City in partnership with NCI and SBS Consulting applied for Preventing Alcohol Related Deaths (PARD) Continuing grant funds in the amount of \$1,500,000. This funding supports the expanded and enhanced social detox, treatment, transportation and case management services to prevent alcohol-related deaths community. Includes 1 FTE inclusive of salary and benefits.

Fiscal Impact: Budget adjustment in the amount of \$1,500,000 in revenue and expenditures for related PARD Services and expenditures. Includes 1 FTE inclusive of salary and benefits.

Recommendation: Approve PARD FY19 Cooperative Agreement and approve budget adjustment of revenue and expenditures in

Speaker's Name Debra L. Martinez

Documents:

[FY19 NOA.PDF](#)

7. Approval Of Agreement With NCI For Social Detox And Expanded Shelter And Treatment Services

The FY 19 Indian Health Services Preventing Alcohol Related Deaths Grant has allocated \$1,300,000 for the Administration of Social Detox and Expanded Shelter and Treatment Services. This contract is effective September 30, 2018 to September 29, 2019.

Fiscal Impact: Social Detox and Expanded Shelter and Treatment Services Agreement will be funded with Indian Health Services Preventing Alcohol Related Deaths funds in the amount of \$1,300,000.

Recommendation: Approval of Agreement for Social Detox and Expanded Shelter and Treatment Services

Speaker's Name Debra L. Martinez

Documents:

[FY19 NCI LET.PDF](#)

[GALLUP IHS DETOX CONTRACT FY19 FINAL 3.1.PDF](#)

8. Approval Of Professional Service Agreement With SBS Consulting

The FY 19 Indian Health Services Preventing Alcohol Related Deaths Grant has allocated \$80,000 for the Administration of Evaluation Services. This contract is effective October , 2018 to September 2018. Typically evaluation cost is 10-20% of a grant. Evaluation is a required component of the PARD grant and will include the additional evaluation of all new programs. Evaluation will include a comprehensive evaluation plan with clear identified measurable outcomes; a timeline for finalizing the set of intended outcomes, metrics for measuring quality; and a

timeline for when milestones and outcomes will be achieved

Fiscal Impact: The Professional Service Agreement with SBS Consulting will be funded with Indian Health Services Preventing Alcohol Related Deaths funds in the amount of \$80,000.

Recommendation: Approval of the Professional Service Agreement with SBS Consulting in the amount of \$80,000.

Speaker's Name Debra L. Martinez

Documents:

[SBS CONSULTING FY19 80K FINAL.PDF](#)

9. **New Public Safety Building Programming And Concept Development**

Briefing Summary: As part of the 18-2019 Community Improvement Plan, the City Council funded \$40K for design conception and fiscal programming of a new Public Safety Building including the Police Department and Municipal Court. In addition, the City Council also recently identified a new Public Safety Building as one of its top five projects for funding by the upcoming 2019 State Legislature. To that end, Staff has solicited a proposal from Huitt-Zollars (HZI) - via our Architectural Professional Services contract - for programming and concept development. This study will be similar in effort to the study done by HZI for a new Regional Library. However, the Public Safety Building study will also include identifying several site locations for the City Council's consideration. HZI's proposal for this work is \$58,060.73. (See attachment (a).)

Fiscal Impact: \$40,000 has already been approved by the City Council. An additional \$18,060.73 (say \$18,061) is required for award of the work. The required balance has been identified by Staff in the General Fund cash balance. Note that HZI's proposal only includes four site visits from Albuquerque to Gallup. Depending on the level of public involvement and site investigation required, more visits may be necessary. In addition, any change in Albuquerque's 7.875% GRT before project completion may also affect the final study cost.

Recommendation: Staff recommends:

1. Approving the transfer of \$18,061 from the General Fund cash balance into the CIP project line item.
2. Awarding the programming and conceptual development study to HZI of Albuquerque, NM for \$58,060.73 including NMGRS.

Fiscal Impact: See Comments Above.

Recommendation: See Comments Above.

Speaker's Name Stanley Henderson - Public Works Director

Documents:

[HZI PROPOSAL RE PUBLIC SAFETY BLDG STDY_18-08-14.PDF](#)

F. **Comments By Public On Non-Agenda Items**

The public is invited to comment on items not appearing on the published meeting agenda.

G. **Comments By Mayor And City Councilors**

H. Comments By City Manager And City Attorney

1. Smoke Detector Program - Jacob LaCroix, Fire Marshal

I. Motion To Adjourn

Auxiliary aides for the disabled are available upon request. Please contact Alfred Abeita, City Clerk, at 505-863-1254 at least (1) week prior to the meeting or as soon as possible in advance of the meeting to make any necessary arrangements.

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.